



# The Commonwealth of Massachusetts

Executive Office of Health and Human Services

Department of Public Health

Food Protection Program

305 South Street, Jamaica Plain, MA 02130-3597

(617) 983-6712 (617) 524-8062 - Fax

## **Application for Initial Licensure for Food Processing and/or Distribution at Wholesale**

**In Accordance with M.G.L. C.94, § 305C and/or 105 CMR 500.000**

Return to: **Food Protection Program, 305 South St., Jamaica Plain, MA 02130**

<b>Instructions:</b> <ul style="list-style-type: none"><li>• Complete the entire two-page application form.</li><li>• <b>Submit a separate application for each facility or activity to be licensed.</b></li><li>• <b>Attach a separate check for \$300.00 for each license application, made payable to: The Commonwealth of Massachusetts.</b></li></ul>		<b>Provide Check or Money Order Number:</b>									
1. Firm's Legal Name:		2. Telephone #: (     )     Ext. _____  Fax #: (     )									
3. D.B.A. (Doing Business As):											
4. Mailing Address:											
5. Facility Address (if different from Mailing Address):		6. Telephone #: (     )     Ext. _____  Fax #: (     )									
7. Responsible Contact Person:		8. Twenty-four (24) Hour Emergency Telephone #: (     )  Email Address ( <b>mandatory</b> ): _____									
9. Primary <u>Food Processing</u> Operation at This Facility (check one): <table border="0"><tr><td><input type="checkbox"/> Seafood and/or Shellfish</td><td><input type="checkbox"/> Dairy Products</td><td><input type="checkbox"/> Baked Goods</td><td><input type="checkbox"/> No food processing</td></tr><tr><td><input type="checkbox"/> Meat and/or Poultry</td><td><input type="checkbox"/> Frozen Desserts</td><td><input type="checkbox"/> Multiple Foods</td><td></td></tr></table>				<input type="checkbox"/> Seafood and/or Shellfish	<input type="checkbox"/> Dairy Products	<input type="checkbox"/> Baked Goods	<input type="checkbox"/> No food processing	<input type="checkbox"/> Meat and/or Poultry	<input type="checkbox"/> Frozen Desserts	<input type="checkbox"/> Multiple Foods	
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10. Other Operations at this Location: <table border="0"><tr><td><input type="checkbox"/> Wholesale Distribution</td><td><input type="checkbox"/> Cold Storage Warehouse</td><td><input type="checkbox"/> Packing and/or Repacking</td></tr><tr><td><input type="checkbox"/> Bottling Plant</td><td><input type="checkbox"/> Warehouse</td><td></td></tr></table>				<input type="checkbox"/> Wholesale Distribution	<input type="checkbox"/> Cold Storage Warehouse	<input type="checkbox"/> Packing and/or Repacking	<input type="checkbox"/> Bottling Plant	<input type="checkbox"/> Warehouse			
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11. Type of Building (check one): <table border="0"><tr><td><input type="checkbox"/> Non-Residential (i.e. commercial)</td></tr><tr><td><input type="checkbox"/> Residential (i.e. a kitchen in a private home that processes food for sale at wholesale)</td></tr><tr><td><input type="checkbox"/> On-Farm Processing (includes cottage food operations that process food for sale at wholesale)</td></tr></table>				<input type="checkbox"/> Non-Residential (i.e. commercial)	<input type="checkbox"/> Residential (i.e. a kitchen in a private home that processes food for sale at wholesale)	<input type="checkbox"/> On-Farm Processing (includes cottage food operations that process food for sale at wholesale)					
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<input type="checkbox"/> On-Farm Processing (includes cottage food operations that process food for sale at wholesale)											

12. Food Products to be Manufactured – Please identify the four most common food products to be manufactured at this location, with each food's product codes from the attached list:

(1) Food Product _____	Product Code from List _____
(2) Food Product _____	Product Code from List _____
(3) Food Product _____	Product Code from List _____
(4) Food Product _____	Product Code from List _____

Ownership	Name	Address
11. Individual:		
12. Partnership:	A.  B.	A.  B.
13. Corporation:  A) President  B) Treasurer  C) Clerk	A.  B.  C.	A.  B.  C.
14. If Applicant is a Corporation:	A) State of Incorporation:	B) Date of Incorporation:  / /

I hereby certify that the above information is true to the best of my knowledge and that I will comply with all applicable laws and regulations of the Commonwealth of Massachusetts and the Department of Public Health pertaining to the activity for which I am applying. In addition, pursuant to M.G.L. C. 62C, § 49A, I certify under the penalties of perjury that I, to my best knowledge and belief, have filed all state tax returns and paid all state taxes required under law.

/ /	_____
Date	Owner or Corporate Officer (print name)

If applying as an Individual, your Social Security #: \_\_\_\_\_

Tax or Federal I.D.#: \_\_\_\_\_

**APPLICATION FEE: \$300.00 per SITE or ACTIVITY.** Each site or activity requires a separate application form. No license issued pursuant to this application shall be transferred or assigned.

**Notice to Applicants:** When completing Section 12 of the Application for Food Processing License, please list no more than four of the following food products and codes

Code	<b>Bakery Products</b>	Code	<b>Fruit and Vegetable Products</b>
03A	Bread/Rolls	20	Fruits (Raw)
03B	Prepared Dry Mix	20S	Apple Cider/Fruit Juice
03F	Crackers	21	Fruit Products (Non-juice)
03H	Cookies, Biscuits and Wafers	23	Nuts/Edible Seeds
03Y	Other Bakery Products	24	Vegetables/Vegetable Products (Raw)
		24E	Sprouts from Seeds, Beans or Peas
Code	<b>Grain Products</b>	25E	Mixed Vegetables
02	Whole Grain/Milled Grain	25S	Mushrooms/Fungi Products
04	Macaroni/Noodle/Pasta Products	25Y	Other Vegetable Products
05	Cereal/Breakfast Food	26	Vegetable Oils
07	Snack Food Items	18	Vegetable Protein (Tofu, Simulated Meat)
Code	<b>Fishery/Seafood Products</b>	Code	<b>Water and Beverages</b>
16A	Fish/Fish Products	29R	Noncarbonated Water (Bottled Water)
16E	Shellfish	29S	Carbonated Water
16J	Crustaceans	29A	Non-carbonated Soft Drink
16Y	Other Seafood Products	29B	Carbonated Soft Drink
		29V	Ice
Code	<b>Meat and Poultry Products</b>	30	Beverage Bases
17A	Red Meat/Meat Products	31	Coffee/Tea
17B	Poultry Products		
17K	Beef/Beef Products	Code	<b>Candy, Chocolate, and Sweeteners</b>
17H	Lamb/Mutton/Sheep Products	33	Candy/Gum (Non-Chocolate)
17I	Pork Products	34	Chocolate & Cocoa Products
17Y	Other Meat Products	35	Gelatin/Pudding/Pie Fillings
		36	Food Sweeteners
Code	<b>Dairy Products</b>	36C	Honey
09Y	Fluid/Dry Milk Products		
09A	Butter Products	Code	<b>Dinners, Gravies, Sauces, and Soups</b>
09F	Goat Milk	37A	Dinner with Components
09G	Sheep Milk	37C	Food Package Requires Mixing/Cooking
12A	Standard Cheese	37D	Stews/Sauces/Gravies
12D	Soft Cheese	37S	Sandwiches
12Y	Other Cheese Products	37Y	Multiple Foods
13	Ice Cream/Frozen Desserts	38	Soups
14	Filled Milk/Imitation Milk Products	39	Prepared Salad Products (Deli Salads)
Code	<b>Other Food Products</b>	Code	<b>Seasonings and Additives</b>
15	Egg and Egg Products	27	Dressing/Condiment
40	Baby Food Products	28	Spices, Flavors, and Salts
48	Pet Foods	46	Food Additives
54	Dietary Supplements		