



COMMONWEALTH OF MASSACHUSETTS  
**Board of Registration**  
**of**  
**Hazardous Waste Site Cleanup Professionals**

**MINUTES**  
**OF**  
**BOARD MEETING**  
**Held on April 14, 2026**  
[Approved: May 12, 2026 ]

Meeting Location: **100 Cambridge Street, Boston, MA and remotely via ZOOM**

Prepared by: Terry Wood

**List of Documents Used at the Meeting:**

1. Board Meeting Agenda
2. Draft March 10, 2026 Board Meeting Minutes
3. ARP Docket 1
4. Renewal Docket 1

1. **Call to Order:** Diane Baxter called the meeting to order at 12:23 p.m. Present in the room: David Austin. Present remotely via ZOOM: Gail Batchelder, Diane Baxter, Kathy Campbell, Craig Ellis, Kirk Franklin, Gregg McBride, Paul McKinlay and Jamie Smith. Board members absent: Deirdre Menoyo.

Staff members present in person: Chris Borges and Terry Wood. Staff members present via ZOOM: Notoshia Dix and Matthew Lyne.

Members of the public present remotely via ZOOM: Mariellen Morris, LSPA Executive Director; Michelle Zelch, LSPA Program & Events Manager; Brian Roden and Rebecca Buswell of MassDEP; Sneha Kalagarla; Jesse Arroyo; Brittany Chapman; Matthew Kissane; Lori McCarthy and Karlyn Whipple.

2. **Announcements:** None.
3. **Agenda:** The Board members agreed to follow the agenda as written.
4. **Minutes:** The Board members reviewed the draft minutes of the meeting held on March 10, 2026. A motion was made and seconded to approve the draft minutes as written. All Board members in attendance voted to approve the draft minutes as written by roll call vote with the exception of David Austin who abstained.
5. **Old Business:** None

6. **Update regarding the Board’s On-line Platform:** Sneha Kalagarla, Senior Business Analyst/Project Manager for the Massachusetts Energy and Environmental Information and Public Access System (EIPAS) ePermitting/eLicensing team, joined the meeting to provide an update regarding changes with the Board’s electronic platform since she last addressed the Board at the March 2026 meeting. Ms. Kalagarla reported: 98.9% of LSPs have paid the 2026 annual fee and 90% of those LSPs paid electronically; 4 LSPs are currently suspended for non-payment of the annual fee; 31 LSPs announced they were retiring and therefore were not paying the annual fee; all updates to the electronic platform regarding the updated renewal requirements were completed last month and no issues have been raised by any of the LSPs up for renewal on 4/30/26; there have been some internal issues raised by staff which have been taken care of; and the remaining task is to update the manual regarding platform procedures.

7. **Decisions Regarding Licensing of Applicants:**

**A. Application Docket**

**New Application Docket Number 1**

ARP Members: Kirk Franklin, Paul McKinlay, James Smith

Recused Members: None

<b>ID #</b>	<b>Applicant Name/Company Name</b>	<b>ARP #</b>	<b>REC.</b>
<b>2699</b>	<b>Nicholas Guidi – Tighe and Bond</b>	<b>359</b>	<b>A</b>

Mr. Lyne stated that Mr. Guidi is a standard track candidate who claimed 12 years of Total Professional Experience (TPE) and 7 years of Relevant Professional Experience (RPE). The ARP believed Mr. Guide’s application indicated he had the required amount of RPE and his projects demonstrated experience with a wide range of contaminants. The ARP recommended that Mr. Guidi be approved to take the exam.

A motion was made and seconded to accept the recommendation of the ARP. The motion passed by roll-call vote with all Board members in attendance voting in support of the motion.

8. **License Renewals**

**Renewal Docket No. 1**  
**Date: April 14, 2026**  
**Renewal Date: 4/30/2026**  
**New Expiration Date: 4/30/2029**

Have completed all requirements for renewal:

	LSP Number	First	Middle	Last
1	5160	David		Carlson
2	4969	Lauren		Lesinski
3	6524	George		Naslas
4	6837	Richard		Rheaume
5	2149	James		Borrebach

A motion was made and seconded to renew the licenses of the LSPs on Docket #1 for the date indicated. All Board members present voted in favor by roll-call vote with the exception of Mr. McKinlay who was recused and did not vote.

**Renewal Status Report.**

Mr. Lyne reported that 17 LSPs have expiration dates of 4/30/26. The Board approved 5 of them last month and another 5 earlier today; 1 has informed Board staff she will let her license lapse and try to renew within 12 months; the remaining 6 have until April 30<sup>th</sup> to submit their renewal paperwork.

**9. Other Licensing Related Matters**

**A. Scheduling of Future Application Review Panels**

Mr. Lyne reported ARP #366 for Natalie Burgo (C. Ellis, P. McKinlay, D. Menoyo) will be meeting on 4/16/26. He added that two new applications— Ian Martz, Arcadis and Eric Wirtanen, Haley & Aldrich— have been received since the last meeting and volunteers are needed to serve on the ARP. Mr. Austin, Ms. Campbell and Mr. Franklin volunteered.

**B. Inactive Status Report**

Ms. Dix reported the Total Number of LSPs on Inactive Status: 2

LSP Number	License Status Date	License Status	Last Name	First Name
8467	April 4, 2025	INACTIVE	Hansel	Kelly
3984	July 1, 2025	INACTIVE	Doherty	James

C. Total Number of Active LSPs = 387

**D. Annual Fees Report**

Ms. Dix reported suspension notifications were sent out on April 2<sup>nd</sup> via ePlace notifications and certified mail to LSPs who have not yet paid their annual fee. If these LSPs do not pay their annual fees within 90 days (by the close of business on July 1) their licenses will be revoked. Payment can be made via ePlace accounts using either the “pay online” or “pay by mail” option. If using the “pay by mail” option, please be sure to include your LSP number on your check, as this will ensure your account is credited properly. As of this morning, there are 4 outstanding invoices. The licenses of 10 LSPs were suspended on 4/2 for non-payment; 6 of those LSPs have settled their balances.

**10. Examinations**

A. Ms. Lyne stated that 18 people sat for the LSP exam over three days last week at MassDEP CERO in Worcester and 3 passed. The new LSPs are:

Karlyn Whipple # 2507  
Karl Seibert #1945  
William Brochu #7571

He stated all examinees have been notified of their results. He added that the Exam Subcommittee will meet next month to review the exam results and certain questions based on comments received by the examinees.

Ms. Wood asked the Board how they wanted to handle comments from examinees regarding exam questions now that the recently updated regulations do not include an opportunity for examinees to review the questions they answered incorrectly or to make formal challenges to exam questions. She stated that, if the Board wanted to continue to entertain comments about exam questions, she wanted to make sure all examinees were aware of the opportunity to provide comments. After discussion, the consensus of the committee was to allow examinees to provide comments on questions that the exam subcommittee can review and to state in the instructions before the exam that examinees can provide comments on the scratch paper that is given to all examinees and which must be turned in to the proctors at the end of the day or can email comments to Board staff after the exam.

**11. Continuing Education Committee Report:**

Ms. Austion reported that the Committee met earlier in the day, approved the meeting minutes from last month’s meeting, and approved 1 new course and 1 reoffering.

**12. Professional Conduct Committee Report:**

Mr. Smith reported that the Committee met earlier in the day and approved the minutes

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from last month's meeting.

13. **Other Business**

**A. Personnel, Budget and Fees:** Ms. Wood stated she had no updates to report.

**B. LSP Board Member Vacancies:** Ms. Baxter stated that a potential candidate has submitted an application for the open environmental slot and that she and Ms. Wood would be scheduling a time to meet with the applicant.

17. **Future Meeting:** The Board will next meet on May 12, 2026.

18. **Adjournment:** The meeting was adjourned at 12:50 p.m.