



**Division of Professional Licensure**  
**Office of Public Safety and Inspections**  
**1000 Washington Street Suite 710, Boston, MA 02118**

**APPLICATION FOR SPRINKLER CONTRACTOR LICENSE**

**Application must be filled out in ink and accompanied by a non-refundable \$100.00 processing fee**  
**Processing fee must be in the form of a check or money order made out to the "Commonwealth of Massachusetts"**

**Check the box if you are requesting examination accommodations due to a disability that substantially limits your ability to perform a major life activity. You must submit an Accommodations Request Form along with the required documentation as part of this application in order for this request to be considered.**

Full Name: \_\_\_\_\_ Social Security No.: \_\_\_\_\_  
(Print Legibly) (Required)

Home Address: \_\_\_\_\_  
(Street) (City) (State) (Zip Code)

Mailing Address: \_\_\_\_\_  
(Street) (City) (State) (Zip Code)

Date of Birth: \_\_\_\_\_ Email Address: \_\_\_\_\_ Telephone No.: \_\_\_\_\_

Name of Employer: \_\_\_\_\_ Employer's Telephone No.: \_\_\_\_\_

Employer's Address: \_\_\_\_\_  
(Street) (City) (State) (Zip Code)

Employment Title: \_\_\_\_\_

Have you ever examined for any of the Massachusetts Sprinkler Fitter licenses?  
(List the last three dates you examined)  YES, When? \_\_\_\_\_  NO  
 \_\_\_\_\_  
 \_\_\_\_\_

Do you now, or have you held any of the Massachusetts Sprinkler Fitter licenses?  YES  NO

If YES, list the license number: \_\_\_\_\_  
(License Number) (License Grade) (Expiration)

**AUTHORIZATION FOR RELEASE OF RMV PHOTO INFORMATION**  
**(MASSACHUSETTS RESIDENTS ONLY)**

My signature below authorizes the Office of Public Safety and Inspections to electronically access my photograph from the Massachusetts Registry of Motor Vehicles database solely for use on this license/registration.

\_\_\_\_\_

**MA- RMV Photo Release Signature**

Did you authorize OPSI to use your RMV photo or enclose a 2" by 2" photo? <i>(Required)</i>	<input type="checkbox"/> YES	<input type="checkbox"/> NO	
Did you include your <b>\$100.00</b> processing fee? <i>(Non-Refundable - Check or Money Order)</i>	<input type="checkbox"/> YES	<input type="checkbox"/> NO	
Did you include documentation that you are an owner, partner, officer, or in a full time management position with a Massachusetts sprinkler contractor? <i>(Required)</i>	<input type="checkbox"/> YES	<input type="checkbox"/> NO	
Did you include Documentation from your employer that you have worked at least <b>five (5) years</b> in the fire protection sprinkler system business in a management position? <i>(Must include Massachusetts Sprinkler Contractor License Number)</i>	<input type="checkbox"/> YES	<input type="checkbox"/> NO	* <input type="checkbox"/> Completed in another jurisdiction.
Did you include documentation from an approved school demonstrating <b>300 Hours</b> of additional study post apprenticeship? <i>(Must include certificates or diplomas from OPSI approved schools)</i>	<input type="checkbox"/> YES	<input type="checkbox"/> NO	* <input type="checkbox"/> Completed training at school not approved by the Office.

\*If an applicant has documentation that requirements have been met in another jurisdiction that are the equivalent of the Massachusetts requirements for completion of apprenticeship – Submit all documentation with this application. After review, your application MAY be forwarded to the Bureau of Pipefitters, Refrigeration Technicians and Sprinkler Fitters who may allow the candidate to sit for examination.

*Under the penalties of perjury I certify that to the best of my knowledge and belief the information in this application is true, I have paid all State Taxes, and I have paid any and all outstanding civil fines owed to the Office of Public Safety and Inspections which are required under Law.*

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

## **PREREQUISITES:**

**ALL** of the following items **MUST BE SUBMITTED WITH THE APPLICATION** in order for your application to be processed properly. Failure to submit all required information and proper fee will result in ineligibility to take the exam and forfeiture / loss of processing fee.

### **FIRE PROTECTION SPRINKLER CONTRACTOR PREREQUISITES**

- A completed application with proper mailing address and social security number.
- Attach a 2" x 2" Passport size photo (Unless Authorization for Release of RMV Photo Information Signed-Off)
- Non-refundable application processing fee (**\$100.00**) in the form of a check or money order made out to the "Commonwealth of Massachusetts".
- Documentation from employer that you have worked at least **five (5) years** in the fire protection sprinkler system business in a management position.
- Documentation that you are an owner, partner, officer, or in a full time management position of a fire protection sprinkler system company.
- Documentation from an approved school that you have completed **300 Hours** of additional sprinkler fitting study.
- Proof that you are at least eighteen (18) years of age.

**PLEASE MAIL ALL COMPLETED APPLICATIONS, ALONG WITH THE NON-REFUNDABLE APPLICATION PROCESSING FEE, TO THE ADDRESS BELOW:**

**Division of Professional Licensure  
Office of Public Safety and Inspections  
1000 Washington Street Suite 710  
Boston, MA 02118  
ATTN: CASHIERS OFFICE**

\* INCOMPLETE APPLICATIONS WILL NOT BE SCHEDULED FOR EXAMINATION UNTIL ALL MISSING DOCUMENTATION IS SUBMITTED.