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CHIEF KEVIN NORD
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IAIN MCGREGOR
VICE CHAIR

**MASSACHUSETTS TECHNICAL RESCUE
TRAINING SUB-COMMITTEE**

May 14, 2021

Approved June 11, 2021

Per Governor Charles D. Baker’s Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, s.20 signed and dated March 12, 2020, a meeting of the Massachusetts Technical Rescue Training Subcommittee will be conducted on May 14th, 2021 at 9am, and open to the public, via WebEx videoconference at:

<https://ma-dfs.webex.com/ma-dfs/j.php?MTID=m0aed8634d3310cabf2f2fb18f4cbe9a5>

Meeting number: 182 915 6003

Password: DFS2021

Join by phone

+1-415-655-0001 US Toll

Access code: 182 915 6003

Present at the meeting were the following Subcommittee members:

Iain McGregor	Mass Technical Rescue Coordinating Council Rep
David DiGregorio	DFS Rep Interim
Sean Guilfooy	Region 2
Tom Rinaldo	Region 3
Linda Crowley	WebEx Host

Absent from the meeting were the following Subcommittee members:

Mark McCabe	Region 1
Steve Chandler	Region 4
John Weir	Region 5

None

1. Meeting Opening and Introductions

Mr. McGregor called the meeting to order at 0917 hrs and began with introductions.

2. Approval Last Meeting Minutes

Sean Guilfooy motion to accept May 14th minutes, David DiGregorio second, Accepted Unanimous.

3. Discuss Training Sub-Committee Correspondence

None received to discuss.

4. Old Business

a. **Continue compiling and organizing standards from regional teams:**

Each region training subcommittee representative, can bring forward any information from existing teams within their specific region.

b. **Documentation of training standards:**

Mr. McGregor reports heard most other subcommittees and council members are onboard with using D4H program for documenting. Mr. DiGregorio reports Hazmat uses the program for everything, including costing. Upfront work to input the data can be burdensome. Sharepoint is also in works at DFS to allow committee members to easily share documents.

c. **Reports from groups on annual training standards:**

Rope no members present, but discussion on documents members had submitted. To be followed up next meeting.

Confined Space, Tom Rinoldo reports at minimum 8 hour drill annually to cover skills
Trench, Sean Guilfooy reports at minimum 16 hours of drill annually to cover skills

Discussion as group felt Structural Collapse would at minimum would be 24 hours annually to cover skills. Overall at this point subcommittee felt 48 hours annually, plus whatever rope group felt was minimum hours. David DiGregorio reports, Hazmat 88 hours minimum budgeted for 96 hours. Planned for 12 drills at 8 hours each. Two of those drills are Hazmat conference in September annually. Discussion around Hazmat does not hit every topic every year. Hazmat developed annual minimum skills and other skills are hit over two to three year period.

5. New Business

a. **Joint plan for team membership training requirements as recommended by the Membership Subcommittee.**

David DiGregorio reports Membership Subcommittee had discussion that in future holding joint meeting with Training subcommittee to work our these details.

b. **Tower, Swiftwater, Dive, FFE and other discipline training standards**

Discussion around other training discipline will come in the future and data can be collected from existing teams, as they are doing trainings in many of these disciplines currently.

c. **Create draft summary of Training and Exercises plan for MTRCC**

MTRCC looking for data to create funding request proposal book with recommended and minimum hours and skills under training. Discussion around Hazmat and existing regional teams training hours minimum and additional hours. Absolute minimum annually hours needed to maintain functioning teams in particular disciplines need to be reported up to MTRCC. Total hours needed to meet minimum training standards for all disciplines MTRCC want to see team capable of doing.

6. Any matters not reasonably anticipated by the Chair.

None

7. Tasks/Assignments

None

8. Future agenda items

Continue with items working on. Circle back around to all points discussed today with other members.

9. Determination of future meeting dates

Next meeting set for June 11, 2021 at 0900.

10. Motion to Adjourn

Made by Sean Guilfooy, 2nd by Tom Rinoldo
Adjourned at 0952 hrs.