## MINUTES OF MEETING

## Approved August 22, 2023

**Massachusetts Technical Rescue Council MOBEX Subcommittees**

The Massachusetts Technical Rescue MOBEX Subcommittees held a virtual meeting, in accordance with the provisions of M.G.L. c. 30A § 20, on **Tuesday, June 13, 2023 at 10:00 a.m.** and open to the public virtually through Microsoft Teams Videoconference:

## Present at the meeting were the following:

## Iain McGregor MTRCC Representative

## Paul Betti Department of Fire Services

## Rob O’Brien Region 1 Plymouth County

## Mark McCabe Region 1 Norfolk County

## Paul Morrison Region 2 Metro Boston

## Chief Matt Belsito Region 3 District 7

## Thomas Rinoldo Region 3 District 14

## Seth Ellis Region 4 Western MA

## Eric Pepper Region 5 Northeast MA

## Absent at this meeting were the following

## Neil Tuepker Region 1 Barnstable County

## Corey Pimental Region 1 Bristol County

## Jon Martin Region 3 District 7

## Jamie Desautels Region 3 District 8

## Jason Tierney Region 2 Metro Boston

## Captain Tiffany Pelrine CM Region 1 CBRN MAARNG

## Other Attendees at this meeting were the following

## DFS Employees in Attendance:

##  Linda Crowley DFS Teams Host

## Agenda

1. Meeting Opening and Introductions
	* + Call to Order: June 13**th 10:01 am**
		+ Virtual Meeting self-introductions done by each attendee
2. Approval of the minutes of the previous meeting held on:
	* + Approval of December 22, 2022 : **Vote Unanimous**
		+ Approval of January 24, 2023 : **Vote Unanimous**
		+ Approval of May 9th, 2023 : **Vote Unanimous**
3. Discuss Tech Rescue Subcommittee Correspondence.
4. **Old Business**
	1. Break-up Objectives and build out specifics
		* Discussion around breaking MOBEX Objectives list into working groups.
		* Previous MOBEX Objective Documents uploaded to share drive for all to reference.
		* Discussion around breaking MOBEX objectives into Primary and secondary Objective for each working group.
		* Chair to break out MOBEX Objectives and send email notification to sub-committee members of working groups and assigned objectives.

* 1. Build planning timeline
		+ Discussion of regular monthly meetings for next year with possibly 2 meeting per month near event date
		+ Discussion on Event date being set in October 2024
		+ Discussed completion of Objectives and Setting Dates and Operational Periods in next two Months to give teams and departments time to plan.
		+ Goal to have strong plan for all to be able to budget by October.
	2. Draft Budget and Funding Plan
		+ Reviewed draft budget spreadsheet.
		+ Discussed cost factors of Evaluator Contracts, OT and BF funding to departments for team member participation, Food, and Perspective Team attendance numbers.
		+ Discussed funding sources of DFS State Budget request, EOPSS Homeland Security Grants.
		+ Agreed that all work will be done in HSEEP format no matter where funding from. This will allow for no issues with Homeland fundings.
		+ Eric Pepper and Rob O’Brien to lead working group on building Homeland Grant request.
1. **New Business**
	1. Review Previous AAR and IP
		* Brought to groups attention all previous MOBEX AAR are uploaded to share drive.
		* Working groups should review all documents to keep consistent with previous areas for improvement.
	2. Review Previous MOBEX documents
		* Again, shared drive has all documents found so far from previous MOBEX.
		* Objective and Evaluation documents in line with HSEEP requirements are uploaded and should be used as templates moving forward.
		* Rob O’Brien to look for more contract and cost documents from previous MOBEXs’.
2. Any matters not reasonably anticipated by the Chair.
	* + None
3. Tasks/Assignments.
	* + Objectives working groups to be developed and assigned
		+ Funding working group to start Homeland Grant request plan
4. Future agenda items.
5. Determination of future meeting date(s).
	* + August 22nd 10:00 am
6. Meeting Adjourned: **June 13th 11:06am**

Notated by Iain McGregor from notes and recorded video