

Appendix E – OSRP Review Checklist

When reviewing an Open Space and Recreation Plan, the reviewer uses this checklist to ensure all required sections are included.

OSRP Review Checklist

Community(ies): _____

Reviewed By: _____ Review Date: _____

Status: ___ DRAFT ___ APPROVED Eligibility Date: _____

___ Section 1 – Executive Summary

___ Goals and Objectives (directly copied and pasted from Action Plan)

Section 2 – Introduction

___ Statement of Purpose

___ Planning Process and Public Participation

___ Enhanced Outreach for EJ Neighborhoods (if applicable)

Section 3 – Community Setting:

___ Regional Context

___ general physical location (coastal, hilltown, etc.)

___ open space and recreation resources shared with neighboring towns

___ Population Characteristics

___ density

___ age

___ family income

___ Environmental Justice populations (if applicable)

___ Growth and Development Patterns

___ open space-based infrastructure

___ bicycle/pedestrian facilities, trail networks

___ water infrastructure for recreation/needed for conservation

___ long-term development patterns

___ zoning and its ecological impacts

Section 4 – Environmental Inventory and Analysis:

___ Soils and Topography

___ description of topography and soils, including farmland soils

___ effect on recreation

___ Water Resources

___ watershed

___ surface water

___ aquifer recharge areas

___ flood hazard areas

___ wetlands

___ Vegetation (recreational value and protection issues)

___ general inventory

___ public shade trees

___ BioMap information

___ rare, threatened, and endangered species (if applicable)

___ agricultural land (if applicable)

___ wetland vegetation (if applicable)

___ Fisheries and Wildlife (recreational value and protection issues) (optional MAP)

___ inventory

___ corridors

___ rare, threatened, and endangered species (if applicable)

___ Scenic Resources and Unique Environments

___ scenic landscapes

___ unusual geologic features

___ cultural and historic areas

___ unique environments

- ___ Climate Change Impacts
 - ___ relevant MVP plan sections
 - ___ narrative on how list relates to open space and recreation
 - ___ identifying TNC Resilient Lands/Hot Spots (if applicable)
 - ___ parks and open spaces for mitigation (if applicable)
- Section 5 – Conservation and Recreation Lands Inventory
 - ___ explanation of open space and protected property
 - ___ why open space protection is so important
 - ___ municipal conservation and recreation land table
 - ___ property name
 - ___ current use
 - ___ recreation potential
 - ___ condition
 - ___ public access
 - ___ type of grant, if any
 - ___ public properties providing conservation and recreation amenities (provide property name, landowner, and current use)
 - ___ federal
 - ___ state
 - ___ municipal
 - ___ non-profit
 - ___ private parcels (provide property name, landowner, and current use)
 - ___ 6I, 6IA, 6IB
 - ___ CR's
 - ___ APR's
 - ___ estates, major institutional holdings, corporate, landfills, quarries, etc.
 - ___ Open Space Equity
- Section 6 – Analysis of Needs
 - ___ Natural Resource Protection Needs
 - ___ Summary of Community's Outdoor Recreation Needs
 - ___ recreation needs
 - ___ SCORP
 - ___ special groups, such as people with disabilities, language barrier, teens and seniors
 - ___ Management Needs
- Section 7 – Action Plan
 - ___ year-by year
 - ___ priority order
 - ___ funding sources
 - ___ responsibility identified
- Public Comments:
 - ___ Regional Planning Agency
 - ___ Conservation Commission
 - ___ Recreation Commission/Department
 - ___ Planning Board
 - ___ Chief Municipal Official (mayor, chairman of board)
- Maps