



The Commonwealth of Massachusetts
 Executive Office of Public Safety and Security
 Department of Fire Services



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 Massachusetts Technical Rescue
 Coordinating Council

IAIN MCGREGOR
 CHAIRMAN
 CHIEF MICHAEL MANSFIELD
 VICE CHAIR

APPROVED MINUTES OF MEETING

Joint MEMBERSHIP & TRAINING Subcommittee

The Massachusetts Technical Rescue Coordinating Council Membership and Training Sub-Committees held a virtual meeting in accordance with the provisions of M.G.L. c. 30A § 20 on, April 4th, 2022, at 1:00 p.m. and open to the public virtually through WebEx videoconference.

Present at the meeting were the following Sub-Committee members:

Iain McGregor	Training MTRCC Representative
David DiGregorio	Department of Fire Services
Shawn Simmons	Membership Region 1
Francis Otting	Membership Region 2
Pat Sullivan	Membership Region 3
RJ Pensivy	Membership Region 4
Paul Pronco	Membership Region 5
Mark McCabe	Training Region 1
Michael Pavone	Training Region 2
John Weir	Training Region 5

Absent at the meeting were the following Sub-Committee members:

Russ Lewis	Membership MTRCC Representative
Tom Rinoldo	Training Region 3
Steven Chandler	Training Region 4

DFS Employees in Attendance:

Linda Crowley	DFS WebEx Host
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Other Attendees:

None

1. Meeting Opening and Introductions
 - Call to Order: **April 4th 1:02 pm**
 - Iain McGregor to Chair Joint Meeting
 - Virtual Meeting attendance and all votes done as roll call
2. Approval of the minutes of the previous meeting held on March 14th, 2022
 - **Motion:** to accept as written March, 14th, 2022 minutes. 2nd **Pass:** Unanimous
3. Discuss Tech Rescue Sub-Committee Correspondence.
 - Russ Lewis Resignation from Council and Chair of Membership Sub-Committee
4. **Old Business**
 - a. Review Letter Sent to Council from March 14th Meeting
 - Discussion on Letter has not been heard by Council as last meeting was canceled.
 - b. Recommended Membership Guidelines / Matrix for Regional Steering Committees.
 - Finalizing list of numeric points to rank prospective members
 - Discussion around crossover between matrix and minimum requirements.
 - Matrix will focus on specifics, leaving minimum to other working group
 - c. Discuss Minimum Training Requirements for State Team Membership
 - Changes from last months meeting have been made
 - Few other formatting details will be made to the document.
 - There is 1 or 2 last items the working group is finalizing and will have document for next month's meeting.
5. **New Business**
 - a. MFIRS / Team Data
 - Compiling list of NFIRS/MFIRS Codes that will be included
 - Break data into Tech Rescue Regions / Fire Districts
 - b. Geography / Population
 - Still working to collect data and break into Tech Rescue Regions

- c. FEMA / NFPA
 - No specific information in NFPA relevant to team size
 - Extrapolation from NFPA requirements can create minimum personnel
 - FEMA more promising for team size through FEMA typing system

- d. Other State Teams / Systems
 - Working to collect team size, organization, and funding from other states
 - i. Florida
 - ii. New York
 - iii. New Jersey
 - iv. Midwest States
 - v. California

6. Any matters not reasonably anticipated by the Chair.

- None

7. Tasks/Assignments.

- Finalize draft of membership points matrix and minimum training requirements
- Small workgroups continue on Data points as discussed **New Business** (a., b., c., d.)

8. Future agenda items.

- Continue with same agenda items

9. Determination of future meeting date(s).

- Monday, May 9th 1pm Joint Virtual Meeting

10. Meeting Adjourned: **April 4th 1:42pm**

Notated by Iain McGregor from notes and recorded video.