



The Commonwealth of Massachusetts
 Executive Office of Public Safety and Security
 Department of Fire Services



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 Massachusetts Technical Rescue
 Coordinating Council

IAIN MCGREGOR
 CHAIRMAN
 CHIEF MICHAEL MANSFIELD
 VICE CHAIR

APPROVED MINUTES OF MEETING

Joint MEMBERSHIP & TRAINING Sub-Committee

The Massachusetts Technical Rescue Coordinating Council Membership and Training Sub-Committees held a virtual meeting in accordance with the provisions of M.G.L. c. 30A § 20 on, Sept. 20th, 2022, at 1:00 p.m. and open to the public virtually through WebEx videoconference.

Present at the meeting were the following Sub-Committee members:

Iain McGregor	Training MTRCC Representative
David Clemons	Department of Fire Services
Shawn Simmons	Membership Region 1
Francis Otting	Membership Region 2
Michael Pavone	Training Region 2
John Weir	Training Region 5

Absent at the meeting were the following Sub-Committee members:

Jason Saunders	Membership MTRCC Representative
Pat Sullivan	Membership Region 3
RJ Pensivy	Membership Region 4
Mark McCabe	Training Region 1
Tom Rinoldo	Training Region 3
Steven Chandler	Training Region 4

DFS Employees in Attendance:

Linda Crowley	DFS WebEx Host
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Other Attendees:

None

1. Meeting Opening and Introductions
 - Call to Order: **Sept. 20th 1:05 pm**
 - Virtual Meeting attendance and all votes done as roll call
2. Approval of the minutes of the previous meeting held on July 25th & Aug. 16th, 2022
 - **Motion:** Shawn Simmons, 2nd Mike Pavone : **Pass** unanimous
3. Discuss Tech Rescue Sub-Committee Correspondence.
 - None
4. **Old Business**
 - a. Matrix for Regional Steering Committees.
 - Work in progress
 - b. MFIRS / Team Data - McGregor & Otting
 - Discussion on data we have collected at this point
 - Identified Plymouth County numbers need clarification
 - Identified not only team data but department response data needs to be considered due to many departments resolving situations due to team members on duty or mutual aid.
 - Discussion on Metro Boston does not respond as team on regular basis, mutual aid response with team members whom are on duty.
 - c. Geography / Population – Pensivy & Rinoldo
 - Spreadsheet reviewed, discussion on water bodies included into area data.
 - Discussion on link with team size and regional population and area, team size maybe modified based on this data.
 - d. FEMA / NFPA – Sullivan & Weir
 - Standards utilized to determine minimum members response for different technical rescue incidents.
 - Build out a matrix for minimum personnel responding based on standards in grouped classifications ie: Rope, Con Space, Water; then Trench and SCT.
 - Discussion expanded to members available to respond, department requirements for coverage for on duty members to respond.
 - e. Other State Teams / Systems – McCabe & Pronco
 - Nothing further to report at this time
5. **New Business**

- a. None
6. Any matters not reasonably anticipated by the Chair.
 - None
7. Tasks/Assignments.
 - Small workgroups continue on Data points as discussed
 - **New Business**
 - Discuss and vote a recommended minimum number of regional team members required for a response.
 - Discussion and vote a recommended Regional Technical Rescue Team sizes
8. Future agenda items.
 - Continue with same agenda items
9. Determination of future meeting date(s).
 - Tuesday, Oct. 18th 1pm Virtual Meeting
10. Meeting Adjourned: **Sept. 20th 1:48pm**

Notated by Iain McGregor from notes and recorded video.