

Mail Application to:
Probate and Family Court
Administrative Office
John Adams Courthouse
One Pemberton Square
Mezzanine
Boston, MA 02108

APPLICATION
to the
Probate and Family Court Department
for Appointment as Guardian *ad litem*
Category E - CLINICIAN

FOR COURT USE ONLY

Initial Review _____

Approved _____

Entered _____

Name: _____
Firm/Organization Name: _____
Address: _____
Telephone Number: _____ E-Mail Address: _____
B.O.R. Number: _____ Website: _____
Proficient in the following languages: _____
Special experience/expertise (optional): _____

I am licensed to practice medicine with a specialty in psychiatry a licensed psychologist
 a licensed independent clinical social worker a licensed marriage and family therapist
 a licensed rehabilitation counselor a licensed mental health counselor

I certify that I have been licensed since _____, that I remain in good standing with said Board of Registration, and that I have not been convicted of any felony.

I further certify that:

I have had at least three years of experience in Massachusetts since licensure conducting clinical evaluations for and/or providing therapy to family members involved in, or subject to, court proceedings involving issues of child custody and visitation or parenting time, including paternity, guardianship of minor, state intervention, divorce, and post-divorce cases;

OR

I have a doctorate in clinical psychology, I am licensed to practice psychology and, since obtaining my doctorate in clinical psychology, I have had at least three years of experience in Massachusetts since licensure conducting clinical evaluations and/or providing therapy to family members involved in, or subject to, court proceedings involving issues of child custody and visitation, including paternity, guardianship of minor, state intervention, divorce, and post-divorce cases.

My current hourly rate is \$ _____.

I currently have professional liability insurance of at least the minimum required to practice in Massachusetts. A copy of the insurance binder is included with this application.

I agree that, if offered, I will accept each year, at least one case paid by the Commonwealth at the hourly rate set by the Trial Court.

I request and will accept appointments from the following (**maximum of four**) divisions of the Probate and Family Court Department:

Barnstable Berkshire Bristol Dukes Essex Franklin Hampden
 Hampshire Middlesex Nantucket Norfolk Plymouth Suffolk Worcester

I understand that this application is for appointment as:

Guardian *ad litem* evaluator for custody, visitation, and adoption issues pursuant to G. L. c. 215, § 56A

If this application is APPROVED, I understand that:

1. When I am appointed by the Court, I may not delegate any aspect of that appointment to anyone else.
2. If I am appointed as guardian *ad litem* and a person with an appearance in the case requests a certificate of my professional liability insurance, I will provide the certificate within seven days of such request.
3. After the initial application screening process, I must attend the mandatory two day training before my name is added to the fee generating appointment list.
4. To remain on this list for appointments, I understand that I am required to attend, on an annual basis, the mandatory training set forth by the Administrative Office of the Probate and Family Court Department. I understand that if I have not provided the necessary certificate of completion of this training, along with the certificate of good standing from the B.O.R issued not more than 30 days prior, by December 15th of each year, I will be removed from the list and be ineligible for appointments.

WITH THIS APPLICATION, I AM SUBMITTING THE FOLLOWING:

- a copy of my resumé or *curriculum vita*;
- a copy of my insurance binder;
- a certificate of good standing, dated within the past 30 days, from the Board of Registration that issues my license; and
- a writing sample (e.g. a clinical report/family evaluation prepared in a non-forensic context) prepared solely by the applicant, and no longer than ten (10) pages, with identifying information redacted.

I understand that, by virtue of being approved for the Category E list, I am also eligible to be approved for the Category F list (Guardian *ad litem*/Investigator).

Please do **do not** include my name on the list for Category F.

- I agree that the Administrative Office may access a CARI (Criminal Activity Record Information) report. I understand that this is required as a condition of my inclusion on the fee generating appointment list and, that the report will be kept confidential at the Probate and Family Court Administrative Office.

SIGNED UNDER THE PENALTIES OF PERJURY

I certify under the penalties of perjury that the foregoing statements are true to the best of my knowledge and belief.

Date: _____ Signature: _____