

APPROVED MINUTES

MTR POLICY/SOG SUBCOMMITTEE MEETING November 22, 2022

A virtual meeting of the SOP Subcommittee was opened on November 22, 2022 by Chairman Chief Matthew Belsito.

Members present: Chairman Matthew Belsito, Central Mass Tech Rescue Chairman; Linda Crowley, DFS; John Martin, Auburn Fire; Jon Martin, Central Mass Tech; Barry Aptt, Gloucester Fire and Daryl Springman Northampton Fire
Chief O'Brien unable to attend.

Approval of Previous Meeting Minutes

Daryl made the motion to Waive reading of the previous meeting minutes. The motion was seconded by Jon Martin. With no further discussion a unanimous roll call vote was completed.

Tech Rescue Correspondence- none

Discussion

- a. **Rope Rescue-**Discussion on Rope Rescue was tabled at the last meeting. Barry stated that he would be open to suggestion and changes. All agreed they were fine with what was written. Daryl moved to accept the Rope Rescue SOP and move it forward to council. John seconded the motion. With no further discussion, a unanimous roll call vote was completed.
- b. **Medical Officer Requirements-**Jon advised that there was nothing to add to the addendum at this time. Though it hard doing the initial drafts once they are done it is always easier to make adjustments.
- c. **Tiered Responses-** Tiered Responses need to be tackled at some point. It was agreed that it would probably follow the models the Haz Mat Team uses. Sop would have to be adaptable with how the Western part of the state conducts their response. Daryl stated that it would have to be written as a minimum amount of personnel as well as a minimum amount of equipment responding. It could be left up to the districts as to how many they respond with. Jon stated that this was essentially how Haz-Mat response would work.

Daryl doesn't mind drafting something up. Everyone has Trench and Collapse as being a full response. He could throw down general ideas. Chief feels that that would be a good approach. Put something out there.

Team leadership could be allowed to respond to anything. This would give Team Leaders experience.

Old Business

- a. **Rehab-**Daryl completed the draft. Any question or concerns. None.

Daryl made the motion to move it forward to council. The motion was seconded by Jon. With no further discussion, a unanimous roll call vote was completed.

- b. **Radios and Communication**-Daryl stated that he noticed that there were issues with radio communication.

The committee might want to look at creating a Communication SOG to put before the council.

Chief Belsito state that his area had access to multiple Comm Trucks.

John state that they have trucks as well, the issue is the initial incident communication, because of there being so many frequencies being used.

It would be beneficial to have a bank of radios set up, preassigned and available to the teams. Or a system to be able to crosspatch all of the frequencies. So every portable would work.

Daryl stated that usually the response to the incident is the problem. He added that the committee could write up a policy but the council needs to set up a structure.

Chief Belsito stated that he will bring Radios and Communication up at the next council meeting next week. He will advise them that they need direction from the Commonwealth as to how this will be solved.

- c. After Action Report-Chief Belsito asked if there was further discussion, entertain a motion to table Until Rob is present or kick up to council. Membership agreed to wait until Rob was present as he wanted to speak on formatting after action. For Rob it was more about Standardizing reports and less about incident. Barry moved to table the discussion until Rob was present. The motion was seconded by Jon. With no further discussion, a unanimous roll call vote was completed.
- d. **1st arriving Team Member**. -No comments. Daryl gave it a brief read. But sees no problem with it.

Barry moved to push the First Arriving Team Member SOG up to council. Jon seconded the motion. 2nd John. With no further discussion, a unanimous roll call vote was completed.

New Business

- a. **New policies**. Barry has the **Confined Space policy** written up. He's working on the other.
- b. Daryl will get something together for the **Tiered Response SOG**,
- c. Going off of the matric we have **Safety** up for review, **Rope rescue** and **After Action** are in progress. Chief O'Brien is planning Medical Specialist and Medical Manager were pushed up. Accountability was pushed up. Barry will present **Confined Space**, and Trench Rescue. John will lay out most of end of season documents. Incident Report-was assigned to? Create a Template for report or after action Chief O'Brien will create a Monthly Reporting fillable form. to send up for tracking.
- d. Daryl stated that **Social Media** and **Injury Report policies** might be key to get rolling on. Could probably cut and paste from the Haz-Mat team policy. He will forward this to the committee. He will also have the Matrix for SOG's that they have to date ready for next meeting.

No further matters before committee.

The next meeting date will be December 20th at 1p

On behalf of council appreciate everything they do for the Tech Rescue.

Daryl made the motion to adjourn. The motion was seconded by Barry. With no further discussion, a unanimous roll call vote was completed.