



# Application to Accept an Out-of-State Motorcycle Rider Education Program Certificate

**Save time, go to [mass.gov/RMV](http://mass.gov/RMV) to apply online!**

Registry of Motor Vehicles Driver Licensing • Massachusetts Rider Education Program  
PO Box 55889, Boston, MA 02205 • Tel - 857-368-8110

## A. Applicant Information (please print legibly)

Last Name		First Name		Middle Name		Suffix	
Date of Birth (MM/DD/YYYY)		License/Permit #		Eye Color		Daytime Phone #	
Address							
Street		Apt. #	City		State	Zip Code	
Mailing Address (If different)							
Street		Apt. #	City		State	Zip Code	

## B. Driving School Information

School Name				Phone #			
Address							
Street		City		State		Zip Code	
Course Completion Date (MM/DD/YYYY)		Course Completion Card #		Training Course			
				<input type="checkbox"/> Basic <input type="checkbox"/> Experience <input type="checkbox"/> Basic 3 Wheel <input type="checkbox"/> Experience 3 Wheel			

You must prove lawful presence (this may be done online at [mass.gov/rmv](http://mass.gov/rmv)) and then mail or fax completed application to the address listed above within 180 days of the class graduation date, along with the following:

1. Copy of your Massachusetts Motorcycle Learners Permit.
2. Copy of your Motorcycle Safety Foundation Completion Card.
3. Copy of your Basic Rider Course Skill Evaluation Score Sheet and Knowledge Test.

To get or renew any driver's license, ID card, or learner's permit, you need documentation showing U.S. citizenship or lawful presence as required by federal and state law. This includes adding a motorcycle endorsement to your license. Refer to the backside of this application for instructions.

*Please note that copies of documents **will not** be returned.*

If your application is approved, a new Massachusetts Driver's License with your motorcycle endorsement will be mailed to you within 10-15 days of receipt this application.

### For RMV Use Only

Date Issued: \_\_\_\_\_ Issued by: \_\_\_\_\_

## Massachusetts Requirements

1. **Go online to [mass.gov/rmv](https://mass.gov/rmv) and select “Access My Profile”.** Then follow prompts to verify your identity and start your transaction.
2. Choose the type of card you want:
  - Standard Massachusetts driver’s license card. **A Standard license is not valid as a form of federal identification** and cannot be used to board a plane in the U.S. or enter certain federal buildings after May 3, 2023.OR
  - REAL ID Massachusetts driver’s license. **A REAL ID is valid as a form of federal identification** and can be used to board a plane in the U.S. or enter certain federal buildings after May 3, 2023.
3. Our website will help you decide which type of card is right for you, and what documents you’ll need.

**If you choose a Standard Massachusetts driver’s license, you may be able to submit all required documents and complete the process online.**

### Prove “Lawful Presence”

1. Go back to your Profile
2. Click “More” in the top box
3. Click “Prove Lawful Presence
4. Follow the prompts to prove “Lawful Presence” online.

If you choose a REAL ID Massachusetts driver’s license, you must:

1. Start your application online at [mass.gov/rmv](https://mass.gov/rmv).
2. Print your application summary document.
3. Visit an RMV Service Center with your application summary document and required documentation.

### Pay Motorcycle Endorsement

1. Access [mass.gov/rmv](https://mass.gov/rmv) and click on Online Service Center
2. Select ‘Access My Profile’ and follow the prompts
3. Click ‘More’ in the bottom box
4. Click ‘Pay License and Road Test Fees’
5. Pay your fees
  - If you proved lawful presence and paid your motorcycle endorsement fee online – fax all of your paperwork to 413-455-3646 – attention Gene Carabine, MREP Coordinator or email your documents to [Eugene.carabine@state.ma.us](mailto:Eugene.carabine@state.ma.us).
  - If you could not pay the motorcycle endorsement fee ONLINE then you must mail a check or money order for \$15.00 endorsement fee, made payable to the MassDOT If your application is not approved, the \$15.00 application fee will be returned to you.
  - If you **could not** prove lawful presence online, you must visit an RMV Service Center with all of your paperwork.