

DRAFT

Massachusetts Assisted Living Residence (ALR) Commission Report

Established by Section 32 of Chapter 197 of the Acts of 2024

DRAFT – NOT FOR DISTRIBUTION

Submitted: MONTH DAY, 2025

Table of Contents

- I. Assisted Living Residence (ALR) Commission Overview
- II. Recommendations
- III. Public Hearing Testimony & Findings
- IV. Commission's Findings by Charge
- V. Appendices

I. ALR Commission Overview

Overview

- The ALR Commission was established in 2024 with the enactment of Section 32 of Chapter 197 of the Acts of 2024, An Act to Improve Quality and Oversight of Long-term Care.
- The Commission was chaired by the Secretary of the Executive Office of Aging & Independence, Robin Lipson, and was comprised of a diverse panel of lawmakers, assisted living resident family members, elder law and aging advocates, public health and long-term care experts, and representatives from industry associations and consumer organizations (see full list in Appendix A).
- The Commission met seven (7) times from February to July 2025 and held one (1) public hearing on May 15, 2025.
- The Commission's meetings were held virtually on Zoom.
- The meetings were organized by topic. Commission members and other experts were invited to present on their areas of expertise. Appendix B outlines the meetings and input provided, including the individuals who presented.
- All meetings were subject to the Open Meeting Law and minutes were taken and approved for each meeting.
- All materials considered by the Commission as well as minutes of the Commission's meetings were posted on a publicly-available webpage: https://www.mass.gov/assisted-living-residences-alr-commission
- The Commission was required to submit its recommendations to the Clerks of the Senate and House of Representatives, the Joint Committee on Elder Affairs, and Senate and House Committees on Ways and Means, not later than August 1, 2025.

Legislative Language, Section 32 of Chapter 197 of the Acts of 2024

Goal: Study and recommend policies to ensure assisted living residences adequately meet the health and safety needs of residents

Charge: The Commission was charged with examining:

- (i) the current statutory and regulatory oversight of assisted living residences;
- (ii) assisted living best practices in other states;
- (iii) the impacts of licensing or certifying such residences;
- (iv) advertising practices of assisted living residences to potential residents and their families;
- (v) regulatory procedures for opening, closing or changing ownership of a residence, including determination of need processes and clustering of facilities;
- (vi) trends in incident reports made to the executive office of elder affairs and the long term care ombudsman's office and resolutions of such incidents;
- (vii) methods to provide transparency of information for potential consumers and family members researching and comparing residences;
- (viii) safety standards;
- (ix) existing consumer protections for residents in statutes and regulations; and
- (x) basic health services in residences.

Note: See Comprehensive findings for each charge in slides X-X.

Deliverable: Submit a report and recommendations not later than August 1, 2025.

• **Note**: The due date was extended to appropriately account for the tragic fire that occurred at Gabriel House and ensure recommendations reflected lessons learned and systemic changes needed to strengthen resident safety and oversight.

Legislative Language, Section 32 of Chapter 197 of the Acts of 2024 (cont'd)

Commission Members: The ALR Commission was required to include the following:

- the Secretary of Aging & Independence, who shall serve as chair;
- the Commissioner of Public Health or a designee;
- the Assistant Secretary of MassHealth or a designee;
- the Long-Term Care Ombudsman or a designee;
- the Chairs of the Joint Committee on Elder Affairs;
 - o 1 member to be appointed by the Senate President;
 - o 1 member to be appointed by the Speaker of the House of Representatives;
 - o 1 member to be appointed by the Minority Leader of the Senate;
 - 1 member to be appointed by the Minority Leader of the House of Representatives;
- 3 members to be appointed by the Governor,
 - o 2 of whom shall be residents or family members of residents at an assisted living residence;
- a representative of the Massachusetts chapter of the National Academy of Elder Law Attorneys;
- a representative of LeadingAge Massachusetts, Inc.;
- a representative of the Massachusetts Assisted Living Association,
- Inc.;
- a representative of AARP Massachusetts; a representative of the New England chapter of the Gerontological Advanced Practice Nurses Association;
- a representative of the Massachusetts chapter of the Alzheimer's Association;
- a representative of MassPACE, Inc.; and a representative of Greater Boston Legal Services, Inc.

II. Recommendations

Big Picture Impact

The ALR Commission has a unique opportunity to strengthen and transform assisted living in Massachusetts.

By aligning on bold but achievable reforms, the Commission can help ensure that older adults and their families are safer, more informed, and better protected.

The following recommendations, paired with SMART (specific, measurable, achievable, relevant, and time-bound) goals, would:



Protect consumers with clear disclosures, transparency on costs and compliance, and enforceable resident rights.



Build accountability and trust with public-facing data, penalties for noncompliance, and investment into oversight, safety and quality resources.



Ensure safety and preparedness through fire and emergency standards that account for resident acuity and strengthen coordination with public safety.



Advance affordability defining "affordable ALRs," creating an inventory, assessing true costs versus services, identifying gaps in care, and recommending sustainable financing models.



Strengthen staffing and clinical oversight in a realistic, market-sensitive way that preserves the residential model while requiring defined nursing leadership and clinical oversight to support residents with increasing acuity.



Deliver measurable results with timelines and accountability so the Legislature and public can track progress.

The Commission's Key Findings

ALRs are an important part of
Massachusetts' long-term
services continuum and play a
vital role in meeting the diverse
needs and preferences of older
adults by offering a supportive
and flexible residential setting.

6 Key Findings:

- Information about ALRs can be confusing. Disclosure statements vary significantly across ALRs, making it difficult for families to compare options and understand costs, services, and rights.
- Residents and families are often unaware how costs increase as care needs evolve, or when an ALR can no longer safely meet a Resident's needs.
- Families cannot easily access compliance or incident data; current reliance on public records requests limits accountability and informed choice.
- 4. Staffing and leadership is critical to ensuring resident safety, wellbeing, and quality of life. Staffing levels and practices vary widely across providers, creating inconsistencies in care and supports.
- The Gabriel House fire underscored the urgent need for stronger fire and emergency preparedness standards.
- 6. ALRs remain unaffordable for many; pathways for lower-income residents are fragmented and difficult to navigate.

Recommendation 1 | Standardize Disclosures to Improve Informed Decision-Making

KEY FINDINGS

Information about ALRs can be confusing. Disclosure statements vary significantly across ALRs, making it difficult for families to compare options and understand costs, services, and rights.

RECOMMENDATIONS

Agency/ Regulatory Actions

- <u>Uniform disclosure form</u>. By **July 1, 2026,** require all ALRs to use a uniform disclosure form in plain language, modeled after Minnesota's approach.
 - Require inclusion of fee schedules (base rates and add-ons), services, refund policies, contract terms, and resident rights.
 - Mandate posting online (ALR and AGE websites), updated annually, in accessible formats.

RESIDENT & FAMILY IMPACT

Transparency ensures older adults and their families can make informed, side-by-side comparisons of ALRs and understand their rights from the outset.

Recommendation 2 | Clarify Assessments, Services and Costs as Needs Change

KEY FINDINGS

Residents and families are often unaware how costs increase as care needs evolve, or when an ALR can no longer safely meet a Resident's needs.

RECOMMENDATIONS

Agency/ Regulatory Actions

- <u>Standardized resident assessment</u>. By January 1, 2027, require use of a standardized approach that evaluates each resident's social, physical, medical, cognitive and emergency preparedness needs at admission and when needs change. This could be achieved either through:
 - Adoption of a uniform assessment tool for all ALRs, or
 - Establishment of a set of core, standardized assessment elements that must be incorporated into any ALR's chosen tool.
 - Note: In the uniform disclosure form (recommendation #1), require disclosure of how changes in resident care levels impact costs, including clear explanations and standardized levels to ensure families can anticipate cost changes.

FUTURE CONSIDERATION

RESIDENT & FAMILY IMPACT

Consider certification "tiers" beyond the current three levels (traditional, specialized care residence/ memory care, and limited medication assistance) to reflect residents with higher acuity, tied to additional staffing expectations. Such tiers should also incorporate staffing expectations and life-safety/emergency preparedness requirements.

Provides clear, upfront information on services, service limits and costs—helping to avoid unplanned moves or unexpected expenses. Consistent assessment practices also create a stronger foundation for future standards, ensuring greater transparency and predictability over time.

Recommendation 3 | Enhance Transparency & Access to ALR Information

KEY FINDINGS

Families cannot easily access compliance or incident data; current reliance on public records requests limits accountability and informed choice.

RECOMMENDATIONS

Agency/ Regulatory Actions

- <u>Public database</u>. By July 1, 2026, launch an online, publicly accessible database of compliance reports, corrective actions, enforcement notices, and uniform disclosure forms.
- <u>Financial accountability</u>. By July 1, 2026, introduce graduated fines for violations, with higher penalties for repeat or serious violations.
- <u>Long Term Care Ombudsman Program (LTCOP) Notification, and other Oversight Agencies</u>. By January 1, 2026, AGE will send notification to the LTCOP reporting ALR changes in ownership, suspensions or revocations, and closures, and notify the Department of Public Health and/or MassHealth if the ALR operates programs under their oversight.

Potential Legislative Actions

• Consider alternatives to support oversight functions necessary for ALR certification, such as an Assisted Living Residence Trust, supported by fees and fines, that provides AGE for certification staffing, complaint and incident investigations, resources to maintain public-facing data, and quality improvement programs.

RESIDENT & FAMILY IMPACT

Expands resources for state oversight, giving families greater confidence that complaints and incidents are fully investigated. Improves access to safety and compliance records so residents and families can make more informed choices when choosing or evaluating an ALR.

Recommendation 4 | Strengthen Staffing and Promote Resident Voice

KEY FINDINGS

Staffing and leadership is critical to ensuring resident safety, wellbeing, and quality of life. Staffing levels and practices vary widely across providers, creating inconsistencies in care and supports.

RECOMMENDATIONS

Agency/ Regulatory Actions

- <u>Full-time nurse</u>. By January 1, 2027, require every ALR to employ at least one full-time licensed nurse responsible for developing and overseeing care plans.
- <u>Certified leadership</u>. By January 1, 2027, require each ALR's Executive Director or Resident Care Director to hold an industry-recognized credential, such as the National Association of Long Term Care Administrator Boards Residential Care/Assisted Living certification or an equivalent to ensure consistency and quality.
- <u>Acuity-based staffing model</u>. By July 1, 2027, AGE will implement an acuity-informed staffing model that accounts for resident needs, care complexity, and ALR size—providing flexibility and avoiding one-size-fits-all ratios.
- <u>Workforce development</u>. Ensure certified nursing assistants (CNA) are aware of and connected to statesupported CNA training and career ladder programs established under the long-term care legislation.
- **Self-governed resident & family councils.** Require ALRs to support independent, self-governed councils.
- <u>Annual listening sessions</u>. Starting in CY2026, AGE will convene listening sessions with residents and families to gather regular and ongoing feedback and evaluate the impact of commission recommendations.

Potential Legislative Actions

• Amend MGL Chapter 111, Section $72W\frac{1}{2}$ to allow certified medication aides (CMAs) to work in ALRs

RESIDENT & FAMILY IMPACT

Clear staffing standards help families set realistic expectations when choosing an ALR. Regular resident and family feedback ensures policies reflect lived experience.

Recommendation 5 | Bolster Emergency Preparedness & Safety

KEY FINDINGS

The Gabriel House fire underscored the urgent need for stronger fire and emergency preparedness standards.

RECOMMENDATIONS

- <u>Annual inspection verification</u>. By January 1, 2026, require ALRs to secure annual sign-off documentation from their local fire department, building inspector, where applicable, and board of health confirming inspection dates and no outstanding violations. Inspection documentation must be posted and verified by AGE.
- Enhance emergency preparedness & life safety requirements. By July 1, 2026:
 - Amend AGE onsite compliance checklists to incorporate appropriate life-safety criteria aligned with Department of Public Health long-term care facility survey standards, where appropriate and applicable.
 - Require ALRs to update emergency plans annually, provide annual staff training on emergency response, and complete documented annual hazard vulnerability analyses that are developed, reviewed and approved by experts in emergency preparedness;
 - Require quarterly emergency exercises and evacuation drills of all staff (direct and contracted);
 - Require ALRs to maintain a standard census document for immediate access by emergency services
 identifying residents, their location and their individualized emergency needs (e.g., hearing, vision,
 mobility, oxygen, vital medications). Census documents should correspond with individualized
 emergency assistance plans documented in every resident service plan.
 - Explore a data-sharing protocol to provide first responders with real-time emergency information.

Agency/ Regulatory Actions

RESIDENT &
FAMILY IMPACT

Stronger fire safety and emergency planning will provide greater clarity and peace of mind, as well as protect against future tragedies.

Recommendation 6 | Address Affordable Access to ALRs

KEY FINDINGS

ALRs remain unaffordable for many; pathways for lower-income residents are fragmented and difficult to navigate.

RECOMMENDATIONS

Agency/ Regulatory Actions

- <u>Establish ALR Affordability Task Force</u>. By July 1, 2026, convene a task force to define "affordable ALR", create an inventory of qualifying residences, better assess the true services versus housing and operational costs, evaluate any gaps in the continuum of care, size the need, and recommend sustainable "housing plus services" financing models.
 - The task force should also explore separating "affordable" ALRs from fully private-pay ALRs with a distinct certification track.

Potential Legislative Actions • Based on the recommendations that may come out of the ALR Affordability Task Force, the legislature may need to prepare certain statutory changes (e.g., create a capital fund for no-interest loans to assist "affordable" ALRs in upgrading facilities with best practice safety features).

RESIDENT & FAMILY IMPACT

Greater clarity on the real cost of care versus housing and other costs, and possible opportunity for clearer pathways for lower-income older adults to access assisted living or equivalent "housing plus services" models.

III. Public Hearing Testimony & Findings

Public Hearing Testimony Summary

- Attendance Overview
 - Total Registered Attendees: 57
- Written Testimony Participation
 - Total Written Testimonies Provided: 12
 - Position Summary:
 - 7 testimonies: Change Needed
 - 3 testimonies: Support Status Quo
 - 1 testimony: Commentary specific to pending legislation (H.791/S.474)
 - 1 testimony: change needed or status quo classification not applicable
- Key Themes Raised:
 - **1. Assessments** Processes, transparency, and consistency across providers.
 - **2. Basic Health Services** Expansion and billing considerations.
 - 3. Staffing Levels Adequacy and flexibility based on resident needs.
 - 4. Family Involvement Importance of resident and family councils.
 - 5. Resident Advocates Emphasis on preserving the resident-centered model.

Public Hearing Testimony Findings

- 12 individuals spoke at the public hearing
- What We Heard
 - Valuable input from industry professionals, policy leaders, and advocates.
 - Recommendations to:
 - Enhance consumer protections;
 - Improve transparency in pricing and compliance reporting; and
 - Greater transparency in service option and costs.
- What Was Missing
 - Limited attendance and testimony from residents and family members.
 - Hearing format (virtual webinar) and lack of broad public awareness may have impacted participation.
- Opportunity remains to **proactively engage residents and families** through future outreach and targeted listening sessions.

IV. Commission's Findings by Charge

Important context: All content in Section IV reflects the current-state of ALRs in Massachusetts and other states, and provides insight into Commission member discussions. The findings reflect the Commission's thinking and are not final recommendations—rather, serve as background and context behind the recommendations outlined in Section II.

(i) the current statutory and regulatory oversight of assisted living residences

Current Statutory and Regulatory Oversight

- Statutory Framework
 - **Governing Statute:** M.G.L. c. 19D (since 1994)
 - **Regulations:** 651 CMR 12.00 (established 1996)
 - Model: Residential housing with service supports, not medical facilities
 - Key Consumer Protections:
 - Oversight under landlord-tenant law
 - Biennial certification by AGE (Annual for ALRs offering Basic Health Services starting 2025)
 - Disclosure of ownership and operational transparency
- Oversight Responsibilities
 - Executive Office of Aging & Independence (AGE), formerly the Executive Office of Elder Affairs (EOEA)
 - Certification, inspection, and compliance monitoring
 - Unannounced inspections and enforcement authority
 - Mandated corrective plans for deficiencies
 - Emergency actions allowed to protect resident safety

Recent Reforms and Regulatory Enhancements

- Major Updates: Chapter 197 of the Acts of 2024
 - Basic Health Services Now Permitted:
 - Injections, simple dressing changes, oxygen management, specimen collection, ointment application
 - Enhanced Transparency:
 - Ownership disclosure lowered from 25% to 5% threshold
 - Strengthened Enforcement:
 - Authority to impose fines (up to \$500/day)
 - Whistleblower protections for employees and residents
- Long-Term Care Ombudsman Program (LTCOP)
 - Independent resident advocacy with direct access to resolve complaints
 - ALRs required to post Ombudsman contact information



Current Oversight

- Oversight anchored in M.G.L. c. 19D and 651 CMR 12.00
- Recent reforms (2024) significantly enhanced AGE authority
- Certification and inspections required for continued operation
- Ombudsman program supports resident protections

(ii) assisted living best practices in other states

Best Practices from Other States: Assisted Living Oversight and Service Models

Tailored Health Services (National Trend)

- Most states allow ALRs to choose which health services to offer.
- Massachusetts' "all or none" Basic Health Services model is more rigid.

Certified Medication Aides (CMAs)

- Many states allow trained non-nurses to administer medications, freeing nurses for more complex care.
- Related Recommendation: Introduce legislation to expand CMAs into ALRs via Limited Medication Administration (LMA) adjustments.

Acuity-Based Staffing Models

- States like Oregon require staffing based on resident acuity rather than static ratios.
- Related Recommendation: Establish acuity-based staffing guidance where staffing is aligned to resident needs but is still flexible and not a one-size-fits-all approach.

Best Practices for Dementia Care and Consumer Protections

- Dementia Care Innovations
 - Enhanced Dementia Training (Minnesota, Virginia, Maine)
 - Higher training hours, skills assessments, and written disclosure of training to families.
 - Related Recommendation: Strengthen staffing and leadership requirements, as well as enhanced disclosure requirements.
 - Dedicated Licensing for Dementia Units (Minnesota, Indiana, Oklahoma)
 - Requires clear marketing, licensing, and service disclosure for memory care units.
 - Related Recommendation: Support transparency and disclosure.
- Strengthened Resident Protections
 - Involuntary Discharge Safeguards (Colorado, Virginia)
 - Written notices, clear appeal processes, and steps to resolve underlying issues.
 - Related Recommendation: Enhance discharge protections in revised regulations to better support residents' rights.
 - Electronic Monitoring Standards
 - Other states emphasize resident consent and control over monitoring.
 - Related Recommendation: Massachusetts may consider formalizing electronic monitoring policies.

Access, Affordability, and Transparency

- Increasing Access for Low-Income Residents
 - Frail Elder Waivers in Other States (DC, Ohio, California)
 - Medicaid waivers in other states specifically support assisted living access.
 - Related Recommendation: Establish task force to explore pathways for expanding ALR affordability
- Transparency Tools
 - Uniform Disclosure Checklists (Minnesota)
 - Required pre-contract disclosures to improve consumer decision-making.
 - Related Recommendation: Support standardized disclosure forms to promote clarity and comparability.
- Connecticut's Managed Residential Model
 - Separate licensure for building and services promotes flexibility.
 - Uses Medicaid to fund personal care, but residents still pay room and board.
 - Highlights affordability challenges similar to Massachusetts.

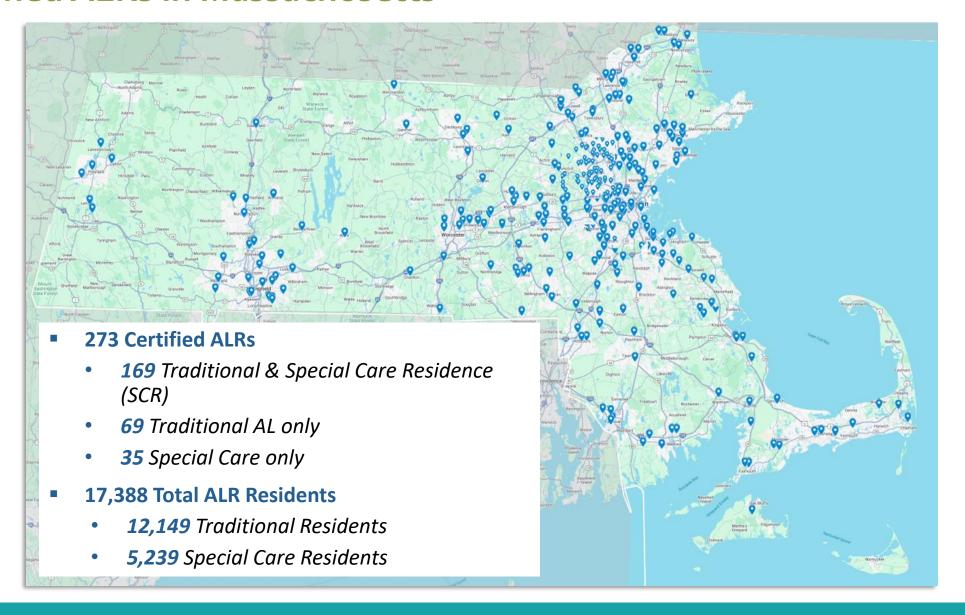


Best Practices in Other States

- Flexibility in offering Basic Health Services (i.e., do not require all ALRs to provide Basic Health Services)
- Certified Medication Assistants (CMAs) to support medication management
- Acuity-based staffing
- Uniform disclosures to improve consumer decision-making

(iii) the impacts of licensing or certifying such residences

Certified ALRs in Massachusetts



Impacts of Certifying ALRs in Massachusetts

• Key Findings:

- Certification Establishes Baseline Protections:
 - No ALR can operate or advertise without certification by AGE (Executive Office of Aging & Independence).
 - Biennial (or annual for ALRs that become certified to provide Basic Health Services) inspections help ensure continued compliance with care, staffing, and resident rights standards.
- Strengthened Oversight Through Recent Reforms (2024 Legislation):
 - New Basic Health Services (BHS) certification requires annual review.
 - Expanded enforcement authority: fines up to \$500/day and whistleblower protections.
 - Increased transparency: mandatory disclosure of individuals with 5%+ ownership interest.
- Specialized Dementia Care Standards:
 - Enhanced staffing, service planning, and safety standards for Special Care Residences.
 - Ongoing, dementia-specific staff training requirements.
- Active Compliance Monitoring:
 - Unannounced inspections, incident reporting, complaint tracking, public record requests, and operational change reviews.
 - AGE has authority to **modify, suspend, or revoke certifications**.
- Ties to Recommendations:
 - Stronger enforcement and transparency provisions directly support recommendations to improve **consumer protections** and **accountability** in ALRs.

Certification | *Important Considerations*

What Works Well

- Statewide Certification Requirement: All ALRs must be certified by AGE to operate or advertise, ensuring baseline regulatory oversight.
- **Biennial (or Annual) Compliance Reviews:** Regular on-site inspections and renewal processes promote accountability and ongoing quality monitoring.
- Clear Regulatory Standards: Certification sets expectations for service delivery, resident rights, staffing qualifications, and medication management.
- Increased Transparency: Recent reforms strengthen ownership disclosure requirements and improve public visibility into ALR operations.
- Enforcement Tools: Revoke or alter certifications, and respond swiftly to immediate threats to resident safety.
- Ombudsman Access: Residents have dedicated advocacy channels through the Long-Term Care Ombudsman program.

Areas to Explore for Future Consideration

- Staffing Ratios: Regulations do not prescribe minimum staff-to-resident ratios, creating variability in staffing models.
- Resident Assessments: ALRs are not required to use a standardized assessment tool
 to evaluate resident needs or appropriateness for assisted living.
- Equity in Access: ALRs are not required to accept residents using public subsidies (e.g., GAFC, SSI-G), which may limit access for low-income individuals.

Industry Perspective

- The ALR industry highlights that increasing regulatory requirements often leads to higher operating costs.
- These costs are typically **absorbed by residents, potentially impacting affordability** in an already expensive housing and care setting.
- Residents and families typically prefer to choose their preferred level of services and amenities rather than having to pay for a more institutionalized environment before they need it.
- Ongoing discussions focus on balancing regulatory oversight with maintaining access and affordability, and recognizing that ALRs are a non-clinical, residential model,



Impacts of Certification

- Benefits: Accountability, transparency, stronger enforcement
- Challenges: No staffing ratios, no monetary fines, resident/ family affordability concerns
- Industry view: Increased regulation may drive up resident costs

(iv) advertising practices of assisted living residences to potential residents and their families

Current ALR Advertising Practices in Massachusetts

• Certification Required:

ALRs must be certified by the Executive Office of Aging & Independence (AGE) to advertise as an assisted living residence.

Pre-Certification Advertising:

Permitted only if the certification process has been formally initiated and all materials clearly state that certification is pending.

Consumer Protection Aligned:

ALR advertising is subject to Massachusetts consumer protection laws (Chapter 93A), requiring accuracy, transparency, and fairness.

Massachusetts requires detailed upfront disclosures:

- Residency agreements must include:
 - Scope of services
 - Fees, payment schedules, and refund policies
 - Admission and discharge criteria
 - Resident rights
 - Staffing levels and emergency protocols
 - Note: Disclosure format is not standardized making comparison across ALRs more challenging

Residency agreement required before move-in.

ALR advertising falls under the Massachusetts consumer protection statute (Chapter 93A): **false or deceptive** practices carry potential civil and administrative penalties.

What Works Well & Areas to Watch

What Works Well

- Certification is Required
 Only certified ALRs can advertise as assisted living residences, protecting consumers from misleading promotions.
- Pre-Certification Advertising Allowed with Disclosure
 ALRs can advertise before certification if they clearly state certification is pending.

Areas to Watch

Issue	Description
Fee Structure	Advertising "no hidden fees" while charging undisclosed community or service fees
Hidden Fees	Not specifying purpose or refundability of upfront charges
Promises	Overpromising resident experience (e.g., staff-to-resident ratio, care levels)



Advertising Practices

- Certification Required to Advertise as an ALR
- Pre-Certification Advertising Allowed with Disclosure
- Advertising Is Covered by Consumer Protection Laws
- Disclosure of Services and Fees Required—But Not Standardized
- Residency agreements must include key information (e.g., services offered, fees, refund policies), but formats vary across providers, limiting comparability for consumers.
- A uniform disclosure format—like those used in Minnesota—could improve clarity, comparability, and informed consumer decision-making.

(v) regulatory procedures for opening, closing or changing ownership of a residence, including determination of need processes and clustering of facilities

Opening an ALR | Application Submission & Initial Certification



Timing & Fees

- Submit AGE-prescribed forms (notarized, under penalty of perjury) ≥ 60 days before planned opening
- Pay non-refundable \$200 fee
- One application per residence

Core Application Materials



- Names & addresses of officers, directors, trustees
- Names & addresses of limited partners/shareholders owning > 25% interest. NOTE, this is now 5% with An Act to Improve Quality and Oversight of Long-term Care
- For each individual named, list all multifamily housing or health care facilities or providers in the Commonwealth or in other states in which he or she has been or is an officer, director, trustee, or general partner
- For each individual, list the names and addressed of those who have, within the five years before the date of the application, directly or indirectly have an ownership interest in:
 - o Hospitals, clinics, long-term care, rehab, lab, etc.
 - Medical provider licensed under other applicable state statutes
 - o Home health agency in Mass. certified under Title XVIII of the Social Security Act
- For each individual listed above, list the names and addresses of applicable entities in which there was an ownership interest during the applicable period
- With respect to each licensed or certified entity, the Applicant shall furnish a written statement from DPH that such licensed or certified entity has:
 - Substantially met applicable criteria for licensure or certification:
 - If applicable, has corrected all cited deficiencies without de-licensure or decertification being imposed

Opening an ALR | Post-Application Submission

AGE Review & On-Site Inspection



- AGE staff reviews operational plan & attachments for MA compliance (M.G.L. c. 19D; 651 CMR 12.00)
- After receipt of application, AGE will:
 - Conduct on-site compliance inspection (physical environment, staffing, policies)
 - Confirm all required documents are complete
- If approved:
 - AGE issues written notice of certification & associated fee request
 - Applicant submits fee within 10 days of notice
 - O AGE issues a 2-year certificate (fee established by Secretary of Admin. & Finance, M.G.L. c. 7, § 3B)

Opening an ALR | Denial Criteria

Discretionary Denial Criteria | AGE may deny certification if applicant (or any owner) has:



- Applicants have a history of serious violations, patient abuse, or facility closures due to non-compliance.
- Entities failed to correct health and safety deficiencies at other facilities
- Been subject to a patient care receivership action
- Ceased to operate such an entity as a result of:
 - Suspension or revocation of license or certification
 - Receivership
 - A settlement agreement arising from suspension or revocation of a license or certification
 - o Has a settlement agreement in lieu of or as a result of a receivership
 - Has been the subject of a substantiated case of patient abuse or neglect involving material failure to provide adequate protection or services for the resident in order to prevent such abuse or neglect; or
 - Has over the course of its operations been cited for repeated, serious and willful violations of rules and regulations governing the operation of said entity that indicate a disregard for resident safety and an inability to responsibly operate an assisted living residence.
 - Has been found in violation of any local, state or federal statute, regulation, ordinance or other law by reason of that individual's relationship to an Assisted Living Residence

Closing an ALR



Sponsor Notification (≥ 120 days before closure)

- Written notice to:
 - Residents & legal representatives
 - Resident representatives (if applicable)
- Notice must include:
 - Intended closure date
 - Sponsor's plan to assist Residents in securing comparable housing and services, if necessary; and
 - A reference to the rights of the Residents that may be exercised under landlord/tenant laws established under M.G.L. c. 186 or c. 239

AGE Notification

- Written notice to AGE containing:
 - Copy of resident notice
 - Proof of resident notifications
 - List of residents receiving additional services or subsidies (e.g., GAFC)

Transferring Ownership of an ALR



Notification & Pre-Transfer Requirements

- Applies when any party acquires ≥ 5% ownership interest in an existing ALR
- Submit AGE application & supporting documentation 30 days before scheduled transfer
- Required pre-transfer documents:
 - Completed AGE "Change in Ownership (CHOW)" application
 - Notarized buyer/seller forms confirming agreement to transfer interest

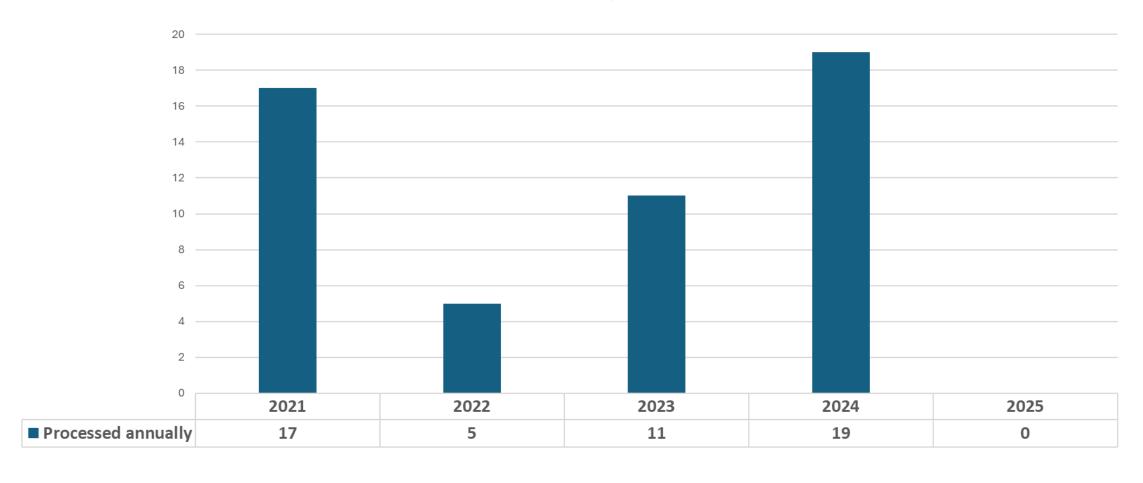
Post-Transfer Requirements (within 5 days of closing)

- Submit to AGE:
 - Notarized confirmation of completed transfer
 - Prior sponsor returns current certificate to AGE
- If all documents are in order, AGE grants temporary certification (effective on transfer date)
- Temporary certification remains valid until AGE approves or denies new-owner certification

Transfer / Change of Ownership Trends

To be updated to include 2025 numbers

2021 – February 2025

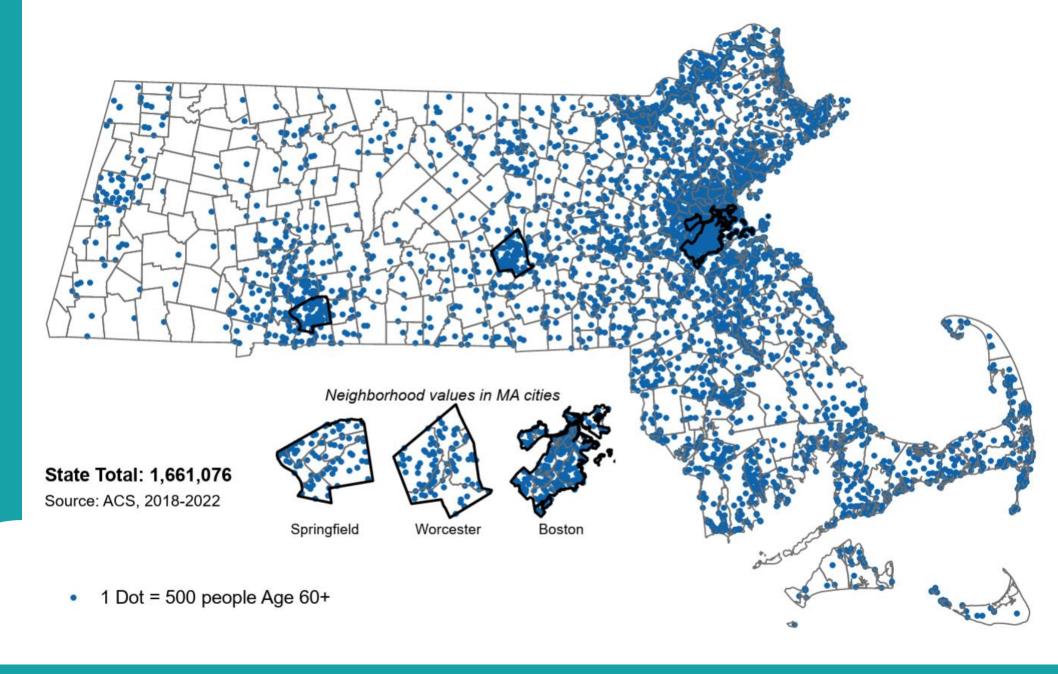


Clustering Considerations

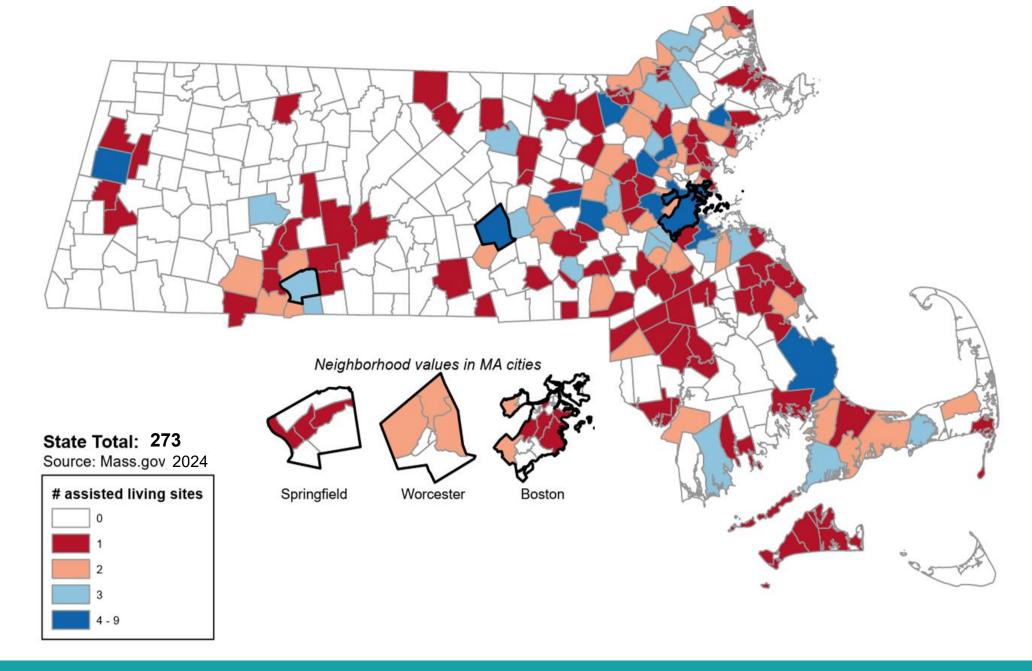
Clustering of ALRs:

- No formal "determination of need" process (unlike hospitals or nursing homes)
- AGE monitors the geographic distribution of ALRs across Massachusetts.
- Clustering tends to occur in:
 - Densely populated areas
 - Areas with aging population

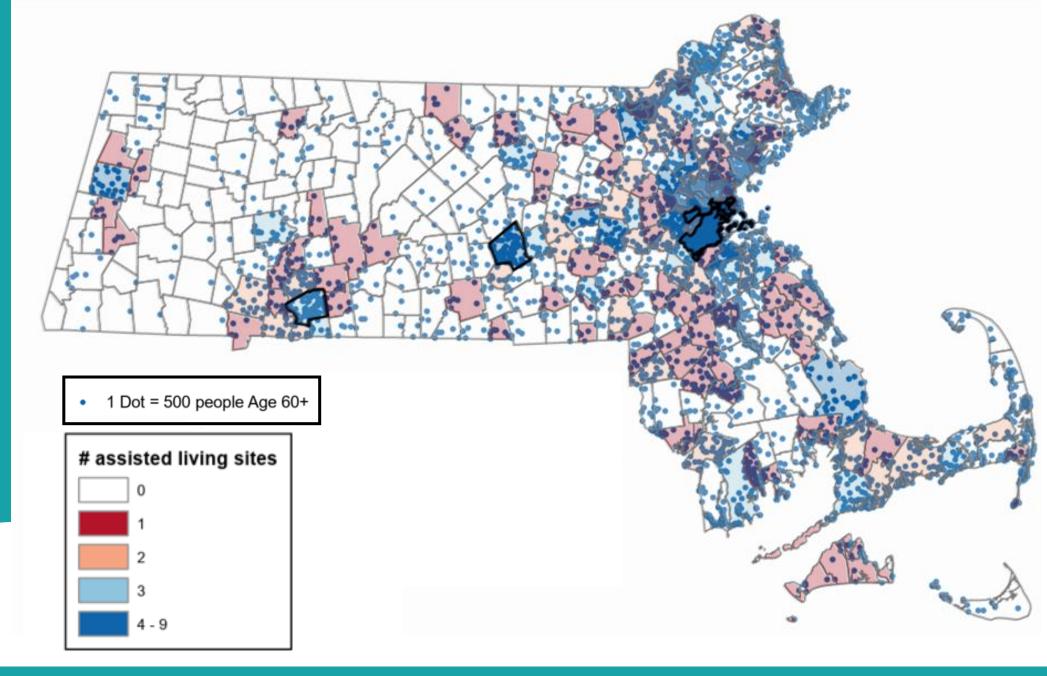
Density of Population Age 60+ Years



Number of Assisted Living Sites



Density of Population Age 60+ Years & Number of ALRs





Opening, Closing and Ownership

- Certification process includes inspection, ownership disclosure, and compliance checks
- Closures and CHOWs require resident and AGE notification
- AGE has discretion to deny applications based on past violations, criminal records, sanctions associated with owners/principals, etc.
- No formal Determination of Need process

(vi) trends in incident reports made to the executive office of elder affairs and the long term care ombudsman's office and resolutions of such incidents

Understanding Incidents and Complaints in ALRs

What is an Incident?

- Reportable event that occurs within the residence.
- Must be reported by the ALR to the Executive Office of Aging & Independence (AGE) within required timeframes.
- Examples: falls with injury, medication errors, elopement, unexpected death.

What is a Complaint?

- Raised by a resident, family member, staff, or the public about concerns in the residence.
- Often reported to the Long-Term Care (LTC) Ombudsman's Office or to AGE.
- Examples: concerns about care quality, resident rights, billing practices.

Who Handles What?

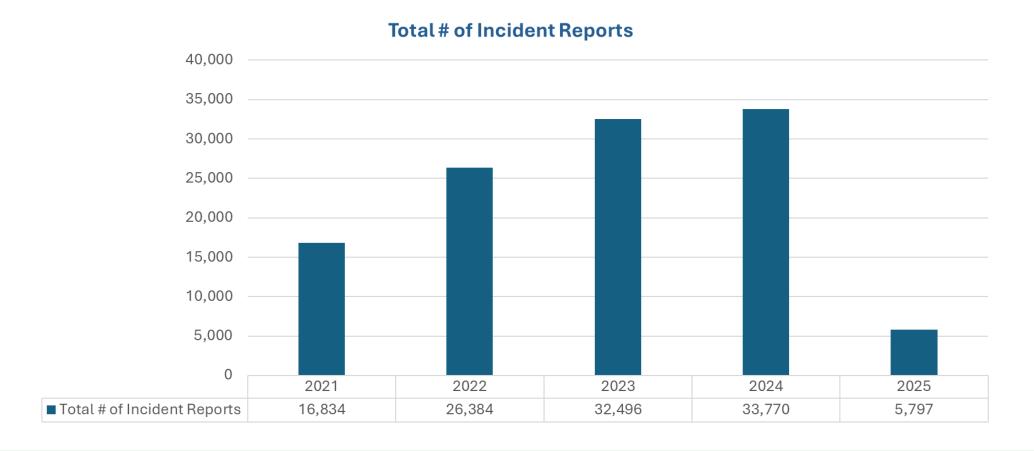
AGE ALR Certification Unit	LTC Ombudsman Program*
Oversees ALR certification and compliance.	Advocates for residents in ALRs, nursing homes, and rest homes.
Reviews incident reports.	Investigates and resolves resident complaints.
Conducts routine and unplanned compliance reviews.	Works directly with residents, families, and staff to address concerns.
Can issue enforcement actions.	Independent resident-focused advocacy.

^{*}LTC Ombudsman Program only works with current residents of an ALR and cannot assist or advocate once a Resident has moved on from the ALR.

ALR Incident Report Trends | Volume

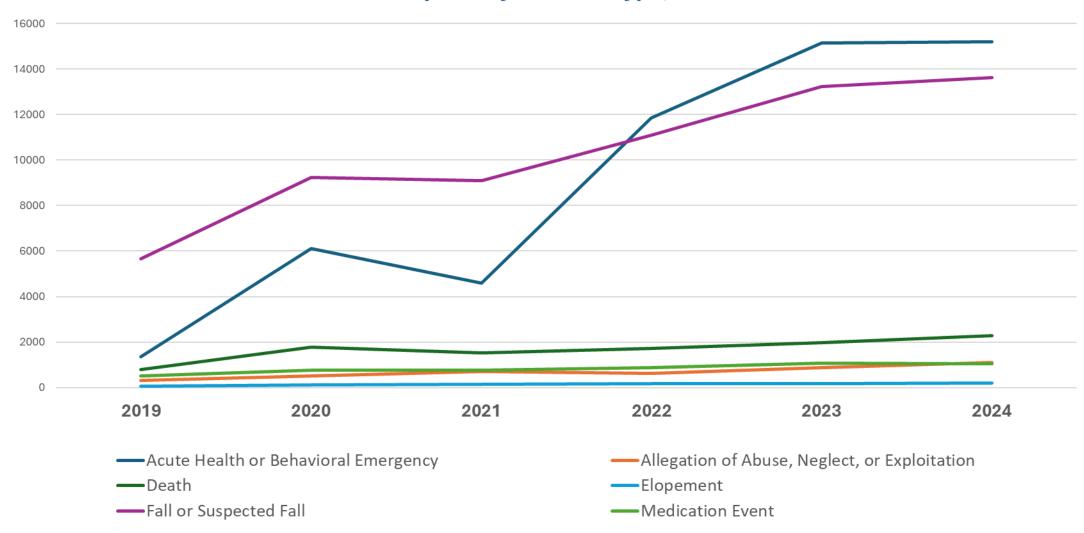
Key Trends:

- Steady increase in incident report submissions over time.
- Increase is partly due to enhanced training and guidance provided by AGE emphasizing the importance of transparent reporting.
- ALRs are encouraged to 'report when in doubt' to support proactive oversight.



ALR Incident Report Trends | Types

Incident Reports by Incident Type, 2019-2024



ALR Incident Report Trends | *Volume by Type*

INCIDENT TYPE	COUNT						
Year	2019	2020	2021	2022	2023	2024	
Acute Health or Behavioral Emergency	1,345	6,117	4,603	11,843	15,141	15,207	
Allegation of Abuse, Neglect, or Exploitation	312	502	703	634	876	1,088	
Death	783	1,765	1,513	1,726	1,982	2,289	
Elopement	67	129	151	181	183	200	
Fall or Suspected Fall	5,658	9,251	9,108	11,110	13,241	13,631	
Medication Event	504	754	757	880	1,060	1,031	
Grand Total	8,669	18,518	16,835	26,375	32,483	33,446	

Long Term Care (LTC) Ombudsman Program

- **Purpose:** Provide free advocacy for residents living in nursing homes, rest homes, and assisted living residences
- **Funding:** Federal and state resources

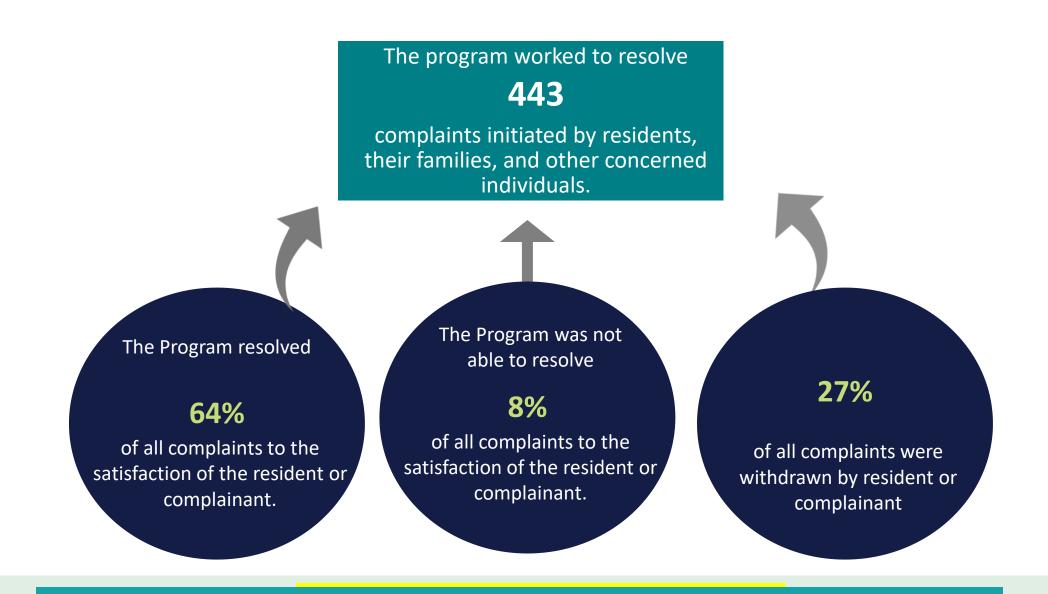
Key Activities:

- Investigate & Resolve Complaints (e.g., care quality, resident rights, billing, discharges)
- Advocate for Resident Rights (e.g., promote dignity, choice, and quality of life)
- Educate Residents, Families & Staff (e.g., resident rights, care options, complaint process)
- Visit Facilities Regularly (e.g., build relationships and identify issues early)
- Support Resident & Family Councils (e.g., strengthen self-advocacy and community voice)
- Collaborate with State Agencies (e.g., Coordinate with AGE, DPH, and others)
- Promote System-Level Improvements (e.g., address trends and recommend policy changes)

Staff and Population Served:

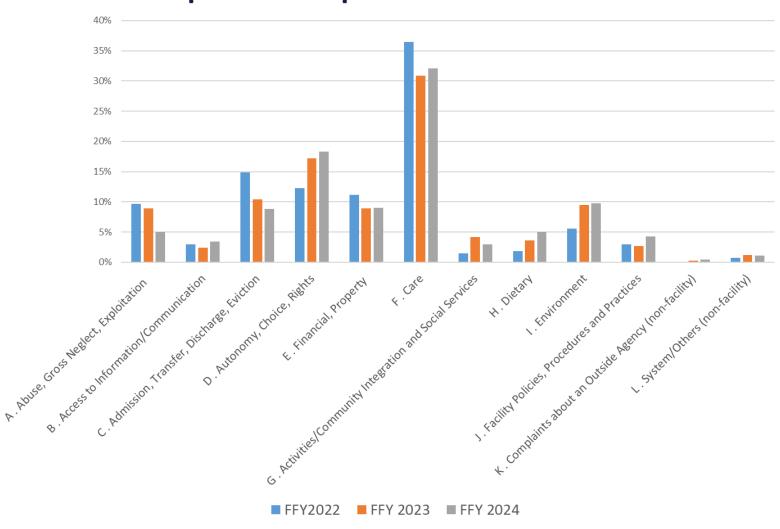
- 41 paid Ombudsman staff and 206 Certified Volunteer Ombudsmen, who last year donated 17,923 hours to the program (as of federal fiscal year 2024).
- At least one ombudsperson is assigned to every ALR.
- They provided advocacy to over 65,000 residents living in over 683 nursing homes, rest homes, and assisted living residences across the State.

LTC Ombudsman Program | FFY2024 Complaint Outcomes

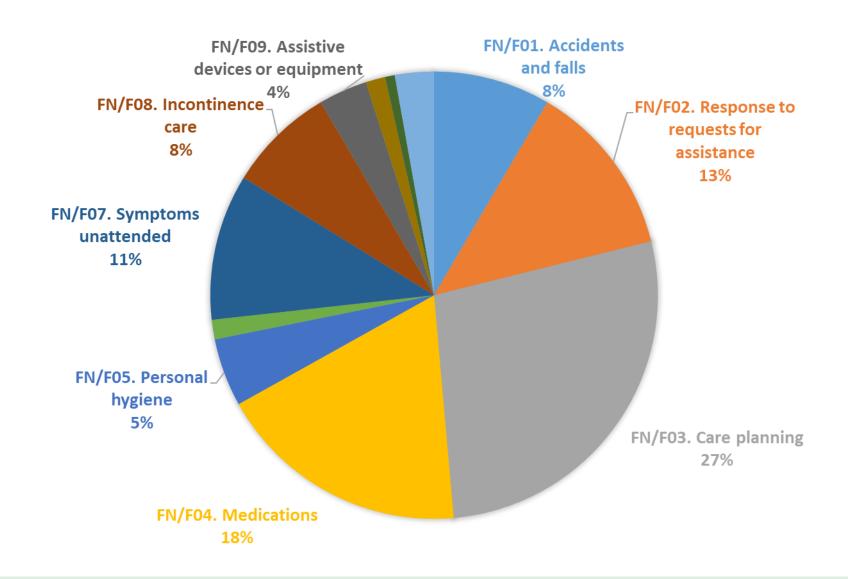


LTC Ombudsman Program | Distribution of Complaint Types





LTC Ombudsman Program | FFY 2024 Care Complaints Detail





Trends

- Incident reports rising, in part due to improved training
- Increase in incidents due in part to improved reporting, but warrants further evaluation of events related to medical complexity to determine how those events might be reduced
- Most complaints resolved satisfactorily by LTC Ombudsman Program
- Still limited real-time, centralized public visibility
- Recommend strengthening reporting transparency

(vii) methods to provide transparency of information for potential consumers and family members researching and comparing residences

Why Transparency Matters in Assisted Living

- Key Considerations for Families and Residents:
 - Choosing an Assisted Living Residence (ALR) is a significant life decision.
 - Consumers need clear, accessible, and comparable information to make informed choices.
 - Transparency helps families:
 - Understand care offerings and limitations.
 - Compare costs and contract terms.
 - Evaluate safety and quality records.

Current Transparency Practices in Massachusetts

What's Available Today:

- ALR Directory: Basic contact information
- Mass-ALA Resource Guide
- Certification Status: Publicly available through the Executive Office of Aging & Independence (AGE)
- Incident Reports: Available upon request, but not centralized or user-friendly
- Documents that AGE makes or receives are subject to the Massachusetts Public Records Law.

Challenges:

- Information is fragmented across sources
- Limited standardization across facilities
- Consumers often rely on word-of-mouth or marketing materials

Opportunities for Improvement

Making ALR Information Easier to Find and Understand:

- Online Consumer Portal:
 - Searchable database with filters (e.g., location, pricing, services offered, safety records)
- Standardized One-Page Summaries:
 - Key details on costs, services, staff qualifications, and safety history
- Public Posting of Key Reports:
 - Inspection results, incident trends and ownership changes
- Uniform Disclosure Form:
 - Require all ALRs to use a standardized, consumer-friendly disclosure form (similar to Minnesota's model) that clearly presents:
 - Fee schedules and cost tiers
 - Services offered
 - Refund policies
 - Key resident rights and contract terms



Transparency

- Consumers Need Clear, Comparable Information. Choosing an ALR is a major life decision—families need access to consistent data on services, safety, and costs.
- Current Information is Fragmented. While certification status and incident reports are available, they are spread across sources and not easily accessible or standardized.
- Lack of Standardization Makes Comparisons Difficult. Fee structures, service offerings, and contract terms vary widely, with no uniform disclosure format to aid decision-making.
- The Commission recommends:
 - A uniform disclosure statement outlining key cost and service information
 - An online portal with searchable compliance and service data
 - Public posting of inspection results, incident trends, and ownership changes

(viii) safety standards

Core Services Required at All ALRs

- Assistance and supervision with Activities of Daily Living (ADLs): bathing, toileting, dressing, eating/feeding, transferring and ambulation, as specified in each resident's individualized service plan.
- Instrumental Activities of Daily Living (IADLs): housekeeping, laundry, meal preparation (at least one meal per day with dietary options), and socialization opportunities.
- 24/7 on-site staff and personal emergency response systems for urgent or emergency needs.
- Private or semi-private apartments with lockable doors, kitchenettes or access to a community kitchen, and private or shared bathrooms depending on the Residence.

Other Types of Support

- Specialized Care / Memory Care: Some ALRs offer specialized memory care programs for residents with dementia or Alzheimer's disease. This is not required at all ALRs and should be confirmed before move-in.
- Social and Recreational Activities: ALRs provide opportunities for socialization and engagement, tailored to resident interests and abilities.
- Coordination with Outside Health Providers: Skilled nursing services, such as injections or medical therapies, may be provided by certified home health agencies on a part-time or scheduled basis if needed.

Additional points to keep in mind:

- ALRs in Massachusetts manage support through individualized, regularly updated service plans.
- They provide required assistance with ADLs and mobility, including some transfer assistance.
- The ability to provide higher levels of physical support (like two-person assists or lifts) varies by Residencealways confirm with the ALR before moving in.
- If needs change, service plans are adjusted, but some residents may need to transition to a different care setting if their needs exceed what the ALR can provide

Safety Standards

Physical Environment

- Lockable single or double-occupancy Units with private bathrooms or half-baths and shared bathing facilities as specified
- Compliance with all applicable state building, fire safety, sanitary, and disability-access codes

Evidence-Informed Falls Prevention

 Annual review of policies/procedures to ensure a safe environment, including a documented, evidence-informed falls prevention program

Emergency Preparedness & Response

- Comprehensive emergency management plan covering fire, flood, severe weather, utility loss, missing residents, etc., developed with local/state planners; includes evacuation strategies, mutual aid, supply continuity, EMS/public safety liaisons, HHAN and Silver Alert participation
- Annual simulated evacuation drills for all shifts; written plans provided to each Resident; staff orientation and periodic training on the plan
- 24-hour on-site staffing or personal emergency response systems to signal urgent needs

Incident Reporting

 Report to AGE within 24 hours any "Significant Negative Effect" incident (e.g., injury, elopement, communicable disease outbreak) or displacement of residents ≥ 8 hours.

Quality Assurance & Performance Improvement

Ongoing Quality Program

- Establish and maintain a continuous quality improvement and assurance program focused on Resident health, safety, and satisfaction
- Quarterly data collection and analysis on services, outcomes, and care experience

Key Quality Assurance Activities

- Service Planning Review: Annual random sampling of Resident assessments, service plans, and progress notes to verify implementation and goal attainment
- Medication Quality Plan:
 - Semi-annual evaluation of each Personal Care worker's SAMM/LMA compliance
 - o Quarterly audit of medication documentation for SAMM/LMA adherence
- Problem-Resolution System: Mechanism (e.g., surveys, suggestion boxes) for anonymous issue reporting, with documented follow-up actions



Safety Standards

- Core Safety Supports Are Required in All ALRs. ALRs must provide assistance with ADLs and IADLs, 24/7 staff or emergency response systems, and secure, accessible private living spaces.
- Environmental and Emergency Protocols. Residences must comply with building and fire codes, maintain emergency plans, and conduct evacuation drills across all shifts.
- Incident Reporting is Mandatory. Significant negative events (e.g., falls, infections, elopements) must be reported to AGE within 24 hours.
- Ongoing Quality Assurance is Required. ALRs must maintain performance improvement programs, conduct service and medication audits, and have anonymous issue reporting systems.
- Areas for Continued Attention:
 - ALRs vary in their ability to support higher-acuity physical needs (e.g., lifts or two-person transfers);
 - Consumers should confirm capabilities before move-in.

(ix) existing consumer protections for residents in statutes and regulations

Consumer Protections for ALR Residents | *Current*



Certification & Oversight: AGE certifies ALRs, conducts biennial visits and enforces compliance



Resident Rights: Rights under Chapter 19D including refusal of services, participation in service plans, privacy protections, and landlord-tenant protections apply



Landlord-Tenant Law: ALRs subject to landlord-tenant law including security deposit rules (SJC ruling 2019)



Financial Protections: Prohibition on ALR control of resident funds; transparency on fees; Medicaid estate recovery limited to federal minimum

Consumer Service Quality & Safety Protections | *Current*

- Individualized service plans with resident involvement
- To prevent inappropriate placements:
 - ALRs must ensure residents receive proper assessments before and during their stay
 - ALRs cannot admit residents requiring 24-hour skilled nursing supervision unless the resident elects to receive Basic Health Services from residences that are certified to provide such services or from qualified third parties
 - Skilled nursing beyond Basic Health Services care can only be provided under specific conditions, such as through certified home health agencies
- 24/7 on-site staff and emergency response systems required
- Mandatory reporting of incidents affecting residents within 24 hours to AGE
- Elder abuse protections and mandatory reporting laws apply

Consumer Protections for ALR Residents | Forthcoming Enhancements (1 of 2)

Chapter 197 of the Acts of 2024, introduced significant reforms within ALRs to enhance transparency, expand service offerings, and strengthen enforcement.

Key Enhancements:

- ALRs may become certified to directly provide Basic Health Services, which include:
 - Injections,
 - Simple dressing changes,
 - Oxygen management,
 - Specimen collection with home diagnostic tests, and
 - Applying ointments or drops.

Enhanced Certification and Operating Plan Updates:

Residences seeking basic health services certification must undergo an annual compliance review by AGE.

Increased Transparency Requirements:

Disclose all officers, directors, trustees, and shareholders or partners with a 5% or greater interest (previously 25%)

Oversight and Enforcement:

- A dedicated Assisted Living Residences Commission to study the sector and recommend policy improvements.
- AGE may impose fines of up to \$500 per day for sponsors or applicants who fail to comply with assisted living requirements.
- Includes whistleblower protections prohibiting residences from retaliating against employees or residents who, in good faith, report violations of law, rules, or regulations or raise concerns about public health, safety, or well-being.

Consumer Protections for ALR Residents | Forthcoming Enhancements (2 of 2)

Mass. Gen. Laws, Chapter 93A, Massachusetts' Attorney General's Office (AGO) is drafting consumer protection regulations for ALRs under the consumer protection statute (Mass. Gen. Laws, Chapter 93A)

Key Enhancements:

- Prohibit unfair and deceptive business practices
- Authorize the Attorney General to promulgate regulations requiring disclosures about contractual terms
- Allow for declaration of certain acts and practices as unlawful



Consumer Protections

- Foundational Protections in Statute and Regulation. M.G.L. c. 19D and 651 CMR 12.00 require individualized service planning, pre-admission assessments, and incident reporting.
- Enhanced Protections through 2024 Reforms (Ch. 197).
 - ALRs can now be certified to offer Basic Health Services (BHS)
 - AGE can impose fines and require greater transparency
 - Whistleblower protections prohibit retaliation against those reporting violations
- Forthcoming Consumer Protection Regulations Under Ch. 93A. The Attorney General is developing regulations to:
 - Ban unfair/deceptive practices
 - Mandate standardized disclosures
 - Declare specific violations unlawful
- Ombudsman Program Provides Independent Advocacy. Residents have access to LTC Ombudsman support for complaints, education, and rights advocacy.

(x) basic health services in residences

Basic Health Services

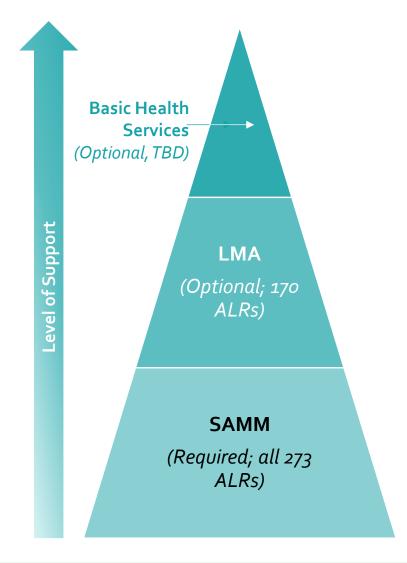
- Chapter 197 of the Acts of 2024 permanently authorizes ALRs to provide five Basic Health Services on-site:
 - 1. Injections
 - 2. Simple dressing changes
 - 3. Oxygen management
 - 4. Specimen collection with home diagnostic tests*
 - 5. Applying ointments or drops
- Certification requirements for Residences seeking to provide Basic Health Services.
 - Annual compliance review by AGE (vs. every two years requirement for ALRs without Basic Health Services)
 - Updated operating plans demonstrating staff competencies, equipment, and protocols

^{*}Including but not limited to warfarin, prothrombin or International Normalized Ratio (INR) testing and glucose testing, provided such home diagnostic testing or monitoring is approved by the US FDA for home use

Integrating Basic Health Services with Residential Model

- Scope and limits of Basic Health Services relative to skilled nursing:
 - BHS expands this scope slightly but still excludes 24/7 skilled nursing care
- Training, staffing, and infrastructure needs:
 - Ensuring staff competencies for injections, oxygen management, diagnostic testing
 - Staffing level needed to safely support Basic Health Services under review as proposed ALR regulations are being drafted

Medication Support Levels



Level	What It Entails	Staff Involved	Key Details
Basic Health Services	Administration of injections, simple dressings, oxygen management, home diagnostic tests, application of ointments/drops.	Licensed nurse (RN or LPN); must consult with resident's doctor/nurse	ALR must be certified for this level. Service plans require quarterly review and detailed protocols
Limited Medication Administration (LMA)	Direct administration of non-injectable medications (oral, topical, inhalers, eye/ear drops, etc.) from pharmacy-labeled containers.	Licensed nurse (RN or LPN)	Only a nurse may perform LMA. All administration must follow nursing standards and be documented
Self-Administered Medication Management (SAMM)	Reminding residents to take medications, opening containers, reading labels, observing residents while they self-administer. No direct administration of medication.	Trained ALR staff (not nurses)	All ALRs must offer SAMM. Staff cannot administer medication, only assist and remind



Basic Health Services (BHS)

- New Authority for ALRs to Offer Basic Health Services On-Site, which includes:
 - Injections
 - Simple dressing changes
 - Oxygen management
 - Specimen collection (e.g., glucose testing)
 - Ointment or drop application
- Certification Requirements are Enhanced. ALRs offering BHS must undergo annual reviews, maintain updated operating plans, and demonstrate staff competency and safety protocols.
- BHS Do Not Replace Skilled Nursing Care. ALRs offering BHS are still not licensed for 24/7 skilled nursing; higher-acuity care must be provided via home health agencies or transition to appropriate care settings.
- Supports Aging in Place When Safely Delivered. When implemented with appropriate staffing and training, BHS can reduce avoidable transitions and improve continuity of care.

V. Appendices

Appendix A

List of Commission Members

Seat on Commission	Commission Member	
Secretary of Aging & Independence and Commission Chair	Robin Lipson, Secretary, Executive Office of Aging & Independence	
DPH Commissioner or designee	Dr. Jessica Zeidman, Deputy Commissioner/ Chief Medical Officer, DPH	
MassHealth Assistant Secretary or designee	Pavel Terpelets, Director of Institutional Programs, Office of Long-Term Services and Supports (OLTSS), MassHealth	
Long-term Care Ombudsman Program	Carolyn Fenn, State Ombudsman and Director of the Long-Term Care Ombudsman Program, EOHHS	
House Chair of the Joint Committee on Elder Affairs, designee	Representative Tom Stanley	
Senate Chair of the Joint Committee on Elder Affairs, designee	Senator Patricia Jehlen	
Appointee of the Senate President	Senator Mark Montigny	
Appointee of the Senate Minority Leader	Tara Gregorio, President- Massachusetts Senior Care Association	
Resident or family member of a resident at an ALR # 1	Kathleen Lynch Moncata	
Resident or family member of a resident at an ALR # 2	Rose-Marie Cervone	
At-Large	Beth Anderson, EPOCH Senior Living, Treasurer, Mass-ALA	
Representative of the MassNAELA	Liane Zeitz, Owner-Law Office of Liane Zeitz	
Representative of Leading Age MA	Elissa Sherman, President – Leading Age MA	
Representative of MassALA	Brian Doherty, President & CEO - MassALA	
Representative of AARP	Jen Benson, Executive Director – AARP MA	
Representative of the New England Chapter of the Gerontological Advanced Practice Nurses Association	Katherine Ladetto, Assistant Professor, School of Nursing- Simmons University	
Representative of the Alzheimer's Association	Lainey Titus Samant, Senior Advocacy Manager, Alzheimer's Association, MA/NH Chapter	
Representative of MassPACE	Dr. Jennifer Maynard, Executive Director-MassPACE	
Representative of Greater Boston Legal Services	Lindsay Mitnik, Staff Attorney, Elder Law-Greater Boston Legal Services	

Appendix B

Commission Meetings & Presentations

Date	Торіс	Key Focus	Speakers/Stakeholders	Exact Statute Language
2/26/2025	Intro & ALRs Oversight	Overview of ALRs, ethics/compliance, legislative mandates	Secretary of Elder Affairs (Chair), AGE Director of ALRs	(i) the current statutory and regulatory oversight of assisted living residences;
3/5/2025	Key Trends	Trends in ALR certification, ownership changes, incident/complaint reporting	AGE Director of ALRs, LTC Ombudsman Director	(iii) the impacts of licensing or certifying such residences; (vi) trends in incident reports and resolutions
4/2/2025	State Comparisons, Best Practices & Advertising	Review of leading states' policies, licensing impacts, advertising practices	Mass-ALA, LeadingAge, Alzheimer's Association, AARP	(ii) assisted living best practices in other states; (iv) advertising practices of assisted living residences
4/17/2025	Transparency & Consumer Protections	Methods for transparency, consumer protections, resident safety	Greater Boston Legal Services, National Academy of Elder Law Attorneys	(ix) existing consumer protections for residents; (vii) methods to provide transparency of information for potential consumers and families
5/7/2025	Safety Standards & Health Services	Safety standards and integration of basic health services	NE Chapter of Gerontological AP Nurses, DPH, AGE	(viii) safety standards; (x) basic health services in residences
5/15/2025	Public Hearing	Engage residents, families, advocacy groups, and industry stakeholders	Residents, family members, advocacy groups, industry representatives	Public Hearing (gathering public input, as required by SECTION 32(b))
6/4/2025	ALR Affordability & Regulatory Procedures	Key considerations related to opening/ closing/ ownership, and need determinations	MassPACE, MassHealth, AGE	(v) regulatory procedures for opening, closing or changing ownership, including determination of need processes and clustering of facilities
7/15/2025	Final Recommendations & Report Drafting	Consolidate findings and finalize recommendations	Commission Members	All topics (i)-(x) as outlined in SECTION 32(a) for final recommendations and report drafting
8/1/2025	Submit Legislative Report			