



The Commonwealth of Massachusetts
Executive Office of Health and Human Services
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Board of Allied Health Professions
Public Meeting Minutes
September 25, 2025

Board Members Present:

Jamie Musler, Chair, AT
Deborah Slater, Vice Chair, OT (arrived at 9:08 a.m.)
Andrew Rizza, Secretary, AT
Stacy Potvin, PTA
Luke Brisbin, PT
Jane Baldwin, PT
Miriam Segura-Harrison, MD (arrived at 9:18 a.m.)
Melanie Glynn, OTA
Reena Patel, AT
Diane Smith, OT

Staff Members Present:

Brian Bialas, Executive Director
Michael Egan, Board Counsel
Lauren McShane, Investigative Supervisor
Ellen D'Agostino, Investigator

All board members and staff appeared by videoconference.

Call to Order: The meeting was called to order at 9:03 a.m.

Board Business

- **Roll Call Vote for Attendance:** Mr. Bialas called the roll of board members: Jamie Musler, Stacy Potvin, Luke Brisbin, Jane Baldwin, Melanie Glynn, Reena Patel, Andrew Rizza, and Diane Smith all present by videoconference.
- **Public Meeting Minutes of July 24, 2025:** After a brief discussion, a motion was made by Ms. Glynn, seconded by Ms. Potvin, to approve the Public Meeting Minutes of July 24, 2025. The motion passed unanimously by a roll call vote.

Ms. Slater arrived at 9:08 a.m.

- **Election of Officers for Fiscal Year 2026:** The Board discussed electing officers for fiscal year 2026.

After a brief discussion, a motion was made by Mr. Rizza, seconded by Ms. Glynn, to elect Mr. Musler as Chair for fiscal year 2026. The motion passed unanimously by a roll call vote.

After a brief discussion, a motion was made by Ms. Potvin, seconded by Ms. Glynn, to elect Ms. Slater as Vice Chair for fiscal year 2026. The motion passed unanimously by a roll call vote.

After a brief discussion, a motion was made by Mr. Musler, seconded by Ms. Potvin, to elect Mr. Rizza as Secretary for fiscal year 2026. The motion passed unanimously by a roll call vote.

- **Meeting Schedule for 2026:** Mr. Bialas proposed a meeting schedule for calendar year 2026. After a brief discussion, a motion was made by Ms. Potvin, seconded by Ms. Slater, to approve the proposed schedule. The motion passed unanimously by a roll call vote.

Discussion

Dr. Segura-Harrison arrived at 9:18 a.m.

- **Unified Recovery and Monitoring Program (URAMP) Quarterly Report**

- **Mark Waksmonski, URAMP Director:** Mr. Waksmonski appeared to discuss the URAMP quarterly report and URAMP more generally. Mr. Waksmonski explained the challenges licensees face finding evaluators to enter the program.

Executive Session (closed under G.L. c. 30A, § 21(a)(7) to comply with G.L. c. 4, § 7, ¶ 26(c) and G.L. c. 214, § 1B – adhering to the public records law and to preserve the confidentiality of medical record information, to discuss and evaluate the physical condition or mental health of a licensee as it relates to a continuing competence waiver request)

At 9:32 a.m., a motion was made by Mr. Rizza, seconded by Ms. Smith, to exit the public meeting and (1) enter into a closed executive session under G.L. c. 30A, § 21(a)(7) to comply with G.L. c. 4, § 7, ¶ 26(c) and G.L. c. 214, § 1B to discuss and evaluate the physical condition or mental health of a licensee as it relates to a continuing competence waiver request; then (2) enter into investigative conference under G.L. c. 112, § 65C to review a report from the Automobile Insurers Bureau and new cases; and then, after the conclusion of investigative conference, (3) not return to the public meeting and adjourn. The motion passed unanimously by a roll call vote.

The Board entered executive session at 9:32 a.m.

Board maintains separate minutes of executive session.

Investigative Conference (closed session under G.L. c. 112, § 65C)

At 9:45 a.m., a motion was made by Ms. Glynn, seconded by Ms. Slater, to enter into investigative conference under G.L. c. 112, § 65C to review a report from the Automobile Insurers Bureau and new cases. The motion passed unanimously by a roll call vote.

The Board entered investigative conference at 9:45 a.m.

During the investigative conference, the Board took the following actions:

Automobile Insurers Bureau of Massachusetts Detail Claim Database Provider Billing Reports for 2024: Defer review of report until next meeting.

Cases

INV11793 (ES):	Dismiss
INV17273 (AS):	Dismiss

Adjournment

At 10:16 a.m., a motion was made by Ms. Glynn, seconded by Ms. Smith, to adjourn the meeting. The motion passed unanimously by a roll call vote.

The meeting adjourned at 10:16 a.m.

Approval

The above minutes were approved at the public meeting held on December 18, 2025.



Brian Bialas, Executive Director

List of Documents Used by the Board at the Public Meeting:

- Agenda for Meeting of September 25, 2025
- Public Meeting Minutes of July 24, 2025
- Proposed Meeting Schedule for 2026
- URAMP Quarterly Report