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*The Commonwealth of Massachusetts  
Executive Office of Public Safety and Security  
Department of Fire Services  
Massachusetts Technical Rescue  
Policy and SOG Subcommittee Meeting  
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Iain McGregor  
CHAIRMAN  
Chief Mansfield  
VICE CHAIR

**MTR Policy/ SOG Subcommittee  
December 28, 2021  
Approved Minutes**

The Massachusetts Technical Rescue Policy/SOG Subcommittee held a meeting on Tuesday, December 28, 2021 at 1:01PM. The meeting was held virtually via Cisco Webex.

**Present** at the meeting were the following Policy/SOG Subcommittee members:

Peter Jerusik, Chair/Scribe	MTRCC
David DiGregorio	DFS
Rob O'Brien	Region 1
Matt Belsito	Region 3
Daryl Springman	Region 4

**Absent** at the meeting were the following Policy/SOG Subcommittee members:

David Randolph	Region 2
Barry Apt	Region 5

**DFS Employees in Attendance:**

Linda Crowley

1. **Meeting Opening**

Peter Jerusik, opened the meeting at approximately 1:01PM. Chief Belsito made a motion that was seconded and passed unanimously to accept the past meetings notes.

2. **Old Business**

We discussed the reason for the postponement of the last meetings due to a lack of quorum.

We were in agreement in the format of the SOG/SOP document. It mirrors the paperwork used by the State HAZMAT teams.

A finalized draft of the Safety Officer SOG was approved to be submitted to the MTRCC. It is understood our work may be edited.

We again clarified these SOGs are intended for the regional teams that will fall under the purview of the MTRCC and agencies that are working directly with these teams. Local TRT that are not funded or affiliated with the MTRCC would not need to adopt these SOGs/Policies unless they chose to in the future.

3. **New Business**

Daryl Springman agreed to make a list of areas we should work on in the future for SOGs and Policies. We could use this as our “order of operations.” The intent is to have this list shared with the members of the subcommittee ASAP.

Our hope is to have each member bring an initial draft of their newly assigned SOG/SOP to the next meeting for discussion.

4. **Any matters not reasonably anticipated by the Chair**

None

5. **Future agenda items.**

We agreed to review initial drafts of SOGs/SOPs at the next meeting.

We agreed to start work on the Medical Monitoring SOG at the next meeting. Mr. DiGregorio intended to share with us the State Rehab SOG prior to the next meeting.

Jerusik made a motion to adjourn the meeting and it was seconded by O’Brien. The motion passed unanimously and the meeting adjourned a 1:27PM.

6. **Determination of Future Meeting Dates**

We set the next meeting date to be Thursday January 20, 2022 at 10AM. It will be held virtually.