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Coordinating Council

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CHIEF KEVIN NORD
CHAIRMAN

IAIN MCGREGOR
VICE CHAIR

**MASSACHUSETTS TECHNICAL RESCUE
COORDINATING COUNCIL**

December 16, 2020

(APPROVED)

The Massachusetts Technical Rescue Coordinating Council held a meeting on Wednesday, December 16, 2020 at 2:00 p.m. via WebEx Meeting per Governor Charles D. Baker's Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, s.20 signed and dated March 12, 2020.

<https://ma-dfs.webex.com/ma-dfs/j.php?MTID=mda17c1bc2be05133e04e901e822e4d19>

Meeting number: 126 858 6740

Password: TECH2020

Join by phone

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Access code: 126 858 6740

Present at the meeting were the following Council members:

Chief Kevin Nord

Iain McGregor

Jeanne Benincasa Thorpe

Peter Ostroskey, State Fire Marshal

Chief Michael Mansfield

Peter Jerusik

Fire Chiefs Association of Mass.

Professional Fire Fighters of Mass.

Undersecretary for Homeland Security,
EOPSS

Department of Fire Services

Fire Chiefs Association of Mass.

Professional Fire Fighters of Mass.

Absent from the meeting were the following Commission members:

NONE

DFS Employees in Attendance:

Maribel Fournier, Deputy State Fire Marshal	Department of Fire Services
Steven Rourke, Esq.	DFS General Counsel and Legal Counsel to the TRCC
Glenn M. Rooney, Esq.	DFS Deputy General Counsel
David Clemons, Director of Operations	Department of Fire Services
David DiGregorio, Director	Hazardous Materials Response and Special Operations
Korina Senior, Program Coordinator	Hazardous Materials Response and Special Operations
Sheila Remondi	Director of Administrative Services
Beth Hill	Chief Financial Officer

Other Attendees

Peter Burke	Southeast Region
Mark McCabe	Southeast Region
Ryan McGovern	Region 2
Francis Otting	Region 2
Matt Belsito	Central Region
Joe Landry	Central Region
Alan Sirois	Western Region
Daryl Springman	Western Region
Robert Pensivy	Northeast Region
Jim Vuona	FCAMM
Mike Winn	FCAMM

1. Meeting Opening and Introductions

Chief Kevin Nord, Chairman, opened the meeting at approximately 2:03 p.m. The Chairman introduced himself, followed by the introductions of the Council members, Department of Fire Services' employees, and public members in attendance.

2. Approval of November 18, 2020 Meeting Minutes

Chief Mansfield made a motion to accept the meeting minutes from the previous meeting held on November 18, 2020. The motion was seconded by Chief Mansfield. Motion to approve the minutes of the previous meeting was approved by unanimous roll call vote of the Council.

3. Discuss Tech Rescue Correspondence.

- a. Email regarding Ryan McGovern stepping down from Tech Rescue.
- b. Email from Vice Chairman Iain McGregor with revised budget documents.

4. Old Business

a. Vote on the sub-committees guidelines for equipment, training and SOG/SOP membership.

Discussion on the Sub-Committees document. Director DiGregorio states these documents are not set in stone and are living documents that may need adjustments.

Marshal Ostroskey had question on Membership Committee and Iain McGregor clarifies the role.

In conjunction with the Training Committee oversee team member's annual requirements. Approval from the Council. The teams will recommend members and the Council would make sure they meet all the requirements. Maintenance of the Team Rosters a staff function. Edits made to Sub-Committees Revised.docx as the meeting took place. Peter Jerusik made a motion to accept the document with this minor edit made. Chief Mansfield seconded the motion. There was additional discussion on the equipment committee regarding the phrase "oversight of maintenance and repair." The Council discussed that this seems more of an operational function. Suggestion to change term "oversight" to "review and make recommendations on", throughout the document. Edits made during the meeting. Peter Jerusik withdrew the original motion to make edits. The Council also discussed removing "maintaining an updated listing of any Technical Rescue assets/equipment available in each region" From the Subcommittees document and discussed the following changes:

Training Committee corrections: change oversee to review and make recommendations.

Membership Committee corrections: Add recommend. Strikeout sentence.

All corrections made during the meeting.

Peter Jerusik made the motion to adopt the amended Committee definitions. Chief Mansfield seconded the motion. All in favor, unanimous vote.

b. Legal clarification on Technical Rescue Funding.

Marshal Ostroskey introduces Sheila Remondi and Beth Hill to present the budget overview. Sheila discusses the fiscal year, state funding sources, operating budget process, capital budget process, and trust budget.

c. Open Meeting Law refresher.

Deputy Counsel Glenn Rooney presents open meeting law regarding deliberations and remote participations. The public should have the ability to attend and sign on to the remote meeting. They may not necessarily speak at the meeting. The quorum rule remains. The Technical Rescue Council operates under the majority of the quorum rule. The discussion about issues are to be completed in public during the Council meetings. Be mindful of emails or any outside discussions.

Discussed remote meetings and technical difficulties. Could lose quorum and roll call votes are important to have quorum.

How do members of the council get work done in between meetings? Assignments can be provided to Council members at the end of the meeting. The collaborative work with two people (not a quorum) to get together to work on an assignment is permissible under Open Meeting Law. Do not deliberate outside of meeting.

d. Discuss surveys distributed to the District Team Leaders. Tabled to next meeting.

5. New Business

a. Welcome Regional Steering Committee Members.

Chairman Nord welcomes new steering committee members.

b. Assignment of members to Subcommittees.

Vice Chairman Iain McGregor makes motion to send out finalized subcommittee document to all of the steering committees to get names for the subcommittees for the next January meeting. Motion was seconded by Chair Nord. Vote was unanimous by roll call.

6. Any matters not reasonably anticipated by the Chair.

No discussion.

7. Future agenda items.

Iain and Chief Mansfield will work on the budget legislation.
Overview from steering committees.

8. Determination of future meeting date(s).

Wednesday, January 20, 2021 at 2:00pm

Chief Mansfield made a motion to adjourn the meeting. Motion was seconded by Marshal Ostroskey. Vote was made unanimously. Meeting adjourned at approximately 4:02 p.m.