



## Designer Selection Board Meeting

WEDNESDAY May 7, 2025, AT 8:30 a.m.

*Mark Boyle, Chair*

*David Carlson, Vice Chair*

### 1. Meeting Agenda

#### A. Meeting Called to Order and Board Introductions

Quorum: 6 members, 4 of which must be Architects/Engineers (including at least 1 Architect and 1 Engineer)

#### B. Approve Minutes of Previous Meeting

#### C. **Presentation:** Quick overview for the Board of the Designer Application Dashboard in the DSN and location of project requirements documentation.

#### D. Project Review(s)

**9:00 a.m. – 9:45 a.m.**

DSB List #25-08, DSBA-37, Rapid Response for Study & Design of Architectural Repairs & Renovations, UMass Amherst, Amherst & Newton, ECC: Varies Per Project: Not to exceed authority delegated pursuant to M.G.L. c7C §5, for an individual project. Maximum Fee Per Contract (based on the scope of work & services authorized, shall not exceed) \$2,000,000 (House Doctor - 4 Contracts), 17 Applicants

#### E. Board Business

Notification of Continued Services for Quincy Justice Center – Schwartz/Silver Architects. This is for informational purposes only. No decision by the Board.

### 2. **Adjournment** 11:30 a.m. (tentative)

### 3. FUTURE MEETINGS: (Subject to Change)

**WEDNESDAY, May 21, 2025**

DSB List #25-06, DSBA-35, Study & Design for General Building Renovations, Repairs & Upgrades, Westfield State University, ECC: Varies Per Project: Not to exceed authority delegated pursuant to M.G.L. c7C §5, for an individual project. Maximum Fee Per Contract (based on the scope of work & services authorized, shall not exceed) \$2,000,000 (House Doctor - 4 Contracts), 26 Applicants

DSB List #25-07, DSBA-36, Study & Design for Mechanical, Electrical, Plumbing, Fire Alarm/Protection Renovations, Repairs & Site Improvement, Westfield State University, ECC: Varies Per Project: Not to exceed authority delegated pursuant to M.G.L. c7C §5, for an individual project. Maximum Fee Per Contract (based on the scope of work & services authorized, shall not exceed) \$2,000,000 (House Doctor - 4 Contracts), 24 Applicants

### **WEDNESDAY, June 11, 2025**

DSB List #25-10, DSBA-38, Study & Design of Science Lab Renovations and Modernization, UMass Amherst, ECC: Varies Per Project: Not to exceed authority delegated pursuant to M.G.L. c7C §5, for an individual project (Amherst and Newton), Maximum Fee Per Contract (based on the scope of work & services authorized, shall not exceed) \$2,000,000 (House Doctor - 4 Contracts), Due 05-07-25

DSB List #25-12, DOC2502, DOC MCI-Norfolk Electrical Distribution & Fire Detection, Department of Correction (DOC), Norfolk, ECC: \$16,618,200, Fee for Draft Study: \$350,000, Fee for Schematic Design & Certifiable Study: TBN, Fee for Final Design: TBN, Due 05-07-25

### **WEDNESDAY, June 25, 2025**

DSB List #25-11, DSBA-39, Study & Design for General Building Renovations, Repairs & Upgrades, Bridgewater State University, ECC: Varies Per Project: Not to exceed authority delegated pursuant to M.G.L. c7C §5, for an individual project (Amherst and Newton), Maximum Fee Per Contract (based on the scope of work & services authorized, shall not exceed) \$2,000,000 (House Doctor – 5 Contracts), Due 05-07-25

DSB List #25-13, DSBA-40, Structural Engineering Study & Design Services, UMass Amherst (Amherst and Newton), ECC: Varies Per Project: Not to exceed authority delegated pursuant to M.G.L. c7C §5, for an individual project (Amherst and Newton), Maximum Fee Per Contract (based on the scope of work & services authorized, shall not exceed) \$1,500,000 (House Doctor – 3 Contracts), Due 05-21-25

### **WEDNESDAY, July 9, 2025**

DSB List #25-14, DSBA-41, Study & Design for Exterior Building Envelope Renovations, Repairs & Upgrades, UMass Lowell, ECC: Varies Per Project: Not to exceed authority delegated pursuant to M.G.L. c7C §5, for an individual project (Amherst and Newton), Maximum Fee Per Contract (based on the scope of work & services authorized, shall not exceed) \$2,000,000 (House Doctor – 5 Contracts), Due 05-21-25

### **WEDNESDAY, July 23, 2025**

To Be Determined

### **WEDNESDAY, August 6, 2025**

To Be Determined

### **WEDNESDAY, August 20, 2025**

To Be Determined

### **WEDNESDAY, September 3, 2025**

To Be Determined

**WEDNESDAY, September 17, 2025**

To Be Determined

**Note about Public Comment**

The Designer Selection Board encourages members of the public to contact DSB staff to ask questions and discuss items of interest. While document requests and most general questions can be answered by staff, there may be times that direct Board input is requested. Because all Board deliberation is conducted at public meetings, interested parties can either request that something be placed on a posted meeting agenda, or simply ask to address the Board at the meeting.

The Massachusetts Open Meeting Law does not require that a public body allow public participation during its meetings but rather provides that "*no person shall address a meeting of a public body without permission of the chair, and all persons shall, at the request of the chair, be silent.*" G.L. c. 30A, § 20(f). The Open Meeting Law therefore gives discretion to the chair of a public body to determine who may speak or otherwise participate at a meeting and for how long. A public meeting is not the best place to dispute a prior selection or for a firm to advertise their capabilities. The focus should typically be about the designer selection process, regulations or policies, or anything that benefits the public or design community at large.

Persons wishing to speak at a scheduled meeting are asked, when possible, to submit their request to the DSB office *before* the day of the meeting. During its regularly scheduled biweekly Board meetings, subject to the discretion of the Board chair, the Board makes available a maximum 15-minute period for persons in the audience to address the Board. Participants are limited to no longer than 2 minutes each. Preference will be given to those who submit requests by 1:00 p.m. on the day preceding the regular Wednesday morning meeting. The Chair may limit the number of speakers due to time constraints and may increase or reduce the time allocated per speaker. While comments are welcomed, a response by the chair and/or Board is at their discretion.