60-90 days prior to 120 - 150 days prior to Licensure Expiration Date Licensure Expiration Date **Providers** DDS Sets Scope DDS sends Provider Returns **DDS Sets Survey** with Expiring **Provider Receives** of Survey and **DDS** Assigns Application to Completed Licenses Application Packet Date Calculates Sample Survey Team Provider Application Packet Identified Size 15-60 Days Prior to Survey Start Date DDS OQE creates and Reviews Survey Team Primary 45 day **DDS Notifies DDS Notifies** generates Reports& List of Area / Regional Provider of Survey Locations / Offices Dates Worksheets Individuals In Survey Survey End + 10 Business Days Survey Team Survey Team Survey Team Survey Team uses Survey Team uses Conducts Survey Team Survey Team notifies Area and completes On-Site Survey Team uses System to system to compile Enters Survey Administrative Conducts Off-site Regional DDS Location and System to Tally calculate and create Draft Results into Data Review: notifies Review Offices of Survey Individual Reviews Survey Results Licensure and Provider Report, Provider of Survey System Sites (approx. 4 days) Certification Levels send to provider Sites Follow-Up Activities -within 60 days after SEM Service Enhancement Meeting and Finalization of Report Complete Licensure Conduct Follow-up DDS compiles and Service Conduct actions to **DDS** Issues **DDS Updates** Follow-up Report sends Final

Provider Report

Enhancement

Meeting

Provider Report

License

to review changes

since SEM

and Send to

Provider

be taken as a

result of follow-up ◀