## APPROVED MINUTES OF MEETING

**Joint MEMBERSHIP & TRAINING Sub-Committee**

## The Massachusetts Technical Rescue Coordinating Council Membership and Training Sub-Committees held a hybrid meeting in accordance with the provisions of M.G.L. c. 30A § 20 on, March 13th, 2022, at 1:30 p.m. and open to the public virtually through WebEx videoconference.

## Present at the meeting were the following Sub-Committee members:

## David Clemons Department of Fire Services

## Francis Otting Membership Region 2

## RJ Pensivy Membership Region 4

## Paul Pronco Membership Region 5

## Iain McGregor Training MTRCC Representative

## David DiGregorio Department of Fire Services

## Mark McCabe Training Region 1

## John Weir Training Region 5

## Absent at the meeting were the following Sub-Committee members:

## 

## Jason Saunders Membership MTRCC Representative

## Shawn Simmons Membership Region 1

## Pat Sullivan Membership Region 3

## Michael Pavone Training Region 2

## Tom Rinoldo Training Region 3

## Steven Chandler Training Region 4

## DFS Employees in Attendance:

## Linda Crowley DFS WebEx Host

## Other Attendees:

## Sang Pham General Public

1. Meeting Opening and Introductions
   * + Call to Order: **March 13th 1:08 pm**
     + Virtual Meeting attendance and all votes done as roll call
2. Approval of the minutes of the previous meeting held on Feb. 13th, 2023
   * + **Motion**: RJ Pensivy, Mark McCabe 2nd: **Pass** unanimous
3. Discuss Tech Rescue Sub-Committee Correspondence.
   * + None
4. **Old Business**

* 1. Matrix for Response Levels and Criteria: Otting, Pavone, Weir, Rinoldo
     + No Discussion on Response Matrix at this time
     + Next meeting when working group is present complete discussion

1. **New Business**
   1. Discuss activation flyer and flow chart: Otting, Weir, McCabe
      * Frances to bring working document to next month’s meeting
      * Frances reports she has enough responses from existing teams to build a draft
   2. Review and discuss minimum training hours
      * Training Sub-Committee begin build out Specific training requirements
      * Further discussion next month
2. Any matters not reasonably anticipated by the Chair.
   * + None
3. Tasks/Assignments.
   1. Shared drive system for working groups to use ask DFS Legal
   2. Add names of anyone in working group to minutes.
4. Future agenda items.
5. Determination of future meeting date(s).
   * + Monday, March 13th 1:30pm Virtual Meeting
6. Meeting Adjourned: **March 13th 1:29pm**

Notated by Iain McGregor from notes and recorded video.