## MINUTES OF MEETING

## Approved August 22, 2023

**Massachusetts Technical Rescue Council MOBEX Subcommittees**

The Massachusetts Technical Rescue MOBEX Subcommittees held a virtual meeting, in accordance with the provisions of M.G.L. c. 30A § 20, on **Tuesday, June 13, 2023 at 10:00 a.m.** and open to the public virtually through Microsoft Teams Videoconference:

## Present at the meeting were the following:

## Iain McGregor MTRCC Representative

## Paul Betti Department of Fire Services

## Rob O’Brien Region 1 Plymouth County

## Mark McCabe Region 1 Norfolk County

## Paul Morrison Region 2 Metro Boston

## Chief Matt Belsito Region 3 District 7

## Thomas Rinoldo Region 3 District 14

## Seth Ellis Region 4 Western MA

## Eric Pepper Region 5 Northeast MA

## Absent at this meeting were the following

## Neil Tuepker Region 1 Barnstable County

## Corey Pimental Region 1 Bristol County

## Jon Martin Region 3 District 7

## Jamie Desautels Region 3 District 8

## Jason Tierney Region 2 Metro Boston

## Captain Tiffany Pelrine CM Region 1 CBRN MAARNG

## Other Attendees at this meeting were the following

## DFS Employees in Attendance:

## Linda Crowley DFS Teams Host

## Agenda

1. Meeting Opening and Introductions
   * + Call to Order: June 13**th 10:01 am**
     + Virtual Meeting self-introductions done by each attendee
2. Approval of the minutes of the previous meeting held on:
   * + Approval of December 22, 2022 : **Vote Unanimous**
     + Approval of January 24, 2023 : **Vote Unanimous**
     + Approval of May 9th, 2023 : **Vote Unanimous**
3. Discuss Tech Rescue Subcommittee Correspondence.
4. **Old Business**
   1. Break-up Objectives and build out specifics
      * Discussion around breaking MOBEX Objectives list into working groups.
      * Previous MOBEX Objective Documents uploaded to share drive for all to reference.
      * Discussion around breaking MOBEX objectives into Primary and secondary Objective for each working group.
      * Chair to break out MOBEX Objectives and send email notification to sub-committee members of working groups and assigned objectives.

* 1. Build planning timeline
     + Discussion of regular monthly meetings for next year with possibly 2 meeting per month near event date
     + Discussion on Event date being set in October 2024
     + Discussed completion of Objectives and Setting Dates and Operational Periods in next two Months to give teams and departments time to plan.
     + Goal to have strong plan for all to be able to budget by October.
  2. Draft Budget and Funding Plan
     + Reviewed draft budget spreadsheet.
     + Discussed cost factors of Evaluator Contracts, OT and BF funding to departments for team member participation, Food, and Perspective Team attendance numbers.
     + Discussed funding sources of DFS State Budget request, EOPSS Homeland Security Grants.
     + Agreed that all work will be done in HSEEP format no matter where funding from. This will allow for no issues with Homeland fundings.
     + Eric Pepper and Rob O’Brien to lead working group on building Homeland Grant request.

1. **New Business**
   1. Review Previous AAR and IP
      * Brought to groups attention all previous MOBEX AAR are uploaded to share drive.
      * Working groups should review all documents to keep consistent with previous areas for improvement.
   2. Review Previous MOBEX documents
      * Again, shared drive has all documents found so far from previous MOBEX.
      * Objective and Evaluation documents in line with HSEEP requirements are uploaded and should be used as templates moving forward.
      * Rob O’Brien to look for more contract and cost documents from previous MOBEXs’.
2. Any matters not reasonably anticipated by the Chair.
   * + None
3. Tasks/Assignments.
   * + Objectives working groups to be developed and assigned
     + Funding working group to start Homeland Grant request plan
4. Future agenda items.
5. Determination of future meeting date(s).
   * + August 22nd 10:00 am
6. Meeting Adjourned: **June 13th 11:06am**

Notated by Iain McGregor from notes and recorded video