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Public Meeting Minutes  
September 23, 2021

**Board Members Present:**

Jamie Musler, Chair, AT  
Stacy Potvin, Vice Chair, PTA  
Andrew Rizza, AT  
Deborah Slater, OT  
Catherine Lane, PT (left meeting at 10:50 a.m.)  
Randy Jean, PT  
Melanie Glynn, OTA (left meeting at 10:45 a.m.)  
Reena Patel, AT

**Staff Members Present:**

Brian P. Bialas, Executive Director  
Charles Kilb, Board Counsel

All board members and staff appeared by videoconference.

**Call to Order:** The meeting was called to order at 9:05 a.m.

Mr. Musler announced that Mr. Kilb is covering for Peter Kelley as Board Counsel for this meeting.

**Board Business**

- **Public Meeting Minutes of August 26, 2021:** The Board tabled consideration of the Public Meeting Minutes of August 26, 2021 until the October meeting.
- **Executive Session Minutes of August 26, 2021:** The Board tabled consideration of the Executive Session Minutes of August 26, 2021 until the October meeting.
- **Subcommittee Meeting Minutes of August 26, 2021:** The Board tabled consideration of the Subcommittee Meeting Minutes of August 26, 2021 until the October meeting.
- **2022 Meeting Dates:** Mr. Bialas proposed meeting dates for 2022, and the Board accepted those proposed dates.



- **In Person Meetings:** The Board discussed whether to hold the October meeting in-person in Boston. The Board decided to hold the next meeting by videoconference but to keep the topic of in-person meetings on the agenda for future meetings.

### **Application Interview – Discipline in Another Jurisdiction**

- **Michael Novellino, AT Applicant:** Mr. Novellino appeared to discuss the reprimand and mandated additional continuing education on his Delaware athletic trainer license for twice entering a high school girls’ locker room while it was in use. Mr. Novellino explained that he needed to access the equipment storage area that was in the girls’ locker room quickly, and he announced himself before entering both times. While he was in the locker room on one occasion, he heard someone say “hello,” but he did not acknowledge the voice or look around in the locker room.

Mr. Novellino stated that he is transferring in his company from Ohio to Massachusetts. He also is licensed in Ohio, and the Ohio Board did not discipline him further but required him to satisfy the Delaware Board’s directives, which he did.

After a brief discussion, a motion was made by Ms. Slater, seconded by Ms. Potvin, to allow Mr. Novellino to continue with the licensing process. The motion passed unanimously.

### **Discussion**

- **Board Counsel Report:** No report.
- **CE Regulations Implementation:** Mr. Bialas reported that the Subcommittee will propose a draft CE Regulations Implementation Schedule at the next meeting, and discussed the Subcommittee proposals for notifying stakeholders once the new regulations are effective, including mailing letters to certain organizations, including inserts with renewal notices, and posting a notice online.
- **Update on Reinstatement Process:** Mr. Bialas reported that he will not be able to make any changes to the renewal application to allow reinstatements online until after the eLicensing system completes an upgrade in several months. He will make a proposal to the Board once the upgraded system is ready.

### **Monitoring**

- **Chang Goo Yoon, 2018-000760-IT-ENF, Submission of CEs:** The Board reviewed Mr. Chang’s submission of additional CEs to comply with his consent agreement. The Board directed Mr. Bialas to notify Mr. Chang that it does not accept “When Exceptional Service Becomes Your Marketing: Taking Cues from Disney” as a course in documentation, so he must complete two more units in that category.

**Executive Session** (Closed under G.L. ch. 30A, § 21(a)(7) to comply with G.L. ch. 4, § 7, ¶ 26(c) and G.L. ch. 214, § 1B – adhering to the public records law and to preserve the confidentiality of medical record information)

At 9:43 a.m., a motion was made by Ms. Potvin, seconded by Mr. Jean, to exit open session and enter into executive session under G.L. ch. 30A, § 21(a)(7) to comply with G.L. ch. 4, § 7, ¶ 26(c) and G.L. ch. 214, § 1B – adhering to the public records law and to preserve the confidentiality of medical record information, to conduct a monitoring interview and review a letter regarding monitoring. The motion passed unanimously by a roll call vote.

The Board entered executive session at 9:43 a.m.

**Investigative Conference** (Closed under G.L. ch. 112, § 65C)

At 10:56 a.m., a motion was made by Mr. Jean, seconded by Ms. Potvin, to exit executive session, return to open session, and enter into a closed session under G.L. ch. 112, § 65C to conduct investigatory conferences. The motion passed unanimously by a roll call vote.

The Board returned to open session and entered closed session at 10:56 a.m.

During the investigative conference, the Board took the following actions:

**Cases**

2021-000442-IT-ENF (Soleil Physical Therapy & Wellness, Inc.): Dismiss  
2021-000565-IT-ENF (EH): Dismiss

At 11:15 a.m., a motion was made by Mr. Rizza, seconded by Ms. Patel, to exit closed session and return to open session. The motion passed unanimously.

The Board returned to open session at 11:15 a.m.

**Adjournment**

At 11:16 a.m., a motion was made by Ms. Potvin, seconded by Ms. Slater, to adjourn the meeting. The motion passed unanimously.

The meeting adjourned at 11:16 a.m.

The above minutes were approved at the public meeting held on November 18, 2021.



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Brian Bialas, Executive Director

**List of Documents Used by the Board at the Public Meeting:**

- Agenda for Meeting of September 23, 2021
- Proposed Schedule of 2022 Meeting Dates
- AT Application of Michael Novellino
- Chang Goo Yoon, 2018-000760-IT-ENF, Submission of CEs