

MASSACHUSETTS TECHNICAL RESCUE COORDINATING COUNCIL
Training Sub-Committee
Approved Minutes

The Massachusetts Technical Rescue Coordinating Council Training Sub-Committee held a meeting on Thursday April 15, 2021 at 1:30 p.m. via WebEx Meeting per Governor Charles D. Baker's Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, s.20 signed and dated March 12, 2020 at:

<https://ma-dfs.webex.com/ma-dfs/j.php?MTID=m923da0ad5bf35e72ebf85170f005357a>

Meeting number: 182 702 6753

Password: DFS2021

Join by phone +1-415-655-0001

US Toll Access code: 182 702 6753

Present at the meeting were the following Subcommittee members:

Ian McGregor	Mass Technical Rescue Coordinating Council Rep
David DiGregorio	DFS Rep Interim
Mark McCabe	Region 1
Sean Guilfooy	Region 2
Tom Rinaldo	Region 3
Steve Chandler	Region 4
John Weir	Region 5
Linda Crowley	WebEx Host

Absent from the meeting were the following Subcommittee members:

None

1. Meeting Opening and Introductions

Mr. McGregor called the meeting to order and began with introductions. Those present went around the room and introduced themselves and what region/team they are representing.

2. Selection of Meeting Scribe

Steve Chandler, region 4 volunteered to scribe and take today's minutes.

3. Review of MA Open Meeting Law Points

Discussion reviewing the key points of the state's Open Meeting Law occurred. Timelines to post agendas and minutes were discussed as well as best practices to be compliant with DFS policies and timelines.

Reminder that “a majority of committee members cannot meet, discuss, decide, etc” anything outside of posted meetings.

4. Review Duties of Training Sub-Committee

a. Compiling and organizing standards from regional teams:

Discussion surrounded our quest to organize and set a minimum standard requirement statewide based off best practices and what regional teams are currently doing.

b. Documentation of training standards:

Discussion of the D4H program. Pros and Cons. Comparison to Hazmat’s use of the program. Reporting as one team with subunits would help reduce cost, however; the program has an expense.

c. Create and recommend training standards:

The MTRCC voted to adopt NFPA 1006 and NFPA 1670 as guidelines, as we move forward there is no reason to reinvent the wheel, however standards must be clearly defined for joining and staying on the team.

Discussion of each regions requirements for membership was discussed. Tom Rinoldo states that they require Ops for application, then they attempt to train to technician level on the team. Mark McCabe states they are similar.

Acknowledgement of the fact that there is overlap between training and membership, and we should be cautious not to contradict, over recreate work being done by the membership subcommittee. Subcommittee will have to communicate and may need joint meetings to avoid overlap.

Steve Chandler asked if our focus should be on minimum requirements, or KSA’s and hours at each level (technician, operations)

Tom Rinoldo asked which disciplines we should focus on

After discussion, it was agreed to focus on Rope, Confined Space, and Trench as a starting point.

5. New Business

Ian McGregor suggested that we break up into groups of two and meet/work independently to set minimum standards for training at the Ops and Tech level for each of the three disciplines. Hours and KSA’s will be utilized.

The group was reminded that other agencies have laid out these standards, and these are excellent resources to base our requirements on while utilizing 1006/1670 as guidelines.

6. Any matters not reasonably anticipated by the Chair.

None

7. Tasks/Assignments

a. Rope:

Chandler/McCabe

b. Confined Space:

Rinoldo/Weir

c. Trench:

McGregor/Guilfooy

8. Future agenda items

Pairs listed above will work to create KSA and hours requirements for the discipline listed.
Next meeting will compare and evaluate the work done and present for adoption/action.

9. Determination of future meeting dates

Next meeting set for May 14, 2021 at 0900.

10. Motion to Adjourn

Made by David Digregorio, 2nd by Steve Chandler