

**COMMONWEALTH OF MASSACHUSETTS**

**BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS**

**THIS AGENDA CONSTITUTES NOTICE OF THE REGULARLY SCHEDULED MEETING OF THE  
BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS  
IN COMPLIANCE WITH THE OPEN MEETING LAW, M.G.L. c. 30A, § 20**

**Thursday, April 16, 2015  
10:00 a.m.**

**239 Causeway Street ~ 4<sup>th</sup> Floor ~ Room 417A  
Boston, Massachusetts 02114**

**Agenda**

<b>Time</b>	<b>Item #</b>	<b>Item</b>	<b>Exhibits</b>	<b>Staff Contact</b>
10:00 a.m.	<b>I.</b>	<b>Approval of Agenda and notice of electronic recording.</b>	Draft Agenda	
	<b>II.</b>	<b>Approval of Minutes of Regularly Scheduled Meeting</b> A. March 13, 2015 Board Meeting	Draft Minutes	

	<p><b>III.</b></p>	<p><b>Administrator in Training</b></p> <p>A. <u>Request for Administrator in Training Change of Preceptor</u> None.</p> <p>B. <u>Administrator in Training Mid-Point Review</u></p> <ol style="list-style-type: none"> <li>1. <u>St. Pierre, Nathaniel</u> <u>Facility:</u> EPOCH Senior Healthcare of Brewster <u>Preceptor:</u> Maureen Kalivas, NH2428</li> <li>2. <u>Malo, Kellie</u> <u>Facility:</u> Millbury Health Care Center-Millbury <u>Preceptor:</u> Trent Guthrie, NH5212</li> </ol> <p>C. <u>Administrator in Training Completion Review</u></p> <ol style="list-style-type: none"> <li>1. <u>Pacheco, Kristine</u> <u>Facility:</u> Golden Living Center – Garden Place - Attleboro <u>Preceptor:</u> Brian Brown, NH1749</li> <li>2. <u>Brothers, Michael</u> <u>Facility:</u> Life Care Centers - Wilbraham <u>Preceptor:</u> Dennis Lopata, NH2611</li> <li>3. <u>Cormier, Devon</u> <u>Facility:</u> Penacook Place – Haverhill <u>Preceptor:</u> David Becker, NH2308</li> </ol>	<p>Applications and related documents</p>	
	<p><b>IV.</b></p>	<p><b>Adminstrator in Training</b></p> <p>A. <u>Inquiry</u></p> <ol style="list-style-type: none"> <li>1. <u>Lennon, David</u> <u>Facility:</u> Marina Bay Skilled Nursing and Reh-Quincy <u>Preceptor:</u> Matthew Winstock, NH2162</li> </ol>	<p>Applications and related documents/Email inquiry</p>	
	<p><b>V.</b></p>	<p><b>Review of Applications for Licensure by Reciprocity</b></p> <p>A. <u>Ruthinoski, Kenneth</u> (Licensed in: NY)  B. <u>Ruthinoski, Lou Ann</u> (Licensed in: NY)  C. <u>Hayward, Charles</u> (Licensed in: NY)  D. <u>Bates, Alan</u> (Licensed in: CT)  E. <u>Mortensen, Carol</u> (Licensed in: CT)  F. <u>Ranstrom, Thomas</u> (Licensed in: CT)</p>	<p>Reactivation applications and related documents</p>	
	<p><b>VI.</b></p>	<p><b>Review of Applications for License Reactivation (less than 3 years since license expiration)</b></p> <p>A. McQuay, Linea      NH3054      (Expired: 6/30/2014)  B. Huempfner, Brian      NH5258      (Expired: 6/30/2014)</p>	<p>Reactivation Applications and related documents</p>	

	<b>VII.</b>	<b>Review of Applications for License Reactivation (over 3 years since license expiration)</b> A. Mondello, Erin NH3553 (Expired : 6/30/2011)		
	<b>VIII.</b>	<b>Continuing Education</b> A. <u>Requests for CEU Approval</u> 1. “Certificate in Gerontological Social Policy” <u>Requested by:</u> Judith Griffin 2. “Census, Cash, Clinical and Customer Service” and “Emotional Intelligence” <u>Requested by:</u> David Ianacone, NH3105	Documents related to requests for CEU	
	<b>IX.</b>	<b>Staff Assignments</b> A. SA-INV-4960 Rameau, Linda NH3462 B. SA-INV-4923 Lennerton, Brett NH4923		PB PB
	<b>X.</b>	<b>Policy</b> A. Board delegation policy for individual members to review applications, CEUS, etc	Draft Policy	MS
	<b>XI.</b>	<b>Other Business</b> A. Board members’ state email B. <u>Discussion:</u> Change Board meeting day to Fridays	None None	MP
	<b>XII.</b>	<b>Flex Session</b> A. Topics for the next Agenda		
11:00 am	<b>XIII.</b>	<b>Executive Session (Roll call vote)</b> The Board will meet in Executive Session as authorized pursuant to M.G.L. c.30A, § 21(a)(1) for the purpose of discussing the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual.  1. Specifically, the Board will consider approving prior executive session minutes in accordance with M.G.L. ch.30A, § 22(a) for previous executive sessions of the Board.  The Board will not reconvene in open session subsequent to the executive session.	Closed	
2:00 p.m.	<b>XIV.</b>	<b>Adjournment</b>		

COMMONWEALTH OF MASSACHUSETTS

BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS

BOARD MEETING

Thursday, April 16, 2015

239 Causeway Street - 4th floor, Room 417A/B

Boston, MA 02114

MINUTES

Board Members Present: Nancy Lordan, Nursing Home Administrator 3, Chair  
William Graves, Nursing Home Administrator 1, Vice-Chair  
Roxanne Webster, Registered Nurse, Secretary (arrive at 10:14 am)  
Mary McKenna, Executive Office of Elder Affairs  
Janet Cutter, Executive Office of Public Welfare  
Sherman Lohnes, Department of Public Health  
James Divver, Nursing Home Administrator 4  
Michael Baldassarre, Nursing Home Administrator 2  
Patrick J Stapleton, Nursing Home Administrator 5 (Non-Proprietary Nursing Home)  
Wayne S Saltsman, MD, PhD, Physician

Board Members not Present: Aaron Tobey, Public Member 2

Staff Present: Mary Phillips, Executive Director, Multi-Boards, DHPL  
Ichelle Herbu, Assistant Executive Director, Multi-Boards, DHPL  
Anson Chu, Office Support Specialist, Multi-Boards, DHPL  
Marjorie Campbell, Investigator, Supervisor, Office of Public Protection, DHPL  
Philip Beattie, Board Investigator, Office of Public Protection, DHPL

Staff not Present: Mary Strachan, Board Counsel, Office of the General Counsel, DPH

Guest: Linea McQuay

A quorum of the Board was present. Ms. Lordan, Board Chair, called the meeting to order at 10:06 a.m.

- I. Approval of Agenda and notice of electronic recording  
Board members reviewed the meeting Agenda.

DISCUSSION: Defer Item VII – Erin Mondello

ACTION: Mr. Graves made motion to approve the agenda as amended; Mr. Divver seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Document: April 16, 2015 Regularly Scheduled Board Meeting Agenda.

II. Approval of Minutes

A. Minutes of the Regularly Scheduled Board Meeting: March 13, 2015

The Board reviewed the March 13, 2015 Regularly Scheduled Board Meeting Minutes.

ACTION: Mr. Divver made a motion to approve the March 13, 2015 minutes as presented; Mr. Graves seconded the motion. Motion passed with Board members present and voting in favor unanimously.

Documents: March 13, 2015 Regularly Scheduled Board Meeting Minutes

III. Administrator in Training

A. Request for Administrator in Training Change of Preceptor

None

B. Administrator in Training Mid-Point Review

Ms. Lordan made the following recommendations:

1. St. Pierre, Nathaniel

Facility: EPOCH Senior Healthcare of Brewster

Preceptor: Maureen Kalivas, NH2428

RECOMMENDATION: Approve

ACTION: Mr. Stapleton made a motion to accept the recommendation; Mr. Divver seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

2. Malo, Kellie

Facility: Millbury Health Care Center-Millbury

Preceptor: Trent Guthrie, NH5212

RECOMMENDATION: Approve

ACTION: Mr. Stapleton made a motion to accept the recommendation; Mr. Divver seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

C. Administrator in Training-Final Completion Review

Ms. Lordan made the following recommendations:

1. Pacheco, Kristine

Facility: Golden Living Center – Garden Place - Attleboro  
Preceptor: Brian Brown, NH1749

RECOMMENDATION: Approve

ACTION: Mr. Stapleton made a motion to accept the recommendation; Mr. Divver seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

2. Brothers, Michael  
Facility: Life Care Centers - Wilbraham  
Preceptor: Dennis Lopata, NH2611

RECOMMENDATION: Approve

ACTION: Mr. Stapleton made a motion to accept the recommendation; Mr. Divver seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

3. Cormier, Devon  
Facility: Penacook Place – Haverhill  
Preceptor: David Becker, NH2308

RECOMMENDATION: Approve

ACTION Mr. Stapleton made a motion to accept the recommendation; Mr. Divver seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

#### IV. Administrator in Training

##### B. Inquiry

2. Lennon, David  
Facility: Marina Bay Skilled Nursing and Reh-Quincy  
Preceptor: Matthew Winstock, NH2162

DISCUSSION: Mr. Lennon inquired of whether his current preceptor could remain his preceptor if he is no longer working at the facility where Mr. Lennon agreed to complete his AIT. His preceptor will be working in R.I. After a discussion, the Board determined that to continue his AIT, Mr. Lennon will have to work with another on-site preceptor that meets the requirement of the Board's regulations at 245 CMR 2.07 (4) (b).

ACTION: Mr. Divver made a motion to accept the recommendation; Mr. Graves seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

V. Review of Applications for Licensure by Reciprocity

A. Ruthinoski, Kenneth (licensed in: NY)

Ms. Lordan made the following recommendation:

RECOMMENDATION: Approve

ACTION: Mr. Divver made a motion to accept the recommendation; Dr. Saltsman seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Application for Licensure by Reciprocity and related documents

B. Ruthinoski, Lou Ann (License in: NY)

Ms. Lordan made the following recommendation:

RECOMMENDATION: Approve

ACTION: Mr. Divver made a motion to accept the recommendation; Dr. Saltsman seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Application for Licensure by Reciprocity and related documents

C. Hayward, Charles (Licensed in: NY)

Ms. Lordan made the following recommendation:

RECOMMENDATION: Approve pending the 3.25 remaining CEUs

ACTION: Mr. Graves made a motion to accept the recommendation; Mr. Divver seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Application for Licensure by Reciprocity and related documents

D. Bates, Alan (Licensed in: CT)

Ms. Lordan made the following recommendation:

RECOMMENDATION: Approve

ACTION: Mr. Divver made a motion to accept the recommendation; Dr. Saltsman seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Application for Licensure by Reciprocity and related documents

E. Mortensen, Carol (Licensed in: CT)

Ms. Lordan made the following recommendation:

RECOMMENDATION: Approve

ACTION: Mr. Divver made a motion to accept the recommendation; Dr. Saltsman seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Application for Licensure by Reciprocity and related documents

F. Ranstrom, Thomas (Licensed in: CT)

Ms. Lordan made the following recommendation:

RECOMMENDATION: Approve

ACTION: Mr. Divver made a motion to accept the recommendation; Dr. Saltsman seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Application for Licensure by Reciprocity and related documents

VI. Review of Applications for Licensure- Reactivation (less than 3 years since license expiration)

Ms. Lordan made the following recommendations:

A. McQuay, Linea    NH3054    (Expired: 6/30/2014)

RECOMMENDATION: Approve

Ms. Linea spoke to the Board regarding the status of her expired license.

ACTION: Mr. Divver made a motion to accept the recommendation; Mr. Graves seconded the motion; Motion passed with Board members present and voting in favor unanimously.

ACTION 2: Mr. Lohnes made a motion to open a staff assignment to obtain additional information regarding Ms. McQuay's unlicensed practice and survey history; Ms. McKenna seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Reactivation Application and related documents.

A. Huempfner, Brian    NH5258    (Expired: 6/30/2014)

RECOMMENDATION: Approve



ACTION: Mr. Divver made a motion to accept the recommendation; Ms. Webster seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Reactivation Application and related documents.

VII. Review of Applications for Licensure- Reactivation (more than 3 years since license expiration)

A. Mondello, Erin    NH3553    (Expired : 6/30/2011)

DISCUSSION: Defer

RECOMMENDATION: None

ACTION: None

Documents: Reactivation Application and related documents.

VIII. Continuing Education

Ms. Cutter made the following recommendations:

B. Requests for CEU Approval

3. "Certificate in Gerontological Social Policy"  
Requested by: Judith Griffin

RECOMMENDATION: Requesting the resume of the instructors/presenters. Once received, the Board will bring the request back to the next scheduled Board meeting for review.

ACTION: Ms. Webster made a motion to accept the recommendation; Mr. Divver seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Documents related to requests for CEU

4. "Census, Cash, Clinical and Customer Service" and "Emotional Intelligence"  
Requested by: David Ianacone, NH3105

RECOMMENDATION: Approve for 5.5 CEUs

ACTION: Mr. Divver made a motion to accept the recommendation; Mr. Lohnes seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Documents related to requests for CEU

IX. Staff Assignment

A. SA-INV-4960    Rameau, Linda    NH3462

[Mr. Michael Baldassarre recused himself and left the room at 10:33 a.m.]

DISCUSSION: Mr. Beattie informed the Board of this staff assignment. The Department of Health Care Quality Deficiency (DHCQ) survey report dated October 8, 2013 indicates that DHCQ completed an extend survey at Ms. Rameau's facility. The survey found deficiencies in the facility to be isolated deficiencies that constitute actual harm as well as a widespread pattern of deficiencies that constitute potential harm that is not immediate jeopardy. The report states that significant corrections are required. The deficiencies included problems related to Maintenance and Housekeeping services; failure to follow plan of care; failure to provide proper hydration and monitor fluid intake; and failure to maintain free of medication error rates of 5% or more. A plan of correction was filed to address these problems. Based on the Plan of Correction and the follow up survey, the Licensee did attend to the issues addressed in the deficiency reports. There was evidence provided that the items have been corrected. There were a number of maintenance issues to the facility when the Licensee began her administration. Ms. Rameau left for another NHA job after the facility deficiencies had been corrected. There were no other issues on record.

ACTION: Ms. Webster made a motion to dismiss the staff assignment; Mr. Divver seconded the motion; Motion passed with Board members present and voting in favor unanimously.

[Mr. Michael Baldassarre returned to the room at 10:39 a.m.]

Documents: Investigation Report

B. SA-INV-4923

Lennerton, Brett

NH4923

[Mr. James Divver recused himself and left the room at 10:39 a.m.]

DISCUSSION: Mr. Beattie summarized the case for the Board. Between October and DHCQ regarding issues at the Park Place Rehabilitation and Skilled Care Center. The initial survey report indicated deficiencies of Immediate Jeopardy and that the facility's governing body failed to ensure that necessary services were consistently available to ensure the health and safety of its residents. As a result, the Licensee was sent a Notice of Determination of Immediate Jeopardy and Limitation on Admissions. A follow-up DHCQ survey report dated December 24, 2013 indicated that the facility remained out of substantial compliance; significant corrections were required; and the limitation on admissions remained in effect.

In his written response to the Board, the Licensee addressed the deficiencies found at the facility during the DHCQ survey in October and December 2013 survey. As reported by an AIT candidate, Mr. Lennerton was only at the facility for 4 hours a week.

Mr. Lennerton MA license has been expired, and he is currently working in New Hampshire.

ACTION1: Ms. Webster made a motion to open a complaint against Mr. Lennerton to obtain more information; Mr. Graves seconded the motion; Motion passed with Board members present and voting in favor unanimously.

ACTION2: Mr. Graves made a motion to formally invite Mr. Lennerton to the June meeting;

Mr. Lohnes seconded the motion; Motion passed with Board members present and voting in favor unanimously.

[Mr. James Divver returned to the room at 10:47 a.m.]

Documents: Investigation Report

X. Policy

A. Board delegation policy for individual members to review applications, CEUS, etc

DISCUSSION: Deferred until the next schedule Board meeting.

ACTION: None

Documents: Draft Policy

XI. Other Business/Announcements

C. Board members' state email

DISCUSSION: Ms. Phillips informed the Board that the Board members have their own state email account. If Board members prefer to have email reminder and any correspondence to be sent to their state email account, they must contact the Board staff to request for it. Board members were advised to use the state email accounts instead of their personal email accounts for Board business.

ACTION: None

Document: None

D. Discussion: Change Board meeting day to Fridays

DISCUSSION: Ms. Phillips informed the Board that this topic came up on the last scheduled Board meeting and is open for discussion.

ACTION: Ms. Webster made a motion to move the Board meeting to the third Friday starting in September 2015; Dr. Saltsman seconded the motion; Ms. McKenna opposed; Mr. Lohnes abstained from voting. Motion passed with Board members present and voting in favor unanimously.

NHA Board meetings will be held on Fridays from 10 am to 2 pm effective September 2015.

Document: None

XII. Flex Session

None

XIII. Executive Session (Roll call vote)

At 11:02 a.m., Ms. Lordan announced that the Board will meet in Executive Session pursuant to M.G.L. c. 30A, § 21(a) (1) for the purpose of discussing the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual.

2. Specifically, the Board will discuss and evaluate the Good Moral Character provision of a pending application.
3. Specifically, the Board will discuss and evaluate the reputation, character, physical condition or mental health, rather than professional competence, of licensees relevant to their petitions for license status change.

The Board will not reconvene in open session subsequent to the executive session.

Ms. Webster made a motion to enter into Executive Session at 11:03 a.m.; Mr. Divver seconded the motion. Motion passed with Board members present and voting in favor: Ms. Lordan-yes, Mr. Graves-yes, Ms. Webster-yes, Ms. McKenna-yes, Ms. Cutter-yes, Mr. Lohnes –yes, Mr. Divver-yes, Mr. Baldassarre-yes, Mr. Stapleton-yes, Dr. Saltsman -yes; Opposed: None; Abstain: None; Recused: None.

The Board adjourned the Executive Session at 11:04 a.m. and resumed its Regularly Scheduled Board Meeting.

XIV. Adjourn

There being no other business before the Board, Ms. Webster made a motion to adjourn the Board meeting; Mr. Stapleton seconded the motion. Motion passed with Board members present and voting in favor unanimously. The meeting was adjourned at 11:05 a.m.

The next meeting of the Board of Registration of Nursing Home Administrators will be held on Thursday, May 21, 2015. The Board meeting begins at 10:00 a.m.

Respectfully submitted:

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Nancy Lordan, NHA  
Chair

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Date