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IAIN MCGREGOR
CHAIRMAN

MICHAEL PAVONE
VICE CHAIR

MINUTES OF MEETING
APPROVED

Joint MEMBERSHIP & TRAINING Subcommittees

The Massachusetts Technical Rescue Coordinating Council Membership and Training Sub-Committees held a hybrid meeting in accordance with the provisions of M.G.L. c. 30A § 20 on, Jan. 9, 2023, at 1:30 p.m. and open to the public virtually through Microsoft Teams videoconference.

Present at the meeting were the following Sub-Committee members:

Jason Saunders	Membership MTRCC Representative
David DiGregorio	Department of Fire Services
Shawn Simmons	Membership Region 1
Francis Otting	Membership Region 2
RJ Pensivy	Membership Region 4
Paul Pronco	Membership Region 5
Iain McGregor	Training MTRCC Representative
Mark McCabe	Training Region 1
Michael Pavone	Training Region 2
Tom Rinoldo	Training Region 3
John Weir	Training Region 5

Absent at the meeting were the following Sub-Committee members:

Pat Sullivan	Membership Region 3
Steven Chandler	Training Region 4

DFS Employees in Attendance:

Linda Crowley

DFS Microsoft Teams Host

Other Attendees:

None

1. Meeting Opening and Introductions
 - Call to Order: **January 9, 2023 1:40 pm**
 - Virtual Meeting attendance and all votes done as roll call
2. Approval of the minutes of the previous meeting held on November 14, 2022
 - **Motion:** Francis Otting, Tom Rinoldo 2nd: **Pass** unanimous
3. Discuss Tech Rescue Sub-Committee Correspondence.
 - None
4. **Old Business**
 - a. Matrix for Regional Steering Committees.
 - Jason Saunders describes the updated Application for members, viewed template on screen. Mirrored the Hazmat membership application discussed removal of medical monitoring section. Identify Tech Rescue Fund in the application. Edit minimum required training hours to 80 in line with already adopted training document.
 - Discussion on reimbursement on stipends language, as that is goal to mirror Hazmat system.
 - Review of the qualifications document and agree to add points value to application so applicants know.
 - Make edits and review again next month
 - Discussion on Minimum requirements approved by full council, agreed to keep as is for not within the application packet.
 - What to do with Dive Rescue? Separate category like K9 search. Number of members per region include Dive and K9 or Physicians?
 - Team size was given allowance for adding ancillary positions as needed.
 - b. MOBEX Concept and Objectives Meeting
 - Reviewed with subcommittee members that new subcommittee will be formed.
 - M. Pavone to Chair
 - Each organization will submit name of member to planning group.
 - Next Meeting Organizations will come with Objectives they would like to see tested.

5. **New Business**

a. Discuss Matrix for Response Levels and Criteria

- Started to discuss buildout of tier levels, more input needed, 3 Tiers starting point
- Working group created to help build out tier levels for Tech Rescue
 - Otting, Pavone, Weir, McCabe, Rinoldo
- Plan to bring draft to next meeting with understanding it will be a fluid document as system moves forward.
- This will include education both internally and externally.
- Discussion from members present categorize about how they currently operate in their respective regions

6. Any matters not reasonably anticipated by the Chair.

- None

7. Tasks/Assignments.

8. Future agenda items.

9. Determination of future meeting date(s).

- Monday, Feb. 13th 1:30pm Virtual Meeting

10. Meeting Adjourned: **January 9, 2023 2:41pm**

Notated by Iain McGregor from notes and recorded video.