

THE COMMONWEALTH OF MASSACHUSETTS

EXECUTIVE OFFICE OF ENERGY AND ENVIRONMENTAL AFFAIRS



Department of Agricultural Resources

251 Causeway Street, Suite 500, Boston, MA 02114
617-626-1700 fax: 617-626-1850 www.mass.gov/agr



Application for Certification of an Agricultural Event for the Sale of Wine Pursuant to M.G.L. c. 138, Section 15F

*To be completed by the licensed farm-winery and returned to:

By Mail: Agricultural Event Certification Program, 251 Causeway Street, Suite 500, Boston, MA 02114

By Email: Phu.Mai@mass.gov with the subject line "Agricultural Event Certification"

(A separate application must be completed for each event)

In order for your application to be considered complete, you must include the following documents. Incomplete applications will not be accepted.

Signed and dated application with farm-winery license number

List of vendors with brief descriptions of products **for current year/season**

Event operational guidelines or rules **for current year/season**

Resume of event manager **or** description of experience

Plan depicting the premises and specific location where the license will be exercised. **See Template 1.**

Approval letter from event management including the name of the licensed farm-winery and the day(s), month and year of event. **See Template 2.**

1. Applicant Information

Name of Licensed Farm-Winery				
Farm-Winery License Number			State of Issue	
Contact Person				
Address				
City		State		Zip
Phone Number		Email		
Correspondence preference Regular Mail Email				
<i>Note: Approval/denial letters will be sent regular mail.</i>				
Do you intend to sell, sample, or both? Check all that apply.				
Sell		Sample		

2. Event Information

Name of Agricultural Event				
Type of Event	Agricultural Fair (as defined by MDAR policy)	Farmers Market (as defined by MDAR policy)		Other Agricultural Event
If you selected "Other Agricultural Event", how does this event promote local agriculture?				
Event Address				
City		State		Zip
Event Phone Number		Event Website		

5. General

Attach or provide in the space below a plan depicting the premises and the specific location where the license will be exercised. *See template for necessary elements to include.*

[Empty space for plan depicting premises and specific location]

_____	_____
Signature of Applicant	Date
_____	_____
Name (please print)	Title (please print)
_____	_____
Farm-Winery License Number	State

FOR DEPARTMENT USE ONLY

APPROVAL

The event listed above is an approved agricultural event by the Massachusetts Department of Agricultural Resources under M.G.L. C138, Sec. 15F.

_____	_____
Signature	Date

DENIAL

The event listed above is not approved as an agricultural event by the Massachusetts Department of Agricultural Resources for the following reason(s):

_____	_____
Signature	Date

[Name of Event] - Layout Plan

Address, City, State

Farm-Winery
Applicant Name

Farm B

Farm C

Farm A

Market Manager Area

Farm D

Farm F

Farm E

Entrance

Market/Event Address

Anywhere Town Fair
John Doe
123 Center Rd.
Anywhere, MA 01111

July 1, 2014

Dear ABCD Farm-winery,

The ABCD Farm-winery has been accepted as a vendor at the 5th annual 2014 Anywhere Town Fair, pending all necessary special licenses and/or permits. The fair will take place from Saturday September 6th 2014 to Sunday September 7th 2014, at 123 Center Road in Anywhere, MA.

Sincerely,

John Doe, Event Manager

Phone: 555-1234

Email: john.doe@anywheretownfair.com