## MINUTES OF MEETING

**MTRCC Joint MEMBERSHIP & TRAINING Subcommittees**

## The Massachusetts Technical Rescue Coordinating Council Membership and Training Subcommittees held a virtual meeting in accordance with the provisions of M.G.L. c. 30A § 20 on, October 16th, 2023, at 11:00 a.m. This public meeting was conducted via video conference on Microsoft Office Teams:

## Present at the meeting were the following Subcommittee members:

## Paul Betti Department of Fire Services

## Iain McGregor Training MTRCC Representative

## Shawn Simmons Membership Region 1

## Mark McCabe Training Region 1

## Francis Otting Membership Region 2

## Tom Rinoldo Training Region 3

## RJ Pensivy Membership Region 4

## Paul Pronco Membership Region 5

## John Weir Training Region 5

## Absent at the meeting were the following Subcommittee members:

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## Jason Saunders Membership MTRCC Representative

## Paul Morrison Training Region 2

## Pat Sullivan Membership Region 3

## Steven Chandler Training Region 4

## DFS Employees in Attendance:

##  Linda Crowley DFS WebEx Host

## Other Attendees:

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1. Meeting Opening and Introductions
	* + Call to Order: **October 16th 11:06 am**
		+ Virtual Meeting attendance and all votes done as roll call
2. Approval of the minutes of the previous meeting:
	* + September 13th, 2023 Joint Membership, Training, & Policy
		+ **Motion**: John Weir, Paul Pronco 2nd: **Passed** RJ: Abstained
3. Discuss Tech Rescue Sub-Committee Correspondence.
	* + None
4. **Old Business**

* 1. Discuss activation flyer and flow chart: Otting, Weir, McCabe
		+ Francis Otting presents draft or Dispatch Flyer
		+ Discussion around Tiers again, specifically titles and making document similar to Hazmat Tiers as a known entity.
		+ Focus on keeping flexible for operation to move through tiers as needed, but maintaining minimum number of personnel and equipment specific to each Tier initially based on type of rescue incident.
		+ Edit to make Tier 2 Basic Technical Rescue and Tier 3 as a Complex Technical Rescue.
		+ Motion made to move this document to Policy Sub-Committee after 2 week edit period if anyone has further modifications. **Motion:** Francis Otting, Mark McCabe 2nd **Passes** Unanimous.
	2. Training Sub-Committee build out specific training requirements
		+ Chandler working to build out Draft on specifics under each discipline.
1. **New Business**
	1. None
2. Any matters not reasonably anticipated by the Chair.
3. Tasks/Assignments.
4. Future agenda items.
5. Determination of future meeting date(s).
	* + Wednesday, November 15th 11:00 am Virtual Meeting
6. Meeting Adjourned: **October 16th 11:49 am**

Notated by Iain McGregor from notes and recorded video.