

**Board of Registration in Allied Health Professionals  
1000 Washington Street, Boston MA 02118  
PUBLIC SESSION MINUTES**

**Date:** September 26, 2019

**Location:** Room 1D

**Time:** 9:00 AM

**BOARD MEMBERS PRESENT:**

Jamie Musler, Chair, AT  
Stacy Potvin, Vice Chair, PTA  
Norene Pease, Public Member  
Andrew Rizza, AT  
Stephanie Smith, OT  
Randy Jean, PT  
Susan Higgins, Secretary, OT  
Reena Patel, AT

**STAFF MEMBERS PRESENT:**

Peter Kelley, Board Counsel  
Ana Garcia, Executive Director  
Anne Driscoll, Board Investigator

Meeting called to order at 9:05 a.m.

**9:05 AM - Housekeeping**

- Meeting Called to order
- Facility Briefing (fire drill instructions) + Location of Exits and Restroom

**9:05 AM - Board Business**

- Welcome new Board member Reena Patel, AT Member, board members introduced themselves.
- Review and Approve Public for July 25, 2019, motion to approve by: Stephanie Smith, second by: Stacy Potvin, all in favor. Review and Approve Executive Minutes for July 25, 2019, motion to approve by: Stacy Potvin, second by: Randy Jean.
- Proposed 2020 AH Meeting Schedule, motion to approve by: Randy Jean, second by: Norene Pease, all in favor.

**9:10 AM-Report from Board Counsel-Peter Kelley**

- New regulations are moving forward, will include continuing competency component. Next step will be public hearing.

**9:14 AM – Compliance Monitoring**

- **TOPIC:** Munaf Shaikh- AH-12-029 – 14<sup>th</sup> Quarterly review and CEs
- **DISCUSSION:** Submitting 14<sup>th</sup> quarterly monitoring report, corrective action plan was not submitted, consent agreement requires corrective action plan submitted 60 days following monitoring report.
- **ACTION:** Conditionally accept pending submission of corrective action plan and approval by Executive Director, motion by Norene Pease, second by Stacy Potvin, all in favor.

**9:30 AM – PTCO Waiver/Conference:**

- **TOPIC:** Brandon Sloan – Shalom Physical Therapy
- **DISCUSSION:** Brandon Sloan was removed as PTCO for Shalom Physical Therapy, another PT has been proposed who has the required experience for position.
- **ACTION:** None

**9:20 AM – Motion to go into Executive Session for Good Moral Character Review (closed pursuant to General Laws c. 30A, § 21(a)(7) to comply with the confidentiality protections for criminal record information, G. L. c. 66, § 10; G. L. c. 4 § 7, ¶ 26(a), G. L. c. 6, § 172 and Compliance Monitoring to comply with the public record law G. L. c. 66, § 10, and preserve the confidentiality of medical record information. G. L. c. 4, § 7, ¶ 26(c) made by Stephanie Smith, second by Reena Patel. Roll call vote: unanimous.**

At the end of the executive session, the open meeting resumed.

**9:32 AM-Motion to leave executive session and go into closed sessions for Investigative Conference -New Cases [Closed Session pursuant to G.L. c. 112, §65C], made by Norene Pease, second by Stacy Potvin: Roll call vote: all in favor. Motion passed unanimous.**

**9:32 AM-Investigative Conference -New Cases [Closed Session pursuant to G.L. c. 112, §65C]:**

- 2019-000486-IT-ENF [D.S]-**Dismiss without prejudice**
- 2019-000514-IT-ENF [J.K]-**Forward to Prosecutions**
- 2019-000608-IT-ENF [P.G]-**Forward to Prosecutions**
- 2019-000879-IT-ENF [S.C]-**Dismiss with advisory**
- 2019-000550-IT-ENF [DPT]-**Dismiss without prejudice**
  - 2019-000552-IT-ENF [MLH]-**Dismiss without prejudice**

**10:17 AM Motion to leave closed session and enter open session made by Stephanie Smith, second by Stacy Potvin. All in favor.**

**10:18 AM- Correspondence:**

- Email from Christian Robertozzi dated 7/20/19 re: Sonography – Diagnostic Sonography is not within the scope of PT practice in MA.
- Email from Cynthia Boudreau dated 9/11/19 OT Code of Ethics – duty is to provide appropriate treatment for the client. Peter will respond to email.

**10:34 AM- New Business:**

- Reviewed open Board Seats, Susan has accepted a new position and will be moving to CT at the end of the year.
- Open Session for Topics not reasonably anticipated by the Chair 48 hours in advance of meeting
- Provide Anna with Conflict of Interest Certificates
- Introduced Sam Mattos, security.
- Jamie shared California request for support for AT licensure.

**10:42 AM-Adjournment**

Motion to adjourn made by Stephanie Smith, second by Stacy Potvin, all in favor.

Respectfully Submitted,



Ana Garcia  
Executive Director