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IAIN MCGREGOR
CHAIRMAN

MICHAEL MANSFIELD
VICE CHAIR

MINUTES OF MEETING

Approved

Joint MEMBERSHIP & TRAINING Sub-Committee

The Massachusetts Technical Rescue Coordinating Council Membership and Training Sub-Committees held a hybrid meeting in accordance with the provisions of M.G.L. c. 30A § 20 on, Nov. 14th, 2022, at 1:30 p.m. and open to the public virtually through WebEx videoconference.

Present at the meeting were the following Sub-Committee members:

Jason Saunders	Membership MTRCC Representative
David Clemons	Department of Fire Services
Shawn Simmons	Membership Region 1
Francis Otting	Membership Region 2
RJ Pensivy	Membership Region 4
Paul Pronco	Membership Region 5
Iain McGregor	Training MTRCC Representative
Mark McCabe	Training Region 1
Michael Pavone	Training Region 2
John Weir	Training Region 5

Absent at the meeting were the following Sub-Committee members:

Pat Sullivan	Membership Region 3
Tom Rinoldo	Training Region 3
Steven Chandler	Training Region 4

DFS Employees in Attendance:

Linda Crowley

DFS WebEx Host

Other Attendees:

None

1. Meeting Opening and Introductions
 - Call to Order: **Nov. 14th 1:15 pm**
 - Virtual Meeting attendance and all votes done as roll call
2. Approval of the minutes of the previous meeting held on Oct. 18th, 2022
 - **Motion:** Francis Otting, Mark McCabe 2nd: **Pass** unanimous
3. Discuss Tech Rescue Sub-Committee Correspondence.
 - None
4. **Old Business**
 - a. Matrix for Regional Steering Committees.
 - Jason Saunders describes the Western MA Team Application, members viewed template on screen. Points based system to assist regional steering committees on ranking membership applicants.
 - Discussed that this is only guidance. Members discussed using this matrix as baseline and incorporate our main points into it.
 - Reviewed sub committees' minimum requirements to be added to the application matrix
 - Discussion on MFA courses are not required, courses applicants submit should meet NFPA 1006 or syllabus that meets NFPA. Passed to training sub committee to maintain revolving list of other trainings submitted that meet NFPA.
 - Workgroup will build out the Matrix for final review by sub committee.
 - Recommendation to add drop pilot or other type training to list
 - Discussion on where to fit EMS credentials into matrix as well.
 - b. MFIRS / Team Data - McGregor & Otting
 - Mark McCabe submitted updated team response numbers from Southeast Region 1
 - I identified previous submitted Plymouth County data was department response data not team response data.
 - Rob O'Brien to submit an updated data set for Plymouth County Team.
 - Question as to if all community's data is included in MFIRS Data provided by DFS.
 - Reviewed the spreadsheet with data and it appears majority of departments are submitting all data.
 - Reiterated by members that training component need to be created to collect better

data.

- c. Geography / Population – Pensivy & Rinoldo
Completed to date
- d. FEMA / NFPA – Sullivan & Weir
Completed to date
- e. Other State Teams / Systems – McCabe & Pronco
Completed to date

5. **New Business**

- a. Discussion of training and membership sub committees Concepts and Objectives of a Statewide Technical Rescue Mobex.
- b. Discussion to create a working group to build out a response matrix as previously passed up to full council. We will follow up next meeting with this discussion.

6. Any matters not reasonably anticipated by the Chair.
- None

7. Tasks/Assignments.

8. Future agenda items.

9. Determination of future meeting date(s).
- Monday, Jan. 9th 1:30pm Virtual Meeting

10. Meeting Adjourned: **Nov. 14th 2:41pm**

Notated by Iain McGregor from notes and recorded video.