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The Commonwealth of Massachusetts
Executive Office of Public Safety and
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Department of Fire Services
Massachusetts Technical Rescue
Coordinating Council

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CHIEF KEVIN NORD
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IAIN MCGREGOR
VICE CHAIR

MASSACHUSETTS TECHNICAL RESCUE
EQUIPMENT SUBCOMMITTEE
Approved – June 7, 2021

The Massachusetts Technical Rescue Coordinating Council held a meeting on **May, 3rd 2021 at 1000am** via WebEx Meeting per Governor Charles D. Baker’s Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, and s.20 signed and dated March 12, 2020.

<https://ma-dfs.webex.com/ma-dfs/j.php?MTID=m3319567e8be14e14ed165e4d75788a44>

Meeting number: 182 359 1654

Password: DFS2021

Join by phone

+1-415-655-0001 US Toll

Access code: 182 359 1654

Present at the meeting were the following Subcommittee members:

- Linda Crowley (Department of Fire Services)
- David DiGregorio (Department of Fire Services Representative)
- Michael Mansfield (Massachusetts Technical Rescue Coordinating Council Representative)
- Neil Tuepker: Tech Rescue Region 1
- Paul Morrison: Tech Rescue Region 2 (Assigned as the scribe for this subcommittee)
- Sean Smith: Tech Rescue Region 3
- Jason Saunders: Tech Rescue Region 4
- Jon Burt: Tech Rescue Region 5

Absent from the meeting were the following Subcommittee members: None

DFS Employees in Attendance:

Linda Crowley, David DiGregorio

Other Attendees: None

1. **Meeting Opening and Introductions:** All members introduced and identified themselves by region
2. **Approval of Previous Meeting Minutes:** This was the first meeting of this sub-committee. There were no previous minutes
3. **Discuss Tech Rescue Sub-Committee Correspondence:** The members were asked to confirm their email addresses as current and correct
4. **Old Business:** There was no old business to discuss as this was the first official meeting
5. **New Business:** a.) There was discussion on the subcommittee's overarching goal of safety, and ensuring that regions are purchasing the same equipment. The need for interoperability, and uniformity should be considered. The committee agrees to review equipment needs before requesting bids. Any regional equipment purchasing should come through this subcommittee. The topic of using the state bid process was discussed. Specifications must extremely detailed when communicating the equipment needs of the MTRCC when procuring bids. There have been continued challenges with receiving substitutions or piecemeal equipment from assorted nationwide vendors that may not actually meet our needs. This can require equipment to be returned and reposting of bids, causing an unnecessary loss of time or funding. b.) There was discussion on the possibility of using the D4H inventory system for equipment inventory and accountability. There is a possibility that subcommittee members could be given permissions to login to the Region 5 D4H system on a "view only" basis. This would allow for members to understand some of the features of the system. The question was raised on how the D4H system could be funded. c.) All regional team inventories will be shared with the subcommittee to identify similarities and account for regional assets
6. **Any matters not reasonably anticipated by the Chair:** None noted
7. **Tasks/Assignments:** Linda Crowley will contact Robin Blandford to potentially arrange a presentation of D4H system at our next meeting. The scribe will prepare the minutes in accordance with the predesigned template. All subcommittee members will submit and review each region's equipment inventory before the next meeting
8. **Future agenda items:** None noted
9. **Determination of future meeting date(s):** The next scheduled meeting will be held on Monday June 7th at 10:00am

Motion to adjourn was made. It was passed unanimously with a roll call vote at 10:42am