



The Commonwealth of Massachusetts
 Executive Office of Public Safety and Security
 Department of Fire Services

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*Massachusetts Technical Rescue
 Coordinating Council*



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 CHAIRMAN

CHIEF MICHAEL MANSFIELD
 VICE CHAIR

APPROVED MINUTES OF MEETING

Joint MEMBERSHIP & TRAINING Sub-Committee

The Massachusetts Technical Rescue Coordinating Council Membership and Training Sub-Committees held a hybrid meeting in accordance with the provisions of M.G.L. c. 30A § 20 on, October 18, 2022, at 1:30 p.m. and open to the public virtually through Microsoft Teams videoconference or in person at Auburn Elks.

Present at the meeting were the following Sub-Committee members:

Jason Saunders	Membership MTRCC Representative
Francis Otting	Membership Region 2
RJ Pensivy	Membership Region 4
Paul Pronco	Membership Region 5
Iain McGregor	Training MTRCC Representative
Mark McCabe	Training Region 1
Tom Rinoldo	Training Region 3
Steven Chandler	Training Region 4
John Weir	Training Region 5

Absent at the meeting were the following Sub-Committee members:

David Clemons	Department of Fire Services
Shawn Simmons	Membership Region 1
Pat Sullivan	Membership Region 3
Michael Pavone	Training Region 2

DFS Employees in Attendance:

Korina Senior	DFS WebEx Host
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Other Attendees:

Darryl Springman Director Region 4

1. Meeting Opening and Introductions
 - Call to Order: **Oct. 18th 1:37 pm**
 - Virtual Meeting attendance and all votes done as roll call
2. Approval of the minutes of the previous meeting held on Sept. 20th, 2022
 - **Motion:** Tom Rinolo, John Weir 2nd: **Pass** unanimous
3. Discuss Tech Rescue Sub-Committee Correspondence.
 - None
4. **Old Business**
 - a. Matrix for Regional Steering Committees.
 - Steve Chandler reports Western MA team has finalized their matrix and updated application. He and Jason Saunders believe it should expand easily for State System.
 - Tom Rinoldo and Paul Pronco step up to assist with Chandler and Saunders on reviewing this
 - b. MFIRS / Team Data - McGregor & Otting
 - Spoke with Rob O'Brien from Region 1, confirmed the data is department responded not team data.
 - Rob will update and submit Plymouth County Team numbers.
 - Francis Otting will follow up with any teams who have not submitted the data.
 - Mark McCabe will submit Norfolk County numbers.
 - c. Geography / Population – Pensivy & Rinoldo
 - Discussion again on link with team size and regional population and area, team size maybe modified based on this data.
 - RJ Pensivy reported again that water area is included in Geography report
 - d. FEMA / NFPA – Sullivan & Weir
 - Nothing more at this time.
 - e. Other State Teams / Systems – McCabe & Pronco
 - Texas USAR Task Force 1 is now Texas A&M Task Force 1, funded through A&M University
5. **New Business**
 - a. Discuss and vote a recommended minimum number of regional team members

required for a response

- Discussion on building response types similar to Hazmat.
- Reports from teams represented as to their response minimums.
- Discussion about communications and clarity of resource requests.
- Creation of an education/training component for IC on what resources are available and how simply activate them.
- Creation of a draft plan with Tiered responses that have minimum amount of team members needed to respond for each tiered level.
- Minimums based on type of incident reported at initial request. Team members can modify response as needed based on further information.
- 12 Minimum for Rope, Confined Space, and Water Rescue incident request
- 30 Minimum for Trench or Structural Collapse incident request
- Dive Rescue numbers require further discussion.
- Level 0, Level 1, Level 2, Level 3, Level 4 creation of specific details for each in further meetings.

- b. Discussion and vote a recommended Regional Technical Rescue Team size.
- Initial recommendation was start with 80 members on each team, MTRCC returned to sub committees for further data justifications
 - Discussion around all data collected, Team responses, NFIRS, Geography, Response times, Type of incidents.
 - Discussion continued to tie into existing teams responses and numbers.
 - Average is around 40% members response
 - **Motion** Steve Chandler, resubmit number of 80 members per team with caveat specific regions will be based on geography and population density, we used supporting data and language crafted to allow for modifications as needed. 2nd John Weir: **Pass** unanimous

6. Any matters not reasonably anticipated by the Chair.

- None

7. Tasks/Assignments.

- Request to add “technical rescue team requested” box to MFIRS reports.

8. Future agenda items.

- Team Membership Matrix
- Response Level Discussion

9. Determination of future meeting date(s).

- Monday, Nov. 14th 1:30pm Virtual Meeting

10. Meeting Adjourned: **Oct. 18th 2:48pm**

Notated by Iain McGregor from notes and recorded video.