



## **Applying for MPTC Instructor Certification for Academic Classes in Recruit Program (no Instructor Classroom Training)**

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Some Recruit Officer Course (ROC) classes do not offer topic-specific instructor training. In the past, instructor certification for such topics was granted based upon applicants' training and experience. As a result, new instructors had no exposure to the curriculum prior to teaching.

To familiarize potential instructor candidates with the curricula and the necessary delivery methods, effective July 1, 2024, individuals seeking instructor certification for Recruit Program topics that do not have an instructor-training course will be required to observe a class in the subject area(s) they want to teach prior to applying for Instructor certification. Instructors are responsible for knowing the lesson's content and activities in its entirety.

Requirements for this observation are as follows:

- Classes under six (6) hours require observation of the entire class.
- Full-day classes require observation of all (6) hours.
- Multi-day classes require observation of the entire course.
- Classes with a skill development component also require observation of at least three (3) hours of skill development training.

Instructor certification remains contingent upon meeting all prerequisites/requirements for MPTC instructor. (See *MPTC Instructor Training, Certification and Renewal Process* located at the [MPTC Instructor Webpage](#).)

This protocol also applies to existing instructors who do not attend required new or updated curriculum classes.

Observing a class is considered a form of instructor training and is not subject to payment as noted in the *Compensation* section of the [Instructor Contract Addendum](#) dated June 23, 2023.

### **Observation Procedure:**

1. The potential instructor will contact the Basic Training Division Manager at [kelsey.whelihan@mass.gov](mailto:kelsey.whelihan@mass.gov) to request a list of recruit academies that are currently running, and date(s) of the class(es) in the subject(s) they want to teach to determine which location(s) and date(s) to attend.
2. The potential instructor will contact the selected Academy Director to observe a Recruit academic class and to confirm the date(s) and time(s).
3. The Academy Director will notify the instructor teaching the Recruit class that it will be observed by a potential instructor.

4. After observing the class, the potential instructor will complete an instructor certification application webform in the Acadis Training portal entitled *“Recruit Officer Course - Instructor Certification Application.”*

Upon submission, the application process is as follows:

1. The Academy Director will sign off on the application confirming that the individual observed the entire duration of the class.
2. The Instructor Certification Coordinator will review the application and check that all other requirements have been met.
3. The Instructor Certification Coordinator will either approve the application or request additional information if needed.

Attached is a list of the Recruit Program academic classes and observation requirements.

Additional questions may be directed to Elsie Sanon, Instructor Certification and Development Division Manager, at [elsie.sanon2@mass.gov](mailto:elsie.sanon2@mass.gov).

## TRAINING REQUIREMENTS FOR MPTC INSTRUCTOR CERTIFICATION – RECRUIT PROGRAM

**Note:** Instructors for the subjects listed below are required to apply for instructor certification for each subject they want to teach.

TRAINING	REQUIREMENTS	# YEARS	RECERTIFICATION REQUIREMENTS
<p><b>Communications</b></p> <p>Can teach Recruit Program Communications class</p> <p>(12 hours classroom, 6 hours skills development)</p>	<ul style="list-style-type: none"> <li>• Years of Law Enforcement Experience: five (5) years or</li> <li>• Civilian/Non-Sworn: five (5) years of teaching experience in this area with post-secondary education degree</li> <li>• Completion of MPTC Instructor Academic Development course (3-days)</li> <li>• Must observe the entire course.</li> <li>• Must observe at least 3 hours of skills development training in Recruit Program for this subject</li> <li>• MPTC instructors who are law enforcement officers seeking certification with POST need to be up-to-date with their annual in-service training to be in good standing with the MPTC</li> <li>• Must remain in compliance with the MPTC Instructor Code of Conduct</li> </ul>	3	<ul style="list-style-type: none"> <li>• Must update Education changes if applicable</li> <li>• Must update Instructional/Teaching Experience changes if applicable</li> <li>• MPTC instructors who are law enforcement officers seeking certification with POST need to be up-to-date with their annual in-service training to be in good standing with the MPTC.</li> <li>• Must remain in compliance with the MPTC Instructor Code of Conduct</li> </ul>
<p><b>Constitutional Law</b></p> <p>Can teach Recruit Program Constitutional Law class</p> <p>(18 hours classroom)</p>	<ul style="list-style-type: none"> <li>• Years of Law Enforcement Experience: five (5) years or</li> <li>• Civilian/Non-Sworn: five (5) years of teaching experience in this area with post-secondary education degree</li> <li>• Completion of MPTC Instructor Academic Development course (3-days)</li> <li>• Must observe the entire course.</li> <li>• MPTC instructors who are law enforcement officers seeking certification with POST need to be up-to-date with their annual in-service training to be in good standing with the MPTC</li> <li>• Must remain in compliance with the MPTC Instructor Code of Conduct</li> </ul>	1	<ul style="list-style-type: none"> <li>• Must complete annual Legal Updates training</li> <li>• Must update Education changes if applicable</li> <li>• Must update Instructional/Teaching Experience changes if applicable</li> <li>• MPTC instructors who are law enforcement officers seeking certification with POST need to be up-to-date with their annual in-service training to be in good standing with the MPTC.</li> <li>• Must remain in compliance with the MPTC Instructor Code of Conduct</li> </ul>

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TRAINING	REQUIREMENTS	# YEARS	RECERTIFICATION REQUIREMENTS
<p><b>Controlled Substances Investigations</b></p> <p>Can teach Recruit Program Controlled Substances Investigations class</p> <p>(6 hours classroom and 3 hours skills development)</p>	<ul style="list-style-type: none"> <li>• Years of Law Enforcement Experience: five (5) years</li> <li>• Completion of MPTC Instructor Academic Development course (3-days)</li> <li>• Must observe the 6 hours of classroom training in Recruit Program for this subject</li> <li>• Must observe at least 3 hours of skills development training in Recruit Program for this subject</li> <li>• MPTC instructors who are law enforcement officers seeking certification with POST need to be up-to-date with their annual in-service training to be in good standing with the MPTC</li> <li>• Must remain in compliance with the MPTC Instructor Code of Conduct</li> </ul>	3	<ul style="list-style-type: none"> <li>• Must update Education changes if applicable</li> <li>• Must update Instructional/Teaching Experience changes if applicable</li> <li>• MPTC instructors who are law enforcement officers seeking certification with POST need to be up-to-date with their annual in-service training to be in good standing with the MPTC.</li> <li>• Must remain in compliance with the MPTC Instructor Code of Conduct</li> </ul>
<p><b>Crimes Against Persons with Disabilities</b></p> <p>Can teach Recruit Program Crimes Against Persons with Disabilities class</p> <p>(3 hours classroom)</p>	<ul style="list-style-type: none"> <li>• Years of Law Enforcement Experience: five (5) years or</li> <li>• Civilian/Non-Sworn: five (5) years of teaching experience in this area with post-secondary education</li> <li>• Completion of MPTC Instructor Academic Development course (3-days)</li> <li>• Must observe the 3 hours of classroom training in Recruit Program for this subject</li> <li>• MPTC instructors who are law enforcement officers seeking certification with POST need to be up-to-date with their annual in-service training to be in good standing with the MPTC</li> <li>• Must remain in compliance with the MPTC Instructor Code of Conduct</li> </ul>	3	<ul style="list-style-type: none"> <li>• Must update Education changes if applicable</li> <li>• Must update Instructional/Teaching Experience changes if applicable</li> <li>• MPTC instructors who are law enforcement officers seeking certification with POST need to be up-to-date with their annual in-service training to be in good standing with the MPTC.</li> <li>• Must remain in compliance with the MPTC Instructor Code of Conduct</li> </ul>
<p><b>Crime Prevention</b></p> <p>Can teach Recruit Program Crime Prevention class</p> <p>(3 hours classroom*)</p> <p><b>*Note:</b> Instructor certification is not applicable if the online version of this class is used in a Recruit Program.</p>	<ul style="list-style-type: none"> <li>• Years of Law Enforcement Experience: five (5) years or</li> <li>• Civilian/Non-Sworn: five (5) years of teaching experience in this area with post-secondary education</li> <li>• Completion of MPTC Instructor Academic Development course (3-days)</li> <li>• Must observe the 3 hours of classroom training in Recruit Program for this subject</li> <li>• MPTC instructors who are law enforcement officers seeking certification with POST need to be up-to-date with their annual in-service training to be in good standing with the MPTC</li> </ul>	3	<ul style="list-style-type: none"> <li>• Must update Education changes if applicable</li> <li>• Must update Instructional/Teaching Experience changes if applicable</li> <li>• MPTC instructors who are law enforcement officers seeking certification with POST need to be up-to-date with their annual in-service training to be in good standing with the MPTC.</li> <li>• Must remain in compliance with the MPTC Instructor Code of Conduct</li> </ul>

## TRAINING REQUIREMENTS FOR MPTC INSTRUCTOR CERTIFICATION – RECRUIT PROGRAM

TRAINING	REQUIREMENTS	# YEARS	RECERTIFICATION REQUIREMENTS
<p><b>Criminal Investigations</b></p> <p>Can teach Recruit Program Criminal Investigations class</p> <p>(18 hours classroom, 24 hours skills development)</p>	<ul style="list-style-type: none"> <li>• Must remain in compliance with the MPTC Instructor Code of Conduct</li> <li>• Years of Law Enforcement Experience: five (5) years or</li> <li>• Civilian/Non-Sworn: five (5) years of teaching experience in this area with post-secondary education</li> <li>• Completion of MPTC Instructor Academic Development course (3-days)</li> <li>• Must observe the entire course.</li> <li>• Must observe at least 3 hours of skills development training in Recruit Program for this subject</li> <li>• MPTC instructors who are law enforcement officers seeking certification with POST need to be up-to-date with their annual in-service training to be in good standing with the MPTC</li> <li>• Must remain in compliance with the MPTC Instructor Code of Conduct</li> </ul>	3	<ul style="list-style-type: none"> <li>• Must update Education changes if applicable</li> <li>• Must update Instructional/Teaching Experience changes if applicable</li> <li>• MPTC instructors who are law enforcement officers seeking certification with POST need to be up-to-date with their annual in-service training to be in good standing with the MPTC.</li> <li>• Must remain in compliance with the MPTC Instructor Code of Conduct</li> </ul>
<p><b>Criminal Law</b></p> <p>Can Teach Recruit Program Criminal Law class</p> <p>(18 hours classroom)</p>	<ul style="list-style-type: none"> <li>• Years of Law Enforcement Experience: five (5) years or</li> <li>• Civilian/Non-Sworn: five (5) years of teaching experience in this area with post-secondary education degree</li> <li>• Completion of MPTC Instructor Academic Development course (3-days)</li> <li>• Must observe the entire course.</li> <li>• MPTC instructors who are law enforcement officers seeking certification with POST need to be up-to-date with their annual in-service training to be in good standing with the MPTC</li> <li>• Must remain in compliance with the MPTC Instructor Code of Conduct</li> </ul>	1	<ul style="list-style-type: none"> <li>• Must complete annual Legal Updates training</li> <li>• Must update Education changes if applicable</li> <li>• Must update Instructional/Teaching Experience changes if applicable</li> <li>• MPTC instructors who are law enforcement officers seeking certification with POST need to be up-to-date with their annual in-service training to be in good standing with the MPTC.</li> <li>• Must remain in compliance with the MPTC Instructor Code of Conduct</li> </ul>

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<p><b>Deceased Persons Investigations</b></p> <p>Can teach Recruit Program Deceased Persons Investigations</p> <p>(3 hours classroom*)</p> <p><b>*Note:</b> Instructor certification is not applicable if the online version of this class is used in a Recruit Program.</p>	<ul style="list-style-type: none"> <li>• Years of Law Enforcement Experience: five (5) years</li> <li>• Completion of MPTC Instructor Academic Development course (3-days)</li> <li>• Must observe the 3 hours of classroom training in Recruit Program for this subject</li> <li>• MPTC instructors who are law enforcement officers seeking certification with POST need to be up-to-date with their annual in-service training to be in good standing with the MPTC</li> <li>• Must remain in compliance with the MPTC Instructor Code of Conduct</li> </ul>	3	<ul style="list-style-type: none"> <li>• Must update Education changes if applicable</li> <li>• Must update Instructional/Teaching Experience changes if applicable</li> <li>• MPTC instructors who are law enforcement officers seeking certification with POST need to be up-to-date with their annual in-service training to be in good standing with the MPTC.</li> <li>• Must remain in compliance with the MPTC Instructor Code of Conduct</li> </ul>
<p><b>Gangs</b></p> <p>Can teach Recruit Program Gangs class</p> <p>(3 hours class)</p>	<ul style="list-style-type: none"> <li>• Years of Law Enforcement Experience: five (5) years or</li> <li>• Civilian/Non-Sworn: five (5) years of teaching experience in this area with post-secondary education degree</li> <li>• Completion of MPTC Instructor Academic Development course (3-days)</li> <li>• Must observe the 3 hours of classroom training in Recruit Program for this subject</li> <li>• MPTC instructors who are law enforcement officers seeking certification with POST need to be up-to-date with their annual in-service training to be in good standing with the MPTC</li> <li>• Must remain in compliance with the MPTC Instructor Code of Conduct</li> </ul>	3	<ul style="list-style-type: none"> <li>• Must update Education changes if applicable</li> <li>• Must update Instructional/Teaching Experience changes if applicable</li> <li>• MPTC instructors who are law enforcement officers seeking certification with POST need to be up-to-date with their annual in-service training to be in good standing with the MPTC.</li> <li>• Must remain in compliance with the MPTC Instructor Code of Conduct</li> </ul>
<p><b>Hate Crimes and Groups</b></p> <p>Can teach Recruit Program Hate Crimes and Groups class</p> <p>(6 hours classroom)</p>	<ul style="list-style-type: none"> <li>• Years of Law Enforcement Experience: five (5) years or</li> <li>• Civilian/Non-Sworn: five (5) years of teaching experience in this area with post-secondary education degree</li> <li>• Completion of MPTC Instructor Academic Development course (3-days)</li> <li>• Must observe the 6 hours of classroom training in Recruit Program for this subject</li> <li>• MPTC instructors who are law enforcement officers seeking certification with POST need to be up-to-date with their annual in-service training to be in good standing with the MPTC</li> </ul>	3	<ul style="list-style-type: none"> <li>• Must update Education changes if applicable</li> <li>• Must update Instructional/Teaching Experience changes if applicable</li> <li>• MPTC instructors who are law enforcement officers seeking certification with POST need to be up-to-date with their annual in-service training to be in good standing with the MPTC.</li> <li>• Must remain in compliance with the MPTC Instructor Code of Conduct</li> </ul>

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<p><b>Hazardous Materials</b></p> <p>Can teach Recruit Program Hazardous Materials class</p> <p>(3 hours classroom*)</p> <p><b>*Note:</b> Instructor certification is not applicable if the online version of this class is used in a Recruit Program.</p>	<ul style="list-style-type: none"> <li>• Must remain in compliance with the MPTC Instructor Code of Conduct</li> <li>• Years of Law Enforcement Experience: five (5) years or</li> <li>• Civilian/Non-Sworn: five (5) years of teaching experience in this area with post-secondary education</li> <li>• Completion of MPTC Instructor Academic Development course (3-days)</li> <li>• Must observe the 3 hours of classroom training in Recruit Program for this subject</li> <li>• MPTC instructors who are law enforcement officers seeking certification with POST need to be up-to-date with their annual in-service training to be in good standing with the MPTC</li> <li>• Must remain in compliance with the MPTC Instructor Code of Conduct</li> </ul>	3	<ul style="list-style-type: none"> <li>• Must update Education changes if applicable</li> <li>• Must update Instructional/Teaching Experience changes if applicable</li> <li>• MPTC instructors who are law enforcement officers seeking certification with POST need to be up-to-date with their annual in-service training to be in good standing with the MPTC.</li> <li>• Must remain in compliance with the MPTC Instructor Code of Conduct</li> </ul>
<p><b>Homeland Security</b></p> <p>Can teach Recruit Program Homeland Security class</p> <p>(3 hours classroom*)</p> <p><b>*Note:</b> Instructor certification is not applicable if the online version of this class is used in a Recruit Program.</p>	<ul style="list-style-type: none"> <li>• Years of Law Enforcement Experience: five (5) years or</li> <li>• Civilian/Non-Sworn: five (5) years of teaching experience in this area with post-secondary education</li> <li>• Completion of MPTC Instructor Academic Development course (3-days)</li> <li>• Must observe the 3 hours of classroom training in Recruit Program for this subject</li> <li>• MPTC instructors who are law enforcement officers seeking certification with POST need to be up-to-date with their annual in-service training to be in good standing with the MPTC</li> <li>• Must remain in compliance with the MPTC Instructor Code of Conduct</li> </ul>	3	<ul style="list-style-type: none"> <li>• Must update Education changes if applicable</li> <li>• Must update Instructional/Teaching Experience changes if applicable</li> <li>• MPTC instructors who are law enforcement officers seeking certification with POST need to be up-to-date with their annual in-service training to be in good standing with the MPTC.</li> <li>• Must remain in compliance with the MPTC Instructor Code of Conduct</li> </ul>
<p><b>Integrated Response to Individuals in Crisis</b></p> <p>Can teach Recruit Program Integrated Response to Individuals in Crisis class</p> <p>(12 hours classroom)</p>	<ul style="list-style-type: none"> <li>• Years of Law Enforcement Experience: five (5) years or</li> <li>• Civilian/Non-Sworn: five (5) years of teaching experience in this area with post-secondary education degree</li> <li>• Completion of MPTC Instructor Academic Development course (3-days)</li> <li>• Must observe the entire course.</li> <li>• MPTC instructors who are law enforcement officers seeking certification with POST need to be up-to-date with their</li> </ul>	3	<ul style="list-style-type: none"> <li>• Must update Education changes if applicable</li> <li>• Must update Instructional/Teaching Experience changes if applicable</li> <li>• MPTC instructors who are law enforcement officers seeking certification with POST need to be up-to-date with their annual in-service training to be in good standing with the MPTC.</li> <li>• Must remain in compliance with the MPTC Instructor Code of Conduct</li> </ul>

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TRAINING	REQUIREMENTS	# YEARS	RECERTIFICATION REQUIREMENTS
	annual in-service training to be in good standing with the MPTC <ul style="list-style-type: none"> <li>• Must remain in compliance with the MPTC Instructor Code of Conduct</li> </ul>		
<b>Interview and Interrogation</b>  Can Teach Recruit Program Interview and Interrogation class  (12 hours classroom and 6 hours skills development)	<ul style="list-style-type: none"> <li>• Years of Law Enforcement Experience: five (5) years</li> <li>• Completion of MPTC Instructor Academic Development course (3-days)</li> <li>• Must observe the entire course.</li> <li>• Must observe at least 3 hours of skills development training in Recruit Program for this subject</li> <li>• MPTC instructors who are law enforcement officers seeking certification with POST need to be up-to-date with their annual in-service training to be in good standing with the MPTC</li> <li>• Must remain in compliance with the MPTC Instructor Code of Conduct</li> </ul>	3	<ul style="list-style-type: none"> <li>• Must update Education changes if applicable</li> <li>• Must update Instructional/Teaching Experience changes if applicable</li> <li>• MPTC instructors who are law enforcement officers seeking certification with POST need to be up-to-date with their annual in-service training to be in good standing with the MPTC.</li> <li>• Must remain in compliance with the MPTC Instructor Code of Conduct</li> </ul>
<b>Juvenile Investigations</b>  Can Teach Recruit Program Juvenile Investigations class  (6 hours classroom, 6 hours skills development)	<ul style="list-style-type: none"> <li>• Years of Law Enforcement Experience: five (5) years or</li> <li>• Civilian/Non-Sworn: five (5) years of teaching experience in this area with post-secondary education degree</li> <li>• Completion of MPTC Instructor Academic Development course (3-days)</li> <li>• Must observe the 6 hours of classroom training in Recruit Program for this subject</li> <li>• Must observe at least 2 hours of skills development training in Recruit Program for this subject</li> <li>• MPTC instructors who are law enforcement officers seeking certification with POST need to be up-to-date with their annual in-service training to be in good standing with the MPTC</li> <li>• Must remain in compliance with the MPTC Instructor Code of Conduct</li> </ul>	3	<ul style="list-style-type: none"> <li>• Must update Education changes if applicable</li> <li>• Must update Instructional/Teaching Experience changes if applicable</li> <li>• MPTC instructors who are law enforcement officers seeking certification with POST need to be up-to-date with their annual in-service training to be in good standing with the MPTC.</li> <li>• Must remain in compliance with the MPTC Instructor Code of Conduct</li> </ul>
<b>Missing Persons Investigations</b>  Can teach Recruit Program Missing Persons Investigations class	<ul style="list-style-type: none"> <li>• Years of Law Enforcement Experience: five (5) years</li> <li>• Completion of MPTC Instructor Academic Development course (3-days)</li> <li>• Must observe the 3 hours of classroom training in Recruit Program for this subject</li> </ul>	3	<ul style="list-style-type: none"> <li>• Must update Education changes if applicable</li> <li>• Must update Instructional/Teaching Experience changes if applicable</li> <li>• MPTC instructors who are law enforcement officers seeking certification with POST need to be up-to-date</li> </ul>

**TRAINING REQUIREMENTS FOR MPTC INSTRUCTOR CERTIFICATION – RECRUIT PROGRAM**

TRAINING	REQUIREMENTS	# YEARS	RECERTIFICATION REQUIREMENTS
<p>(3 hours classroom*)</p> <p><b>*Note:</b> Instructor certification is not applicable if the online version of this class is used in a Recruit Program.</p>	<ul style="list-style-type: none"> <li>• MPTC instructors who are law enforcement officers seeking certification with POST need to be up-to-date with their annual in-service training to be in good standing with the MPTC</li> <li>• Must remain in compliance with the MPTC Instructor Code of Conduct</li> </ul>		<p>with their annual in-service training to be in good standing with the MPTC.</p> <ul style="list-style-type: none"> <li>• Must remain in compliance with the MPTC Instructor Code of Conduct</li> </ul>
<p><b>Motor Vehicle Law</b></p> <p>Can teach Recruit Program Motor Vehicle Law class</p> <p>(18 hours classroom and 6 hours skills development)</p>	<ul style="list-style-type: none"> <li>• Years of Law Enforcement Experience: five (5) years or</li> <li>• Civilian/Non-Sworn: five (5) years of teaching experience in this area with post-secondary education degree</li> <li>• Completion of MPTC Instructor Academic Development course (3-days)</li> <li>• Must observe the entire course.</li> <li>• MPTC instructors who are law enforcement officers seeking certification with POST need to be up-to-date with their annual in-service training to be in good standing with the MPTC</li> <li>• Must remain in compliance with the MPTC Instructor Code of Conduct</li> </ul>	<p align="center">1</p>	<ul style="list-style-type: none"> <li>• Must update Education changes if applicable</li> <li>• Must update Instructional/Teaching Experience changes if applicable</li> <li>• MPTC instructors who are law enforcement officers seeking certification with POST need to be up-to-date with their annual in-service training to be in good standing with the MPTC.</li> <li>• Must remain in compliance with the MPTC Instructor Code of Conduct</li> </ul>

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<p><b>Motor Vehicle Theft</b></p> <p>Can teach Recruit Program Motor Vehicle Theft class</p> <p>(3 hours classroom)</p>	<ul style="list-style-type: none"> <li>• Years of Law Enforcement Experience: five (5) years or</li> <li>• Civilian/Non-Sworn: five (5) years of teaching experience in this area with post-secondary education degree</li> <li>• Completion of MPTC Instructor Academic Development course (3-days)</li> <li>• Must observe the 3 hours of classroom training in Recruit Program for this subject</li> <li>• MPTC instructors who are law enforcement officers seeking certification with POST need to be up-to-date with their annual in-service training to be in good standing with the MPTC</li> <li>• Must remain in compliance with the MPTC Instructor Code of Conduct</li> </ul>	3	<ul style="list-style-type: none"> <li>• Must update Education changes if applicable</li> <li>• Must update Instructional/Teaching Experience changes if applicable</li> <li>• MPTC instructors who are law enforcement officers seeking certification with POST need to be up-to-date with their annual in-service training to be in good standing with the MPTC.</li> <li>• Must remain in compliance with the MPTC Instructor Code of Conduct</li> </ul>
<p><b>Problem Solving</b></p> <p>Can Teach Recruit Program Problem Solving class</p> <p>(6 hours classroom)</p>	<ul style="list-style-type: none"> <li>• Years of Law Enforcement Experience: five (5) years or</li> <li>• Civilian/Non-Sworn: five (5) years of teaching experience in this area with post-secondary education degree</li> <li>• Completion of MPTC Instructor Academic Development course (3-days)</li> <li>• Must observe the 6 hours of classroom training in Recruit Program for this subject</li> <li>• MPTC instructors who are law enforcement officers seeking certification with POST need to be up-to-date with their annual in-service training to be in good standing with the MPTC</li> </ul>	3	<ul style="list-style-type: none"> <li>• Must update Education changes if applicable</li> <li>• Must update Instructional/Teaching Experience changes if applicable</li> <li>• MPTC instructors who are law enforcement officers seeking certification with POST need to be up-to-date with their annual in-service training to be in good standing with the MPTC.</li> <li>• Must remain in compliance with the MPTC Instructor Code of Conduct</li> </ul>
<p><b>Report Writing 1 and 2</b></p> <p>Can Teach Recruit Program Report Writing class</p> <p>(6 hours classroom)</p>	<ul style="list-style-type: none"> <li>• Years of Law Enforcement Experience: five (5) years</li> <li>• Completion of MPTC Instructor Academic Development course (3-days)</li> <li>• Must observe both Report Writing 1 (3 hours) and Report Writing 2 (3 hours) courses</li> <li>• MPTC instructors who are law enforcement officers seeking certification with POST need to be up-to-date with their annual in-service training to be in good standing with the MPTC</li> </ul>	3	<ul style="list-style-type: none"> <li>• Must update Education changes if applicable</li> <li>• Must update Instructional/Teaching Experience changes if applicable</li> <li>• MPTC instructors who are law enforcement officers seeking certification with POST need to be up-to-date with their annual in-service training to be in good standing with the MPTC.</li> <li>• Must remain in compliance with the MPTC Instructor Code of Conduct</li> </ul>

## TRAINING REQUIREMENTS FOR MPTC INSTRUCTOR CERTIFICATION – RECRUIT PROGRAM

TRAINING	REQUIREMENTS	# YEARS	RECERTIFICATION REQUIREMENTS
<p><b>Traffic Control</b></p> <p>Can Teach Recruit Program Traffic Control class</p> <p>(3 hours classroom*)</p> <p><b>*Note:</b> Instructor certification is not applicable if the online version of this class is used in a Recruit Program.</p>	<ul style="list-style-type: none"> <li>• Years of Law Enforcement Experience: five (5) years</li> <li>• Completion of MPTC Instructor Academic Development course (3-days)</li> <li>• Must observe the 3 hours of classroom training in Recruit Program for this subject</li> <li>• MPTC instructors who are law enforcement officers seeking certification with POST need to be up-to-date with their annual in-service training to be in good standing with the MPTC</li> <li>• Must remain in compliance with the MPTC Instructor Code of Conduct</li> </ul>	3	<ul style="list-style-type: none"> <li>• Must update Education changes if applicable</li> <li>• Must update Instructional/Teaching Experience changes if applicable</li> <li>• MPTC instructors who are law enforcement officers seeking certification with POST need to be up-to-date with their annual in-service training to be in good standing with the MPTC.</li> <li>• Must remain in compliance with the MPTC Instructor Code of Conduct</li> </ul>
<p><b>Water Safety</b></p> <p>Can Teach Recruit Program Water Safety class</p> <p>(1 hour classroom, 5 hours skills development)</p>	<ul style="list-style-type: none"> <li>• Years of Law Enforcement Experience: five (5) years or</li> <li>• Civilian/Non-Sworn: five (5) years of teaching experience in this area with post-secondary education degree</li> <li>• Completion of MPTC Instructor Academic Development course (3-days)</li> <li>• Must observe the 1 hour of classroom training in Recruit Program for this subject</li> <li>• Must observe at least 2 hours of skills development training in Recruit Program for this subject</li> <li>• MPTC instructors who are law enforcement officers seeking certification with POST need to be up-to-date with their annual in-service training to be in good standing with the MPTC</li> </ul>	3	<ul style="list-style-type: none"> <li>• Must update Education changes if applicable</li> <li>• Must update Instructional/Teaching Experience changes if applicable</li> <li>• MPTC instructors who are law enforcement officers seeking certification with POST need to be up-to-date with their annual in-service training to be in good standing with the MPTC.</li> <li>• Must remain in compliance with the MPTC Instructor Code of Conduct</li> </ul>
<p><b>Who We Are</b></p> <p>Can teach Recruit Program Who We Are class</p> <p>(6 hours classroom)</p>	<ul style="list-style-type: none"> <li>• Years of Law Enforcement Experience: five (5) years</li> <li>• Completion of MPTC Instructor Academic Development course (3-days)</li> <li>• Must observe the 6 hours of classroom training in Recruit Program for this subject</li> <li>• MPTC instructors who are law enforcement officers seeking certification with POST need to be up-to-date with their annual in-service training to be in good standing with the MPTC</li> </ul>	3	<ul style="list-style-type: none"> <li>• Must update Education changes if applicable</li> <li>• Must update Instructional/Teaching Experience changes if applicable</li> <li>• MPTC instructors who are law enforcement officers seeking certification with POST need to be up-to-date with their annual in-service training to be in good standing with the MPTC.</li> <li>• Must remain in compliance with the MPTC Instructor Code of Conduct</li> </ul>