

Appendix A – Audit Schedule

Massachusetts Department of Public Utilities

Rail Transit State Safety Oversight (SSO) Program Massachusetts Bay Transportation Authority Triennial Audit Grouping Assignments

Schedule

Monday - October 2, 2023

9:00am

RAC Practical Training

Various Vital Assurance and DPU staff (Brian Kummerer, Kevin Chandler, John Fedikovich, Jessyca Hayes, others)

BREAK

1:00pm - Grouping 9 – Management of Change

- Safety Engineering Staff
 - Culp, JP Murray, Rob
 - Fatima
 - 185 Kneeland Street

2:30 - Grouping 3 – Safety Risk Management

- Safety Engineering Staff
 - Culp, JP Murray, Rob
 - 185 Kneeland Street

Tuesday – October 3, 2023

9:00am – Kick off of Audit:

Grouping 2 – Safety Management Policy

- GM's Office (Barbara M)
- 10 Park Plaza

10:30am - Grouping 1 – ASP Updates and SMS Implementation

- Safety, Mike Catsos, Meghan M F
- 10 Park Plaza

BREAK

1:00 Safety Directive 22-10 Meeting with FTA

After 22-10

2:00pm - Grouping 4 – Safety Performance Measures

3:00pm - Grouping 11 – Training and Competency

- Safety, Mike Catsos, Meghan M F
- 10 Park Plaza (Tentative)

Wednesday – October 4, 2023

9:00am - Grouping 12 – Safety Communications

- Safety, Mike Catsos, Meghan M F
- 185 Kneeland Street

10:30am - Grouping 8 – Local, State, and Federal Compliance

- Safety, Mike Catsos, Meghan M F
- Kate LeGrow
- Nancy Prominksi
- 185 Kneeland Street

BREAK

1:00pm – Grouping 10 – Continuous Improvement

- Safety, Mike Catsos, Meghan MF
- 185 Kneeland Street

2:30pm - Grouping 5 – Notifications and Investigations

- Safety, David D, Nick, and Asia
- 185 Kneeland Street

4:00pm - Grouping 6 – Rules Compliance

- Safety, Mike Catsos
- Natasha Vance
- QCOO
- 185 Kneeland Street

Thursday – October 5, 2023

9:00am - Grouping 7 – Inspection and Maintenance

This meeting would likely take place at one of the rail shops with a brief tour of the facility following.

- Charlestown
- Rail Shop, Wellington

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Rail Transit State Safety Oversight (SSO) Program
Massachusetts Bay Transportation Authority
Triennial Audit Second Round – Field Observations**

Tuesday - December 5, 2023

This will be guided by MBTA representatives.

9:00am – South Boston Switching Station and Generator

- 2 Traction Power Substations (MBTA Discretion)

Break

1:00pm- OCC Power Dispatch and Rail Dispatch- Demonstration and Discussion

230pm - Capital Delivery – (held at DPU office) Meeting to discuss status of projects, safety certification from a project perspective and the project closeout process (request that GLX and GLTPS representatives are present.)

Wednesday - December 6, 2023

The primary purpose of the morning and afternoon sessions will be data collection and examination. This will be guided by MBTA representatives.

9:00am – Everett Shop – Discussion of work conducted at shop and maintaining configuration management.

Break

12:30pm - Inner Belt Car House – General Walkthrough

- GLTPS (Inner Belt) – Request that project team is present to discuss whole project status and carborne activities/testing.

**Massachusetts Department of Public Utilities
Rail Transit State Safety Oversight (SSO) Program
Massachusetts Bay Transportation Authority
MBTA Employee Participation List by Grouping**

Grouping 1 and Grouping 2

Michael McCabe
Olivia Barnhart
Mike Catsos
Meghan McDonnell-Finerty
Tim Lesniak
Phil Eng

Grouping 3

JP Murray
Mike Catsos
Steven Culp
Dennis Lytton
Robert Ortiz

Grouping 4

Emily Growth
Meghan McDonnell-Finerty
Mike Catsos

Grouping 5

Nick Ferraro
David DiNapoli
Asia Williams
Mike Catsos
Dennis Lytton

Grouping 6

Nancy Prominski
James Marzello
Mike Catsos

Grouping 7

Joseph Buonopane
Joe Graham
Megan Chan
William Charrette
Brian Phillips
Kathy Murphy
Gary Ientile
Scott Manning

Grouping 8

Sandra Sullivan
Dennis Lytton
JP Murray
Nancy Prominski
Kevin Murphy
James Marzelle
Thad Sortals
Mike Catsos
Meghan McDonnall-Finerty
Antonio Vierra de Andrade
Kate LeGrow

Grouping 9

Mike Catsos
JP Murray
Steven Culp
Robert Ortiz
Tim Lesniak

Grouping 10

Dennis Lytton
Mike Catsos

Grouping 11

Frenia Hunter
Marye Walker
Meghan McDonnall-Finerty
Ashley Murry
Dennis Lytton
Mike Catsos

Grouping 12

Dennis Lytton
Meghan McDonnall-Finerty