

Designer Connection Event for Public Project Design Teams

Event Details

Date: October 28, 2025

Time: 8:30 AM – 12:45 AM

Location: Roxbury Community College - [Student Commons](#) in Academic Building 3, 1st Floor

Event Agenda

8:30-9:00 AM | Check-in, Light Breakfast & Mingling

- Registrants Pickup name badge and Table directory handout
- Populate the designated tables with your brochures or cards (no swag please)
- Coffee and lite bites are available

9:00-9:45 AM | Welcome & Orientation

- Introductions – Hakim Cunningham, DCAMM and Meghan Costa SDO
- Welcome – Adam Baake, DCAMM Commissioner
- Orientation to the Event – Simone Early, Executive Director of the Designer Selection Board
 - Explanation of the structured Connection Tables

9:50-11:30 AM | Structured Connections Tables (3 tables x 30 minutes rounds – 5 minutes to change tables) **TABLES NUMBERS WILL BE PROVIDED ON EVENT DAY**

- Meet new firms at each table.
 - Each table will have a facilitator to guide you
 - Each firm will be allotted 2-minute to do an introduction to their firm – see suggested talking points below.
 - 10-minute of additional discussion guided by the facilitators
 - Business card swap at the end
 - Move to the next table on your list
- Each table will have:
 - Mix of lead firms and subconsultants from different disciplines:
 - Prime firms to focus on current collaboration needs and future needs
 - Subs to focus on specialties and interests
 - A prepared list of table participants and their contact distributed by facilitator

11:30-12:30 PM | Freeform Networking + Tables for Designer information

- Closing Remarks – Edward “Tony” Ransom
 - Facilitator Insights from their tables
 - Connect with people you have met to follow up or
 - Seek out new connections

Bring with You to the Event

Table Talking Points

Each firm will be allotted two minutes to speak during each of the 3 table rounds. We suggest preparing the following speaking points. The facilitator will keep time.

- Your name, firm, and role
- What your firm specializes in current disciplines and expertise
- Types of public projects you focus on or seek or dream collaborations
- A few recent or relevant projects (briefly)
- What you're looking for in a teaming partner
 - What discipline or capability do you most want to add to your next team?
 - What's one thing that sets your firm apart in a teaming context
 - What types of lead firms or projects are you most looking to partner on?

Firm Information for Distribution

Tables will be provided for firms to lay out information. (no swag please) You may also want carry and distribute information. We suggest the following:

- Business Cards
- Firm information in your preferred format
- Capability Statements:
 - Company background/history/experience
 - Certifications and accreditations
 - Core competencies/ scopes/services provided/expertise
 - Aggregate work limit \$/ project capacity \$\$/insurance/bonding capacity

About This Event

This event is designed to facilitate introductions and informal conversations between lead design firms and subconsultants interested in collaborating on public building projects in Massachusetts. The purpose is to increase visibility, expand networks, and encourage more inclusive and equitable teaming practices across the public-sector design ecosystem.

What This Event Is Not

- This is not a formal procurement process.
- Participation does not guarantee future work, teaming opportunities, or selection for any specific project.
- The event is not affiliated with or a substitute for any required Designer Selection Board or municipal procurement procedures.
- No commitments or contracts will be formed or implied by participating.

Privacy Notice

By registering, you agree that your name, firm, contact, and area of expertise may be shared in a printed or digital directory provided to other attendees for networking purposes only.

If you have any questions about the nature of the event, please contact Hakim Cunningham at Hakim.Cunningham@mass.gov.