



The Commonwealth of Massachusetts
 Executive Office of Public Safety and Security
 Department of Fire Services



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 Massachusetts Technical Rescue
 Coordinating Council

IAIN MCGREGOR
 CHAIRMAN
 CHIEF MICHAEL MANSFIELD
 VICE CHAIR

MINUTES OF MEETING

**Joint MEMBERSHIP & TRAINING Sub-Committee
 APPROVED APRIL 4, 2022**

The Massachusetts Technical Rescue Coordinating Council Membership and Training Sub-Committees held a virtual meeting in accordance with the provisions of M.G.L. c. 30A § 20 on, March 14th, 2022, at 11:00 a.m. and open to the public virtually through WebEx videoconference.

Present at the meeting were the following Sub-Committee members:

Iain McGregor	Training MTRCC Representative
David DiGregorio	Department of Fire Services
Shawn Simmons	Membership Region 1
Francis Otting	Membership Region 2
RJ Pensivy	Membership Region 4
Paul Pronco	Membership Region 5
Mark McCabe	Training Region 1
Tom Rinoldo	Training Region 3
Steven Chandler	Training Region 4

Absent at the meeting were the following Sub-Committee members:

Russ Lewis	Membership MTRCC Representative
Pat Sullivan	Membership Region 3
Sean Guilfooy	Training Region 2
John Weir	Training Region 5

DFS Employees in Attendance:

Linda Crowley
Other Attendees:

DFS WebEx Host

None

1. Meeting Opening and Introductions
 - Call to Order: **March 14th 11:02 am**
 - Iain McGregor to Chair Joint Meeting
 - Virtual Meeting attendance and all votes done as roll call

2. Approval of the minutes of the previous meeting held on February 18th, 2022 and edited minutes of January 13th, 2022
 - **Motion:** D. DiGregorio to accept as written Feb, 18th, 2022 minutes. 2nd Mark McCabe **Pass:** Unanimous
 - **Motion:** Thomas Rinoldo to accept as edited Jan. 13th, 2022 minutes. 2nd Francies Otting **Pass:** Unanimous

3. Discuss Tech Rescue Sub-Committee Correspondence.
 - Return of Sub-Committee Motion document for further information
 - To be discussed as item (a.) under Old Business

4. **Old Business**
 - a. Review Letter Sent to Council from Jan 13th Meeting Motions
 - Discussion on Motions 1 and 2 to craft clear understanding of team membership specifically for non-fire department members and when existing teams are no longer in existence.
 - Recommend returning Motion 1 with explanation that team affiliation is based on initial membership requirements to “State Team” and would be revisited and modified when and if existing teams dissolve.
 - Recommend returning Motion 2 with better explanation of intent with “Consultant” as term used for non-fire department members affiliated with teams. “Consultants” to provide own funding and insurance to cover liability and injury though an MOU/MOA developed in conjunction with Legal.
 - Discussion on Motion 3 and data points used, sub-committee felt more work is needed after all discussion.
 - Groups developed to build data points and focus in on required team size. Other State SUSAR/Tech Rescue Teams, NFPA/FEMA, Geography/Population, MFIRS/Team Data

 - b. Steve Chandler presented draft document of Membership Guidelines / Matrix

for Regional Steering Committees.

- Matrix created numeric points system to rank prospective members
- Discussion around Paramedic qualification points and will there be percentage and when filled these points will no longer be added.
- Points differ based on what courses and when courses were taken specifically for those not actively on teams training.
- Listing out Primary and Secondary classes would be helpful
- Listing Rope as required then at least 1 other Technician Level Course

c. Discuss Minimum Training Requirements for State Team Membership

- Listed cut off as January 1st, 2022
- Discussion on what all regional/county teams currently have for requirements
- Rope Technician is agreed to be a minimum
- Then at least 1 other Technician Course form core Technical Rescue Courses
- Rename to certificate of attendance NFPA 1006 to clarify not looking for Pro Board / IFSAC Certification

5. **New Business**

a. Data Matrix used for decisions made at Sub-Committee Level

- Discussed this matrix will be built by the groups developed under **Old Business** (a.)

6. Any matters not reasonably anticipated by the Chair.

- None

7. Tasks/Assignments.

- Continue working on documents for membership points matrix and minimum training requirements
- Small group work on Data points as discussed **Old Business** (a.)

8. Future agenda items.

- Continue with same agenda items

9. Determination of future meeting date(s).

- Monday, April 4th 1pm Joint Virtual Meeting

10. Meeting Adjourned: **March 14th 12:10pm**

Notated by Iain McGregor from notes and recorded video.