## APPROVED MINUTES OF MEETING

**MTR Joint Membership & Training Subcommittees**

## The Massachusetts Technical Rescue Coordinating Council Membership and Training Subcommittees held a virtual meeting in accordance with the provisions of M.G.L. c. 30A § 20 on, February 14th, 2024, at 1:00 p.m. This public meeting was conducted via video conference on Microsoft Office Teams:

## Present at the meeting were the following Sub-Committee members:

## Paul Betti Department of Fire Services

## Francis Otting Membership Region 2

## RJ Pensivy Membership Region 4

## Mark McCabe Training Region 1

## John Weir Training Region 5

## Absent at the meeting were the following Sub-Committee members:

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## Iain McGregor Training MTRCC Representative

## Jason Saunders Membership MTRCC Representative

## Paul Morrison Training Region 2

## Tom Rinoldo Training Region 3

## Steven Chandler Training Region 4

## Shawn Simmons Membership Region 1

## Pat Sullivan Membership Region 3

## Paul Pronco Membership Region 5

## DFS Employees in Attendance:

##  Linda Crowley DFS WebEx Host

## Other Attendees:

##  None

1. Meeting Opening and Introductions
	* + Call to Order: **Jan 23rd 1:02 pm**
		+ Virtual Meeting attendance and all votes done as roll call
2. Approval of the minutes of the previous meeting held on Nov. 21st, 2023 & Jan. 23rd, 2024
	* + **Motion**: John Weir, 2nd Francis Otting **Passed:** unanimous
3. Discuss Tech Rescue Sub-Committee Correspondence.
	* + None
4. **Old Business**

a. Finalize activation flyer and incident flow chart: Otting, Weir, McCabe

* + - Activation flyer discussion
		- Discussion around Tier Activation Levels and Number of Responders
		- Discussion on TRT Badge or Logo still work in line with Legislation to modify DFS Special Ops unit.
		- Review of Team Capabilities on Activation Flyer
		- Discussion on trainings and capabilities trained in each region
		- Equipment list on activation flyer discussion, remove this section to keep it to 1 page.
		- Going to send out 1 page documents for all sub committee to review.
		- Focus on Activation Flyer and hold off on incident flow chart for now.
	1. Review Training Sub-Committee specific of training requirements: Chandler
		+ Tabled till Chandler can make future meeting to report
	2. Discuss edits to team training requirements
		+ Document from training committee adopted by Council shared for review on Water Rescue as a discipline.
		+ Discussion around disciplines listed.
		+ Discussion around cost factors of 80 hours vs 110 hours
		+ Discussion around possible hardship under current system for 110 hours per year.
		+ Tabled for further discussion next month
1. **New Business**
	1. Review Road map moving forward with standing up teams: Saunders
		* Tabled to next meeting
2. Any matters not reasonably anticipated by the Chair.
3. Tasks/Assignments.
4. Future agenda items.
5. Determination of future meeting date(s).
	* + Wednesday, March 20th 1:00pm Virtual Meeting
6. Meeting Adjourned: **February 14th, 2:09pm**

Notated by Iain McGregor from recorded video.