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BOARD OF EXAMINERS OF SHEET METAL WORKERS MEETING

OPEN BOARD MEETING MINUTES

Monday, May 16, 2022, 8:00 AM – 11:00 AM (EDT)

All board members and staff appeared telephonically or by videoconference.
Meeting called to order at 8:07 and roll call attendance taken by Chair:

MEMBERS	PRESENT	ABSENT
Mr. Russell Bartash, Chair	x	
Mr. John Annarelli	x	
Mr. Jon Desmond		x
Ms. Julie DeStefano	x	
Mr. Tim Hathaway	x	
Mr. Peter Kelly	x	
Mr. Brian O'Connell	x	
STAFF		
Ms. Kristina Gasson	x	
Ms. Mary McCarthy-Collins	x	
Ms. Sharlia Bennett	x	
Mr. Charles Wolf	x	
Mr. Brian Morris	x	
Ms. Sharlia Bennett	x	
Mr. Christopher Lee		x

BOARD MINUTES

Housekeeping / Announcements / Ground rules

The Chair explained that Sheet Metal Board Meetings will continue through July 2022 meeting virtually using TEAMS.

Upcoming Board meetings:

- Monday, June 13, 2022, at 8:00 a.m.



- Monday, July 18, 2022, at 8:00 a.m.

Chairman Bartash notified the Board that if there are any conflicts, the meeting schedule may be changed.

Approval of past meeting minutes

- **March 21, 2022, Sheet Metal Board Meeting Minutes Open Session**
Motion to approve March 21, 2022, Sheet Metal Board Open Session Meeting Minutes made by Board Member Peter Kelly and seconded by Board member Tim Hathaway.
On a roll call vote, the motion passed unanimously.
- **April 11, 2022, Sheet Metal Board Meeting Open Session**
Motion to approve April 11, 2022, Sheet Metal Board Open Session Meeting Minutes made by Board member Peter Kelly and seconded by Board member Tim Hathaway.
On a roll call vote, the motion passed unanimously.
- **April 11, 2022, Sheet Metal Board Executive Session Meeting Minutes**
Motion to approve April 11, 2022, Sheet Metal Board Executive Session Meeting Minutes made by Board member Peter Kelly and seconded by Board member Tim Hathaway.
On a roll call vote the motion passed with Board Member Julie DeStefano and Board Member John Annarelli abstaining.

Subcommittee Meeting Dates Schedule

Chairman Bartash informed the members that the Code Subcommittee Meeting would be resuming.

Temporary Extended Business Hours

Chairman Bartash confirmed that he had received a positive response from Sheet Metal licensees. Board Member Julie DeStefano thanked the Board for offering this opportunity.

Discuss: State of Emergency Online Learning Policy and Online Learning Options for 2022

Chairman Bartash said further discussion would occur during the June 13, 2022, Board Meeting and asked Board Members to prepare to address this issue as it relates to schools and providers.

Discuss: Update of PSI Exam Results

Exam results were reviewed with no additional discussion.

DCAMM Withdrawal of Matters Pending Before the Board of Examiners of Sheet Metal Workers – SDH1801 Hampden County Correctional Center

Board Counsel Kristina Gasson provided a summary of the variance request and eventual withdrawal of the request. Inspector Charles Wolf relayed that the work for each tower was individually permitted and the permits were awarded only for the duct work on the roof.

Discuss other matters not reasonably anticipated 48 hours in advance of meeting.

No additional matters were discussed.

A motion was made at 8:22 AM by Board Member Peter Kelly and seconded by Board Member Tim Hathaway to adjourn the Public Session to move to Closed Executive Session, not to return to the Public Session and to adjourn after the closed session. On a roll call vote, the motion passed unanimously.

A motion was made by Board Member Julie DeStefano and seconded by Board Member Tim Hathaway to move to closed Executive Session and to end the Open Meeting as there were no other items on the public agenda. On a roll call the motion passed unanimously.

At approximately 8:25 AM, the Board entered closed **Executive Session closed under G.L. c. 30A, s. 21(a)(7) to comply with G.L. c. 4, s. 7, para. 26(c) and G.L. c. 214, s. 1B** to review matters concerning questions of character rather than competence. On a roll call the motion passed unanimously.

At approximately 9:10 AM, a motion was made to move to Investigative Session under Massachusetts General Laws c. 112, §65C and to then return to Executive Session thereafter by Board Member Peter Kelly and seconded by Board Member John Annarelli. On a roll call the motion passed unanimously.

At approximately 9:20 a motion was made to exit Investigative Session and return to Executive Session to review matters concerning questions of character rather than competence by Board Member Peter Kelly and seconded by Julie DeStefano. On a roll call the motion passed unanimously.

During Closed Investigative Conference the Board took the following actions:

- 2019-000755-IT-ENF (Resolved)
- 2019-001135-IT-ENF (Dismissed with Advisory)
- 2020-001005-IT-ENF (Referred to Prosecutions)
- 2021-000094-IT-ENF (Dismissed with Advisory)
- 2021-000845-IT-ENF (Dismissed with Advisory)
- 021-000846-IT-ENF (Dismissed)

At approximately 9:46 AM, a motion was made by Board Member Peter Kelly and seconded by Board Member John Annarelli to exit Investigative Conference and to adjourn. On a roll call vote the motion passed unanimously.

Mary McCarthy-Collins

Executive Director, Board of Examiners of Sheet Metal Workers

Approved at the Meeting Held on June 13, 2022

Documents Used in Meeting:

Agenda of May 16, 2022

Draft of March 21, 2022, Sheet Metal Board Meeting Minutes Open Session

Draft of April 11, 2022, Sheet Metal Board Meeting Minutes Open Session

Draft of April 11, 2022, Sheet Metal Board Executive Session Meeting Minutes

PSI Exam Results Report

DCAMM Project SDH1801-Hampden County Correctional HVAC Code Deficiencies Repairs withdrawal letter