



# Amusement Device

## Safety Inspection Program

### 2026

*Presented to Industry Members*

1

## Contact Us

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- ▶ **Building Supervisor**
  - Jeff Putnam
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- ▶ **Amusement Office Support**
  - Andrea Morris
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  - (617) 826-5212



2

## 2025 Amusement Device Inspections

The Year in Review

Total Number of Inspections:	1,632	
	<u>2025</u>	<u>2019</u>
Total	1,632	2,387
MA-1	602	840
MA-2	90	216
MA-3	237	274
MA-9	277	404
MA-11	144	306
MA-19	40	59
MA-21	61	84

3

### Agenda Amusement Industry Pre Season Informational Meeting

- ▶ **Licensing process:**  
License application intake: Andrea Morris
- ▶ **Inspection Request Process (Itineraries)**  
Itinerary Requests **MUST** be received at least 10 days in advance of the inspection date.



4

# Inspection Request Process & Payment

**Commonwealth of Massachusetts  
Amusement Device Inspection Request Form**

Please forward this form via e-mail to [amusement.litinerary.submission@state.ma.us](mailto:amusement.litinerary.submission@state.ma.us) at least 10 days in advance of the scheduled event. Include a copy of the form along with appropriate payment in the form of a check to the Department at the address listed below.

**Department of Public Safety  
One Ashburton Place  
Boston, MA 02108-3618  
Amusement Itinerary**

Name of Amusement Company		Date Submitted
Amusement Company Address		
Contact Name	Contact Person's Telephone Number	
Contact Person's E-mail Address	Massachusetts Amusement License No.	

*Please make check payable to the Commonwealth of Massachusetts.*

Number of devices per location	Inspection fee based on number of devices
1 to 5 devices	\$25.00 per device. Maximum fee \$100.00.
6 to 9 devices	\$200.00
10 to 15 devices	\$300.00
16 to 25 devices	\$400.00
26 and greater number of devices	\$500.00

**Set-up Information**

Location	
Date of Requested Inspection	Time of Requested Inspection

Device Information					
No.	US LD No.	Device Name	No.	US LD No.	Device Name
1.			11.		
2.			12.		
3.			13.		
4.			14.		
5.			15.		
6.			16.		
7.			17.		
8.			18.		
9.			19.		
10.			20.		

Rev 3-10



5

# Inspection Request Process & Payment

## Number of Devices per Location

## Inspection Fee Based on Number of Devices

- |                                                                                                                                                                                                  |                                                                                                                                                                              |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> <li>▶ 1 to 5 Devices</li> <li>▶ 6 to 9 Devices</li> <li>▶ 10 to 15 Devices</li> <li>▶ 16 to 25 Devices</li> <li>▶ 26 and Greater Number of Devices</li> </ul> | <ul style="list-style-type: none"> <li>▶ \$25.00 per Device. Maximum fee \$100.00</li> <li>▶ \$200.00</li> <li>▶ \$300.00</li> <li>▶ \$400.00</li> <li>▶ \$500.00</li> </ul> |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**To apply for an Inspection, please visit the Inspections and Permitting System (IPS) Customer Portal:**

<https://ma-dpl.my.salesforce-sites.com/home/home.jsp>



6

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▶ **Permit Stickers**

Stickers will be applied by the state inspectors during the first inspection of the year.



7

## Current Inspection Process

Annual Inspections Cycle for Licensure

- ▶ **Third party Inspector-**
  - Annual inspection on every device (requirement of licensure).
- ▶ **CMM-**
  - Setup inspection and daily inspections of every device.
- ▶ **State Inspector-**
  - Manuals and required documents inspection
  - Setup inspections both static and dynamic

Every device, every setup.




8

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## Current Inspection Process

Each Setup

- ▶ **Inspection Process**
  - Ride Operator – Device Setup
  - CMM – Initial Inspection
  - State Inspector – Final Inspection




9

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## Current Inspection Process

Each Setup

- ▶ **Lock Out, Tag Out  
(LOTO)**



10

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**Set Up Inspections**

- **The Good**
- **The Bad**
- **The Ugly**

**Inspector Brian Logan**  
[brian.logan@mass.gov](mailto:brian.logan@mass.gov)  
(617) 686-3290



11

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▶ **The State Inspection**

- Engineering and Building Inspector Skill Sets
- Device Specialists (Training/Continuous Improvement)
- Start Time - What needs to be ready
- Time to reinspect discrepancies and PTO authorization
- When a ride fails inspection



12

# Inspectional Process Flow...

 **Commonwealth of Massachusetts**  
Department of Public Safety (DPS)  
Amusement Device Inspection Checklist

Section 1 shall be completed by the Amusement Company

Owner or Company Name		Device Location		Date of Inspection	
Name of Device		Serial Number	UNID	DPS Company	License No.
Manufacturers		Maximum Device Speed (RPM)	UNID	Is this first inspection?	
				YES	NO

Section 2 shall be completed first by the Certified Maintenance Mechanic (CMM) following a thorough review of the device, then by the DPS Inspector. The CMM and DPS Inspector shall indicate with a checkmark. If the item is satisfactory with an X if unsatisfactory or that the item does not apply (N/A).

CMM	DPS	Inspection Checklist Items	CMM	DPS	Inspection Checklist Items
		1. Maintenance records for the last 30 days including the daily maintenance log.			11. Input systems and control devices, including emergency stops and stoppage systems.
		2. Daily operator log.			12. Device structure and visible moving parts.
		3. Operator training records and operator identification.			13. Blocking and leveling systems.
		4. Manufacturer's Data Plate and UNID Plate.			14. Proper hoisting, anchors and guy lines.
		5. Safety belts, bars, locks and other passenger restraining devices.			15. Adjacent hazards and interferences.
		6. Automatic and manual safety devices, including safety locked switches.			16. Guarding on motors, sprockets, chains, rails, belts and drives.
		7. Fencing, guards, barricades, stairways and ramps.			17. Brakes, hydraulic, pneumatic or mechanical, proper grounded.
		8. Visible bolting, safety pins and keys.			18. Hydraulic and air systems, pneumatic, generator grounded.
		9. Observed device in operation.			19. Containmentment and enclosures.
		10. Signage.			20. Manufacturer's Maintenance Checklist and manual.

Does the device require inspection by DPS or Third Party Inspector? Check YES or NO and circle appropriate inspection. Contains below indicate areas that require attention. Please check the appropriate box to indicate who made the comment, either Certified Maintenance Mechanic (CMM) or DPS Inspector (DPS). Also, check the complete box once corrections are made.

CMM	DPS	Complete
CMM	DPS	
CMM	DPS	
CMM	DPS	
CMM	DPS	
CMM	DPS	
CMM	DPS	
CMM	DPS	

The DPS Commissioner or his/her designee may cause a device to be taken out of service and not allowed to operate. CMM YES NO shall indicate whether or not the device was allowed to operate at the referenced location.

The Amusement Device has been inspected by the Certified Maintenance Mechanic (CMM) and DPS Inspector (DPS) and the device is in accordance with 801CMR 8.00. The CMM is responsible for correcting items herein identified prior to operating the device.

Print and Sign Name of CMM \_\_\_\_\_ Date \_\_\_\_\_  
 Print Name of DPS Inspector(s) \_\_\_\_\_ Date \_\_\_\_\_

WHITE copy to DPS, CANARY copy to DPS Inspector, PINK copy is retained by the Owner.  
 c:\admin\dps policies & procedures\updated policies 2015\amusement device inspection checklist 2012 revised.docx

13

# State Inspection

- Record Review
- Restraints
- Safety Devices
- Bolting Pins and Keys
- Fencing Guards Stairs and Ramps
- Structure and Moving Parts
- Blocking Leveling Bracing Anchors and Guys
- Adjacent Hazards and Interferences
- Motors Belts Drives
- Brakes
- Containmentments



14

## State Inspection

- Lock Out, Tag Out

# LOTO

Lock, Tag, Try - Verify no other energy source



15

## Repair Procedures

- Welded Repairs
- Other Repairs
  - ASTM F770
    - Manufacturer responsible to provide procedure
    - Ride Owner responsible to follow procedures
    - In the absence of a manufacture's procedure, engineered solutions must be utilized.
- Welders must be certified in accordance with manufacture's requirements.



16

## 520 CMR 5.00 Amusement Device Safety Regulations

- ▶ **Office of Public Safety & Inspections (OPSI) Website**  
[www.mass.gov/orgs/office-of-public-safety-and-inspections](http://www.mass.gov/orgs/office-of-public-safety-and-inspections)
- ▶ **520 CMR 5.00**
- ▶ **Massachusetts General Law (MGL) c 140 §205A**



17

## Compliance Inspections

- ▶ **A compliance inspection will focus on the operation, including:**
  - ▶ Identification of the device.
  - ▶ General set up conditions.
  - ▶ Inspection for adjacent hazards and interferences.
- ▶ Ride operator and attendants proper use of:
  - Safety belts, bars, locks and other passenger restraining devices.
  - Proper operation of all signal system, and control devices.
  - Proper use of required equipment (helmets, bungees, harnesses, etc.)
  - Operator/Attendant distractions (cell phone use).
- ▶ Operator certification must be worn by the operator and be readily visible to the general public. This certification must indicate whether the operator is over 18 years of age, display the operator's photograph, and indicate the amusement device for which the certification has been issued.



18

## Compliance Inspections

- ▶ **Rider Responsibility Requirements.** There are inherent risks in the participation in or on any amusement device.
- ▶ Riders shall exercise good judgment and act in a responsible manner while using any amusement device.
- ▶ Riders shall obey all oral warnings by the ride operator, certified maintenance mechanic, or any inspector.
- ▶ Riders shall obey all instructional and warning signs clearly posted on the amusement device.
- ▶ Riders shall not place themselves on any amusement device when under the influence of drugs or alcohol.
- ▶ Riders shall use all amusement ride safety devices provided on a ride to ensure their safety.
- ▶ No person shall bypass, remove or make any safety device inoperable.



19

## Accident Reporting

- |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> <li>▶ <b>What needs to be reported?</b> <ul style="list-style-type: none"> <li>◦ Minor Injuries           <ul style="list-style-type: none"> <li>• Reported by patrons at required designated location.</li> </ul> </li> <li>◦ Serious Injuries (520 CMR 5.01)           <ul style="list-style-type: none"> <li>• Death, dismemberment, significant disfigurement, loss of use of body part, <b>compound fracture, requiring hospital admission.</b></li> </ul> </li> </ul> </li> </ul> | <ul style="list-style-type: none"> <li>▶ <b>When and how to report?</b> <ul style="list-style-type: none"> <li>▶ <b>Minor Injuries</b> <ul style="list-style-type: none"> <li>◦ Collect required information on form provided by the office.</li> </ul> </li> <li>▶ <b>Serious Injuries</b> <ul style="list-style-type: none"> <li>◦ Report to MEMA within one hour. (508) 820-1444</li> <li>◦ If due to ride malfunction or if the ride is damaged, it must be immediately shut down.</li> <li>◦ Ride cannot be used until released by a State Inspector.</li> </ul> </li> </ul> </li> </ul> |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

20

## What is a Serious Injury?

- ▶ Serious Injury/Illness. A personal injury/illness that results in death, dismemberment, significant disfigurement, permanent loss of the use of a body organ, member, function, or system, a compound fracture, or other significant injury/illness that requires immediate admission and overnight hospitalization and observation by a licensed physician.

21

▶ [OPSI-Amusements@mass.gov](mailto:OPSI-Amusements@mass.gov)

22

