



The Commonwealth of Massachusetts  
Executive Office of Health and Human Services  
Department of Public Health  
250 Washington Street, Boston, MA 02108-4619

MAURA T. HEALEY  
Governor

KIMBERLEY DRISCOLL  
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KATHLEEN E. WALSH  
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ROBERT GOLDSTEIN, MD, PhD  
Commissioner

Tel: 617-624-6000  
[www.mass.gov/dph](http://www.mass.gov/dph)

**Board of Allied Health Professions  
Public Meeting Minutes**  
February 27, 2025

**Board Members Present:**

Jamie Musler, Chair, AT  
Deborah Slater, Vice Chair, OT  
Stacy Potvin, Secretary, PTA  
Diane Smith, OT  
Melanie Glynn, OTA (left the meeting at 9:06 a.m.)  
Luke Brisbin, PT  
Jane Baldwin, PT  
David Young, Public Member (left the meeting at 10:34 a.m.)  
Andrew Rizza, AT (arrived at 9:05 a.m.)

**Staff Members Present:**

Brian Bialas, Executive Director  
Michael Egan, Board Counsel  
Lauren McShane, Investigative Supervisor  
Ellen D'Agostino, Investigator  
Jacob Edwards, Investigator

All board members and staff appeared by videoconference.

**Call to Order:** The meeting was called to order at 9:01 a.m.

**Board Business**

- **Roll Call Vote for Attendance:** Mr. Bialas called the roll of board members: Jamie Musler, Deborah Slater, Stacy Potvin, Diane Smith, Melanie Glynn, Luke Brisbin, Jane Baldwin, and David Young all present by videoconference.

- **Public Meeting Minutes of December 19, 2024:** After a brief discussion, a motion was made by Ms. Slater, seconded by Mr. Young, to approve the Public Meeting Minutes of December 19, 2024. The motion passed unanimously by a roll call vote.
- **Executive Session Minutes of December 19, 2024:** After a brief discussion, a motion was made by Ms. Glynn, seconded by Ms. Slater, to approve the Executive Session Minutes of December 19, 2024. The motion passed unanimously by a roll call vote.
- **Appointment of Delegates to 2025 Federation of State Boards of Physical Therapy Leadership Issues Forum and Annual Education Meeting:** The Board considered the appointment of delegates to the forum and meeting.

Mr. Rizza arrived at 9:05 a.m.

After a brief discussion, a motion was made by Ms. Potvin, seconded by Ms. Smith, to appoint Ms. Baldwin as the Board's delegate and Mr. Brisbin as the alternate delegate. The motion passed unanimously by a roll call vote.

Ms. Glynn left the meeting at 9:06 a.m.

### **Discussion**

- **Presentation on Lactation Consulting**
  - **Margi Coggins, DPH Bureau of Family Health and Nutrition:** Ms. Coggins presented on lactation consultants and counselors and the various credentials individuals practicing in the field may possess. Board members then asked Ms. Coggins questions about billing and reciprocity.
- **Application Questions on Board Statutes and Regulations:** Mr. Bialas asked the Board to eliminate the multiple-choice questions on the license applications about the Board's statutes and regulations. Board members suggested modifications to the existing applications. Mr. Musler noted that the athletic trainer application should be revised.

After a brief discussion, a motion was made by Mr. Young, seconded by Ms. Smith, to eliminate the questions. The motion passed unanimously by a roll call vote.

- **Test of English as a Foreign Language (TOEFL) and the Test of Written English (TWE) for Foreign-Educated Applicants Seeking Licensure: Interpretation of 259 CMR 2.02(1):** Mr. Bialas asked the Board to adopt a rule regarding which foreign-educated applicants must pass the TOEFL and TWE. After a brief discussion, the Board directed Mr. Bialas to require all foreign-educated applicants to pass the TOEFL and TWE and to utilize the existing waiver process for "hard cases."

## **Comments from Professional Associations**

Mary Kate Miller from APTA-MA discussed the challenge of searching for the Board's past decisions on scope of practice issues. Mr. Bialas explained that the Board places its most important rulings on scope issues in published Board policies.

**Executive Session** (closed under G.L. c. 30A, § 21(a)(7) to comply with G.L. c. 4, § 7, ¶ 26(c) and G.L. c. 214, § 1B – adhering to the public records law and to preserve the confidentiality of medical record information; specifically, the Board will discuss and evaluate the physical condition or mental health of a licensee as it relates to a licensee's monitoring reports)

At 10:00 a.m., a motion was made by Ms. Potvin, seconded by Mr. Young, to exit the public meeting and (1) enter into a closed executive session under G.L. c. 30A, § 21(a)(7) to comply with G.L. c. 4, § 7, ¶ 26(c) and G.L. c. 214, § 1B; specifically, the Board will discuss and evaluate the physical condition or mental health of a licensee as it relates to a licensee's monitoring reports; then (2) enter into investigative conference under G.L. c. 112, § 65C to review new cases; and then, after the conclusion of investigative conference, (3) not return to the public meeting and adjourn. The motion passed unanimously by a roll call vote.

The Board entered executive session at 10:00 a.m.

Board maintains separate minutes of executive session.

**Investigative Conference** (closed session under G.L. c. 112, § 65C)

The Board entered investigative conference at 10:09 a.m.

During the investigative conference, the Board took the following actions:

### **Cases**

AHP-2023-0038 (LB):

Refer to the Office of  
Prosecutions

AHP-2024-0028 (KV):

Dismiss

FAHP-2024-0003 (GS):

Refer to the Office of  
Prosecutions; refer  
case to the Board of  
Nursing

Mr. Young left the meeting at 10:34 a.m.

## **Adjournment**

The meeting adjourned at 10:34 a.m.

## **Approval**

The above minutes were approved at the public meeting held on March 27, 2025.



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Brian Bialas, Executive Director

## **List of Documents Used by the Board at the Public Meeting:**

- Agenda for Meeting of February 27, 2025
- Public Meeting Minutes of December 19, 2024
- Executive Session Minutes of December 19, 2024
- 12.17.24 Email from C. Jennings re: Delegate Selection
- 1.30.25 Email from FSBPT re: FSBPT Funding for Meeting Attendees
- Power Point Presentation: "Lactation Consultants v. Counselors: Who Does What"
- Board License Applications
- Licensing Process: 259 CMR 2.02(1)(a) and (b)