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*Massachusetts Technical Rescue
Coordinating Council*



IAIN MCGREGOR
CHAIRMAN
CHIEF MICHAEL MANSFIELD
VICE CHAIR

APPROVED MINUTES OF MEETING

Joint MEMBERSHIP & TRAINING Sub-Committee

The Massachusetts Technical Rescue Coordinating Council Membership and Training Sub-Committees held a virtual meeting in accordance with the provisions of M.G.L. c. 30A § 20 on, June 27th, 2022, at 1:00 p.m. and open to the public virtually through WebEx videoconference.

Present at the meeting were the following Sub-Committee members:

Iain McGregor	Training MTRCC Representative
David DiGrigorio	Department of Fire Services
RJ Pensivy	Membership Region 4
Michael Pavone	Training Region 2
Steven Chandler	Training Region 4
John Weir	Training Region 5

Absent at the meeting were the following Sub-Committee members:

(Vacant)	Membership MTRCC Representative
Shawn Simmons	Membership Region 1
Francis Otting	Membership Region 2
Pat Sullivan	Membership Region 3
Mark McCabe	Training Region 1
Tom Rinoldo	Training Region 3

DFS Employees in Attendance:

Linda Crowley	DFS WebEx Host
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Other Attendees:

None

1. Meeting Opening and Introductions
 - Call to Order: **June 27th 1:08 pm**
 - Iain McGregor to Chair Joint Meeting
 - Virtual Meeting attendance and all votes done as roll call
2. Approval of the minutes of the previous meeting held on April 4th and May 9th, 2022
 - Minutes to be updated and acted on at next meeting.
 - **Motion:** Steve Chandler, 2nd John Weir : **Pass** unanimous
3. Discuss Tech Rescue Sub-Committee Correspondence.
 - Region 2 UASI communities submitting Tech Rescue Call Volume Data. Not Team Data, just individual Department Data, mirrors what State MFIRS Data reports.
4. Old Business
 - a. Membership Guidelines / Matrix for Regional Steering Committees.
 - Work in progress
 - b. MFIRS / Team Data
 - c. Discussion on MFIRS Data as broken down by Incident Type
 - d. Discussion on how departments code technical rescue incidents
 - Discussion on how departments with members on existing teams code a department member responding to call.
 - Discussion on businesses listing Fire Departments as standby rescue teams in confined space. Question on if that data is collected or how to identify.
 - Discussion on MFIRS Data broken down by Tech Rescue Region to align with existing teams' data.
 - Still need to pull data from existing teams
 - e. Geography / Population
 - Still working to collect data and break into Tech Rescue Regions
 - f. FEMA / NFPA
 - Use NFPA requirements to extrapolate relevant to team size
 - Discussion on FEMA USAR team size Type Document
 - Discussion on
 - g. Other State Teams / Systems

- Matrix is being developed to help collate the information
- Working to collect team size, organization, and funding from other states
 - Florida
 - New York
 - New Jersey
 - Midwest States
 - California
 - Connecticut

5. **New Business**

a. None

6. Any matters not reasonably anticipated by the Chair.

- None

7. Tasks/Assignments.

- Small workgroups continue on Data points as discussed **Old Business** (a., b., c., d.)

8. Future agenda items.

- Continue with same agenda items

9. Determination of future meeting date(s).

- Monday, July 18th 1pm Joint In Person Meeting at DFS

10. Meeting Adjourned: **June 27th 1:56pm**

Notated by Iain McGregor from notes and recorded video.