



The Commonwealth of Massachusetts  
Executive Office of Health and Human Services  
Department of Public Health  
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**Board of Allied Health Professions  
Public Meeting Minutes  
August 22, 2024**

**Board Members Present:**

Deborah Slater, Secretary, OT  
Diane Smith, OT  
Melanie Glynn, OTA  
Catherine Lane, PT  
Reena Patel, AT  
Stacy Potvin, PTA

**Staff Members Present:**

Brian Bialas, Executive Director  
Michael Egan, Board Counsel

All board members and staff appeared by videoconference.

**Call to Order:** The meeting was called to order at 9:05 a.m.

**Board Business**

- **Roll Call Vote for Attendance:** Mr. Bialas called the roll of board members: Deborah Slater, Diane Smith, Melanie Glynn, Catherine Lane, Reena Patel, and Stacy Potvin all present by videoconference.
- **Public Meeting Minutes of June 27, 2024:** After a brief discussion, a motion was made by Ms. Slater, seconded by Ms. Smith, to approve the Public Meeting Minutes of June 27, 2024. The motion passed unanimously by a roll call vote.

## **Discussion**

- **Unified Recovery and Monitoring Program**
  - **Jonathan Dillon, Director of Policy, Bureau of Health Professions Licensure:** Mr. Dillon described a new voluntary, non-disciplinary program for licensees affected by mental illness or substance use issues. URAMP consists of an advisory committee, a rehabilitation evaluation committee, and program staff. Those who wish to enter the program, either voluntarily or after a complaint has been filed against them, are evaluated by the rehabilitation evaluation committee before being admitted. Mr. Dillon and other staff described the conditions licensees in the program must meet. Board members asked Mr. Dillon questions. Mr. Dillon asked for the Board's feedback on the structure of the program that he expects will launch by the end of the year.

## **Open Session for Topics Not Reasonably Anticipated by the Chair 48 Hours Before Meeting**

- **An Act Promoting Access to Midwifery Care and Out-of-Hospital Birth Options**
  - **Lactation Consultant License:** Lauren Nelson, Deputy Director of the Bureau of Health Professions Licensure, discussed a bill that was passed in the state legislature that creates a lactation consultant license regulated by the Board of Allied Health Professions. The Governor has not yet signed the bill.
- **Professional Designations in Signatures on Clinical Documentation: 259 CMR 3.03 and 259 CMR 3.06:** Ms. Glynn asked for clarification from the Board regarding what professional designations occupational therapists and occupational therapy assistants may use when signing clinical documentation. After a brief discussion, the Board reinforced that, based on 259 CMR 3.03 and 3.06, only a licensee's license initials (i.e., OT or OTA) may be used in signatures on clinical documentation.

## **Monitoring**

- **Austin Callahan, 2021-001189-IT-ENF, 3rd Quarterly Monitoring Report and Update from Monitor re: On-Site Visits:** The Board reviewed Ms. Callahan's report and update from her monitor regarding on-site visits. After a brief discussion, a motion was made by Ms. Potvin, seconded by Ms. Slater, to accept the report. The motion passed unanimously by a roll call vote.

## **Adjournment**

At 10:09 a.m., a motion was made by Ms. Potvin, seconded by Ms. Glynn, to adjourn the meeting. The motion passed unanimously by a roll call vote.

The meeting adjourned at 10:09 a.m.

## **Approval**

The above minutes were approved at the public meeting held on September 26, 2024.



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Brian Bialas, Executive Director

## **List of Documents Used by the Board at the Public Meeting:**

- Agenda for Meeting of August 22, 2024
- Public Meeting Minutes of June 27, 2024
- Unified Recovery and Monitoring Program, Department of Public Health, PowerPoint presentation
- Massachusetts Board of Allied Health Professions, Frequently Asked Questions
- Austin Callahan, 2021-001189-IT-ENF, 3rd Quarterly Monitoring Report and 7.16.24 Email from A. Whiting re: On-Site Observation of A. Callahan