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*The Commonwealth of Massachusetts*  
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CHIEF KEVIN NORD  
CHAIRMAN

IAIN MCGREGOR  
VICE CHAIR

**MASSACHUSETTS TECHNICAL RESCUE**  
**JOINT MEMBERSHIP AND TRAINING SUB-COMMITTEE**  
**February 18<sup>th</sup>, 2022**  
**Approved**

Per Governor Charles D. Baker’s Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, s.20 signed and dated March 12, 2020, a meeting of the Massachusetts Technical Rescue Coordinating Council was conducted on February 18<sup>th</sup>, 2022 at 2:00 pm, and open to the public, via WebEx videoconference at:

<https://ma-dfs.webex.com/ma-dfs/j.php?MTID=m19e91a012f31f1df5443dfea225b87ba>

Meeting number: 2556 517 4557

Password: DFS2022

Join by phone

+1-415-655-0001 US Toll

Access code: 2556 517 4557

**Present** at the meeting were the following Sub-Committee members:

Iain McGregor	Training MTRCC
David DiGregorio	Department of Fire Services
Chief Patrick Sullivan	Membership Region 3
Robert Pensivy	Membership Region 4
Paul Pronco	Membership Region 5
Tom Rinaldo	Training Region 3
Steven Chandler	Training Region 4

**Absent** at the meeting were the following Sub-Committee members:

Russ Lewis	Membership MTRCC
Shawn Simmons	Membership Region 1
Frances Otting	Membership Region 2

Mark McCabe  
Sean Guilfooy  
Chief John Weir

Training Region 1  
Training Region 2  
Training Region 5

**DFS Employees in Attendance:**

Linda Crowley

DFS WebEx Host

**Other Attendees**

1. Meeting Opening and Introductions
  - Iain McGregor to Chair Joint Meeting
2. Approval of the minutes of the previous meeting held on January 13<sup>th</sup>, 2022
  - Discussion on errors in dates and lack of discussion points in minutes.
  - Minutes sent back to be completed all in agreement
3. Discuss Tech Rescue Sub-Committee Correspondence.
  - Letter to MTRCC on January 13<sup>th</sup> Joint Sub-Committee Motions
  - Discussion on Motions and bullet points in letter
  - Feeling Bullet points need more explanation
  - Sub-Committee members will be needed at Council Meeting to give more detail on motions and reasoning
4. **Old Business**
  - a. Discuss Team Membership Minimum Training Requirements
    - Meeting current NFPA Standards
    - Current Team members should already have that from teams even if original training was to older standards.
    - Team training documentation will be important ad Regional Steering Committees will be looking at existing team members first
    - Technician Rope, Confined Space, and Trench as minimum
    - Some require only Operations level in those disciplines
    - Western MA having trouble finding new members trained in all required disciplines
    - Looking at points-based system to objectify selection process
    - Western MA put on Operations level members made them more probationary member till get Technician Level
    - Any system will need to be fluent as teams evolve and initial requirements can change
    - Existing Team Training Documents should show existing members

meet any minimums set forth

- Set forth 2 or 3 Technician Level Disciplines, maybe Rope is a Must
- Make sure Training of Teams maintains up to date process with changing standards

5. **New Business**

a. Discuss Recommended Membership Guidelines for Regional Steering Committees

- Looking at points-based system to objectify selection process
- Qualifications and Location when selecting members
- Regions need to balance geographical membership requirements with training membership requirements
- Build system of membership applicant objective selection that goes past existing team members for future.
- Points based system with sliding scale and interview process

6. Any matters not reasonably anticipated by the Chair.

7. Tasks/Assignments.

- Small Group work on creating working draft of minimum training guidelines for Regional Steering Committees
- Small Group work on creating Points Based membership selection Scale / Matrix

8. Future agenda items.

Minimum Training Requirements Document  
Membership Selection Scale / Matrix

9. Determination of future meeting date

- March 14<sup>th</sup> 11am Virtual