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## 5310/MAP Capital Request Scoring Guide

See below for information on scoring this year's transit grant applications. Once the applications are assigned, reviewers will sign into Grants Plus+ and go to the Review tab. From there, reviewers can look at the Review Queue. Using the attached guide, please score the applications.

For questions, please contact Price Armstrong, Transit and Capital Analyst, at [price.armstrong@state.ma.us](mailto:price.armstrong@state.ma.us) or by phone at 857-368-8698.

### Applicant Component Scoring

1. To what extent did the applicant demonstrate a strong track record of providing paratransit services?

Question No.	None	Partial/Limited	Adequate	Above Avg.	Exceeds
1. Service Experience	0	2	3	4	5

2. On a per-rider basis, is the application an effective use of funding?

Question No.	None	Partial/Limited	Adequate	Above Avg.	Exceeds
3. Riders	0	2	3	4	5

3. Does the applicant provide an appropriate window of service hours?

Question No.	None	Partial/Limited	Adequate	Above Avg.	Exceeds
4. Service Type/Usage	0	2	3	4	5

4. Is there an effective and appropriate eligibility determination process in place?

Question No.	None	Partial/Limited	Adequate	Above Avg.	Exceeds
6. Eligibility Process	0	2	3	4	5

5. Is the process by which the applicant determines unmet need effective and comprehensive?

Question No.	None	Partial/Limited	Adequate	Above Avg.	Exceeds
7a. Unmet Need Determination Process	0	2	3	4	5

6. To what extent is the unmet need documented in the CPT-HST?

Question No.	None	Partial/Limited	Adequate	Above Avg.	Exceeds
7b. CPT-HST coordination	0	2	3	4	5

7. Is the vehicle storage adequate to protect against damage and/or theft?

Question No.	None	Partial/Limited	Adequate	Above Avg.	Exceeds
9b. Vehicle Storage	0	2	3	4	5

8. Does the Vehicle Maintenance Plan demonstrate sufficient regularity and thoroughness of maintenance?

Question No.	None	Partial/Limited	Adequate	Above Avg.	Exceeds
Attach No.4. Vehicle Maint. Plan	0	2	3	4	5

## Coordination Component Scoring

9. To what extent does the applicant currently coordinate with existing transit providers?

Question No.	None	Partial/Limited	Adequate	Above Avg.	Exceeds
19. Existing Transit Partnerships	0	2	3	4	5

10. Does the applicant have an extensive and inclusive public outreach process?

Question No.	None	Partial/Limited	Adequate	Above Avg.	Exceeds
20. Public Outreach	0	2	3	4	5

11. Does the applicant demonstrate a realistic plan for resource sharing with other organizations?

Question No.	None	Partial/Limited	Adequate	Above Avg.	Exceeds
22. Resource Sharing	0	2	3	4	5

## Performance Component Scoring

12. Are metrics of success appropriate and comprehensive?

Question No.	None	Partial/Limited	Adequate	Above Avg.	Exceeds
23. Service Success	0	2	3	4	5