




**Commonwealth of Massachusetts**  
**Executive Office of Health and Human Services**  
**Division of Medical Assistance**

600 Washington Street  
Boston, MA 02111  
[www.mass.gov/dma](http://www.mass.gov/dma)

MASSHEALTH  
TRANSMITTAL LETTER ALL-108  
October 2002

**TO:** All Providers Participating in MassHealth  
**FROM:** Wendy E. Warring, Commissioner   
**RE:** *All Provider Manuals* (Revised Appendix B)

This letter transmits a revised Appendix B for all provider manuals. Appendix B contains the updated addresses and telephone and fax numbers for the MassHealth Enrollment Centers (MECs) and the programs and cities and towns for which they are responsible.

The Revere MEC is now responsible for Notifications of Birth (NOBs). In addition, the Revere MEC TTY number for the deaf and hard of hearing has been changed. The town of Chester has been added to the list for the Springfield MEC. The town of Harvard has been added to the list for the Tewksbury MEC. Both of these towns had been inadvertently omitted.

These changes are effective immediately.

**NEW MATERIAL**

(The pages listed here contain new or revised language.)

**All Provider Manuals**

Pages B-1 through B-4

**OBSOLETE MATERIAL**

(The pages listed here are no longer in effect.)

**All Provider Manuals**

Pages B-1 through B-4 — transmitted by Transmittal Letter ALL-83

<b>Commonwealth of Massachusetts Division of Medical Assistance Provider Manual Series</b>  ALL PROVIDER MANUALS	<b>SUBCHAPTER NUMBER AND TITLE</b> APPENDIX B: ENROLLMENT CENTERS	<b>PAGE</b> B-1
	<b>TRANSMITTAL LETTER</b> ALL-108	<b>DATE</b> 11/01/02

This appendix lists for each of the four regional MassHealth Enrollment Centers the name, address, telephone and fax numbers, responsibilities, and towns they serve.

This appendix is also available on the Division's Web site at [www.mass.gov/dma/providers/supp\\_info/B-83.pdf](http://www.mass.gov/dma/providers/supp_info/B-83.pdf).

**MassHealth Enrollment Center in Revere**

300 Ocean Avenue  
 Suite 4000  
 Revere, MA 02151  
 781-485-2500 or 1-800-322-1448  
 Fax: 781-485-3400  
 TTY: 1-877-668-4499

**Responsibilities:**

- Processing Applications for Seniors and People Needing Long-Term-Care Services;
- Case maintenance of ongoing cases, regardless of age, for assigned towns;
- Notifications of Birth (NOB-1);
- Short-term-care placements; and
- Refugee Resettlement Program and Title IV-E cases.

**Towns:**

Arlington	Chelsea	Melrose	Waltham
Belmont	Dedham	Needham	Watertown
Boston	Everett	Newton	Wellesley
Brookline	Malden	Revere	Winthrop
Cambridge	Medford	Somerville	

<b>Commonwealth of Massachusetts Division of Medical Assistance Provider Manual Series</b>  ALL PROVIDER MANUALS	<b>SUBCHAPTER NUMBER AND TITLE</b> APPENDIX B: ENROLLMENT CENTERS	<b>PAGE</b> B-2
	<b>TRANSMITTAL LETTER</b> ALL-108	<b>DATE</b> 11/01/02

### MassHealth Enrollment Center in Springfield

333 Bridge Street  
 Springfield, MA 01103  
 413-785-4100 or 1-800-332-5545  
 Fax: 413-785-4180  
 TTY: 1-800-596-1276

#### Responsibilities:

- Processing Applications for Seniors and People Needing Long-Term-Care Services; and
- Case maintenance of ongoing cases, regardless of age, for assigned towns.

#### Towns:

Adams	Fitchburg	Montgomery	Southbridge
Agawam	Florida	Mount Washington	Southwick
Alford	Gardner	New Ashford	Spencer
Amherst	Gill	New Braintree	Springfield
Ashburnham	Goshen	New Marlborough	Stockbridge
Ashby	Granby	New Salem	Sturbridge
Ashfield	Granville	North Adams	Sunderland
Athol	Great Barrington	North Brookfield	Templeton
Auburn	Greenfield	Northampton	Tolland
Barre	Hadley	Northfield	Tyringham
Becket	Hampden	Oakham	Wales
Belchertown	Hancock	Orange	Ware
Bernardston	Hardwick	Otis	Warren
Blandford	Hatfield	Oxford	Warwick
Brimfield	Hawley	Palmer	Washington
Brookfield	Heath	Paxton	Webster
Buckland	Hinsdale	Pelham	Wendell
Charlemont	Holden	Peru	West Boylston
Charlton	Holland	Petersham	West Brookfield
Cheshire	Holyoke	Phillipston	West Springfield
Chester	Hubbardston	Pittsfield	West Stockbridge
Chesterfield	Huntington	Plainfield	Westfield
Chicopee	Lanesborough	Princeton	Westhampton
Clarksburg	Lee	Richmond	Westminster
Colrain	Leicester	Rowe	Whately
Conway	Lenox	Royalston	Wilbraham
Cummington	Leverett	Russell	Williamsburg
Dalton	Leyden	Rutland	Williamstown
Deerfield	Longmeadow	Sandisfield	Winchendon
Dudley	Ludlow	Savoy	Windsor
East Brookfield	Middlefield	Sheffield	Worcester
East Longmeadow	Monroe	Shelburne	Worthington
Easthampton	Monson	Shutesbury	
Egremont	Montague	South Hadley	
Erving	Monterey	Southampton	

<b>Commonwealth of Massachusetts Division of Medical Assistance Provider Manual Series</b>  ALL PROVIDER MANUALS	<b>SUBCHAPTER NUMBER AND TITLE</b> APPENDIX B: ENROLLMENT CENTERS	<b>PAGE</b> B-3
	<b>TRANSMITTAL LETTER</b> ALL-108	<b>DATE</b> 11/01/02

**MassHealth Enrollment Center in Taunton**

21 Spring Street, Suite 4  
 Taunton, MA 02780-0711  
 508-828-4600 or 1-800-242-1340  
 Fax: 508-828-4611  
 TTY: 1-800-596-1272

**Responsibilities:**

- Processing Applications for Seniors and People Needing Long-Term-Care Services; and
- Case maintenance of ongoing cases, regardless of age, for assigned towns.

**Towns:**

Abington	Fairhaven	Mendon	Sandwich
Acushnet	Fall River	Middleborough	Scituate
Ashland	Falmouth	Milford	Seekonk
Attleboro	Foxborough	Millbury	Sharon
Avon	Franklin	Millis	Sherborn
Barnstable	Freetown	Millville	Somerset
Bellingham	Gay Head	Milton	Southborough
Berkley	Gosnold	Nantucket	Stoughton
Blackstone	Grafton	Natick	Sutton
Bourne	Halifax	New Bedford	Swansea
Braintree	Hanover	Norfolk	Taunton
Brewster	Hanson	North Attleborough	Tisbury
Bridgewater	Harwich	Northbridge	Truro
Brockton	Hingham	Norton	Upton
Canton	Holbrook	Norwell	Uxbridge
Carver	Holliston	Norwood	Walpole
Chatham	Hopedale	Oak Bluffs	Wareham
Chilmark	Hopkinton	Orleans	Wellfleet
Cohasset	Hull	Pembroke	West Bridgewater
Dartmouth	Hyannis	Plainville	West Tisbury
Dennis	Kingston	Plymouth	Westborough
Dighton	Lakeville	Plympton	Westport
Douglas	Mansfield	Provincetown	Westwood
Dover	Marion	Quincy	Weymouth
Duxbury	Marshfield	Randolph	Whitman
East Bridgewater	Mashpee	Raynham	Wollaston
Eastham	Mattapoisett	Rehoboth	Wrentham
Easton	Medfield	Rochester	Yarmouth
Edgartown	Medway	Rockland	

<b>Commonwealth of Massachusetts Division of Medical Assistance Provider Manual Series</b>  ALL PROVIDER MANUALS	<b>SUBCHAPTER NUMBER AND TITLE</b> APPENDIX B: ENROLLMENT CENTERS	<b>PAGE</b> B-4
	<b>TRANSMITTAL LETTER</b> ALL-108	<b>DATE</b> 11/01/02

**MassHealth Enrollment Center in Tewksbury**

367 East Street  
 Tewksbury, MA 01876-1957  
 978-863-9200 or 1-800-408-1253  
 Fax: 978-863-9300  
 TTY: 1-800-231-5698

**Responsibilities:**

- Processing Applications for Seniors and People Needing Long-Term-Care Services;
- Processing of Buy-In Applications (for Qualifying Individuals);
- Case maintenance of ongoing cases, regardless of age, for assigned towns; and
- Enrollment for Kaileigh Mulligan Program and PACE On-Lok Programs.

**Towns:**

Acton	Framingham	Manchester-by-the-	Saugus
Amesbury	Georgetown	Sea	Shirley
Andover	Gloucester	Marblehead	Shrewsbury
Ayer	Groton	Marlborough	Sterling
Bedford	Groveland	Maynard	Stoneham
Berlin	Hamilton	Merrimac	Stow
Beverly	Harvard	Methuen	Sudbury
Billerica	Haverhill	Middleton	Swampscott
Bolton	Hudson	Nahant	Tewksbury
Boxborough	Ipswich	Newbury	Topsfield
Boxford	Lancaster	Newburyport	Townsend
Boylston	Lawrence	North Andover	Tyngsborough
Burlington	Leominster	North Reading	Wakefield
Carlisle	Lexington	Northborough	Wayland
Chelmsford	Lincoln	Peabody	Wenham
Clinton	Littleton	Pepperell	West Newbury
Concord	Lowell	Reading	Westford
Danvers	Lunenburg	Rockport	Weston
Dracut	Lynn	Rowley	Wilmington
Dunstable	Lynnfield	Salem	Winchester
Essex		Salisbury	Woburn