

**BOARD OF REGISTRATION OF
NURSING HOME ADMINISTRATORS**

Title	Approved Status – The Board Adopts NAB Standard
Purpose	The Board of Nursing Home Administrators (“the Board”) adopts this policy to provide guidance to the Board’s licensees on how to comply with Board regulations at 245 CMR 4.00. Pursuant to 245 CMR 4.02, every Nursing Home Administrator shall complete a minimum of 20 contact hours of continuing education per annual license renewal period.
Date Adopted/ Revised	Adopted: April 21, 2017
General Statement of Policy	The Board adopts this policy to provide licensees with an efficient means of determining which continuing education courses and programs meet the requirements set forth in the Board’s regulations found at 263 CMR 4.03(2). In light of this policy, the Board will no longer review or approve continuing education programs or courses.
	As noted, each Nursing Home Administrator must complete continuing education as a condition of license renewal. A Nursing Home Administrator may obtain credit from the Board for continuing education in several ways, including if he or she (a) <i>attends</i> a graduate or undergraduate course at an institution accredited by the United States Department of Education or other organization approved by the Board; (b) <i>teaches</i> a graduate or undergraduate course or seminar; (c) <i>publishes</i> a paper in a juried professional journal; (d) <i>attends</i> a course, program, seminar, conference, workshop, or similar educational event outside Massachusetts that has been approved for continuing education credit by NAB; (e) <i>attends</i> course, program, seminar, conference, workshop, or similar educational event within Massachusetts presented, sponsored or approved by (i) a state or federal agency that regulates the operation of nursing homes or oversees the provision of long term care services; (ii) an education institution or professional organization that has been granted “approved” status by the Board. The Board will award full credit to only those courses, programs, seminars or conferences approved for continuing education credit by the National Association of Long Term Care Administrator Boards (NAB).