

COMMONWEALTH OF MASSACHUSETTS

BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS

THIS AGENDA CONSTITUTES NOTICE OF THE REGULARLY SCHEDULED MEETING OF THE BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS IN COMPLIANCE WITH THE OPEN MEETING LAW, M.G.L. c. 30A, § 20

Friday, April 16, 2021  
10:00 a.m.

General Session will be held via WebEx at:

<https://statema.webex.com/statema/j.php?MTID=m55e446383cec503c76d7c572e6afb53d>

Call-In Telephone number 1-866-692-3580 (toll-free)

Meeting Number/Access Code: 185 773 0198

Meeting Password: SjfwkxhxA225

All Votes Must Be Via Roll Call

Agenda

Time	Item #	Item	Exhibits	Staff Contact
10:00 a.m.	I	Call to Order Determination of Quorum Notice of Electronic Recording		Board Chair
	II	Conflict of Interest Approval of Regular Session Agenda	Draft Agenda	Board
	III	Approval of Minutes of Regularly Scheduled Board Meeting A. March 19, 2021 General Session Minutes	Draft Minutes	Board
	IV	Flex Session A. Announcements/Discussions B. Topics for the next Agenda	Verbal	ED

Time	Item #	Item	Exhibits	Staff Contact
	<b>V</b>	<p><b>Executive Session (Roll call vote)</b>  The Board will meet in Executive Session as authorized pursuant to M.G.L. c.30A, § 21(a)(1) for the purpose of discussing the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual.</p> <ol style="list-style-type: none"> <li>1. Specifically, the Board will consider approving prior executive session minutes in accordance with M.G.L. ch.30A, § 22(a) for previous executive sessions of the Board.</li> <li>2. Finally, the Board will discuss complaints or charges brought against a Licensee or Licensees.</li> </ol> <p>The Board will not reconvene in open session subsequent to the closed session(s).</p>	Closed Session	Board Chair
	<b>VI</b>	<b>65C Session:</b> See 65c Agenda		Board Counsel
	<b>VII</b>	<b>Adjudicatory Session:</b> N/A		Board Counsel
2:00 p.m.	<b>VIII</b>	<b>Adjournment:</b> Next Board meeting scheduled for May 21, 2021		Board

COMMONWEALTH OF MASSACHUSETTS

BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS  
BOARD MEETING  
Friday, April 16, 2021  
VIA WebEx

239 Causeway Street - 4th floor, Room 417A/B  
Boston, MA 02114

(OPEN SESSION)

**MINUTES**

**Board Members**

**Present:**

William J. Graves, N.H.A., Chair | Nursing Home Administrator 1  
Sherman Lohnes, Vice-Chair | Department of Public Health  
Mary K. Moscato, N.H.A., Secretary | Hospital Administrator  
Carolyn Fenn | Executive Office of Elder Affairs  
Nancy Lordan, N.H.A. | Nursing Home Administrator 3  
Sister Jacquelyn McCarthy, N.H.A. | Nursing Home Administrator 2  
Naomi M. Prendergast | N.H.A. | Nursing Home Administrator 4  
Patrick J. Stapleton, N.H.A. | Nursing Home Administrator 5 (Non-Proprietary Nursing Home)  
Pavel Terpelets | Office of Long-Term Services and Supports  
Roxanne Webster, R.N. | Registered Nurse

**Board Members**

**Not Present:**

None.

**Staff Present:**

Steven Joubert | Executive Director – Multi-Boards, BHPL  
Karen Geoghegan | Assistant Executive Director - Multi-Boards, BHPL  
Mary Strachan | Board Counsel - Office of the General Counsel, DPH  
James Neal | Office Support Specialist – Multi-Boards, BHPL

I. **Call to Order | Determination of Quorum:**

Mr. William Graves, Board Chair, called the meeting of the Board of Registration of Nursing Home Administrators to order at 10:02 A.M. and provided verbal notice of recording. A quorum was established with members present via WebEx via roll call as follows: Carolyn Fenn: present; William Graves: present; Sherman Lohnes: present; Nancy Lordan: present; Sr. Jacquelyn McCarthy: present; Mary K. Moscato: present; Naomi M. Prendergast: present; Patrick J. Stapleton: present; Pavel Terpelets: present; Roxanne Webster: present. Absent: None.

II. **Conflict of Interest | Approval of Regular Session Agenda**

Mr. Graves asked members to review the agenda.

**DISCUSSION:**

None.

**ACTION:**

Motion by Ms. Naomi Prendergast to approve the agenda as presented, seconded by Ms. Roxanne Webster and unanimously approved by roll-call vote as follows: Carolyn Fenn: yes; William Graves: yes; Sherman Lohnes: yes; Nancy Lordan: yes; Sr. Jacquelyn McCarthy: yes; Mary K. Moscato: yes; Naomi M. Prendergast: yes; Patrick J.

Stapleton: yes; Pavel Terpelets: yes; Roxanne Webster: yes. Absent: None.

**Document:** March 19, 2021 Draft Agenda

III. Approval of Minutes

A. March 19, 2021

DISCUSSION:

None.

ACTION:

Motion by Ms. Mary Moscato to approve the March 19, 2021 minutes as presented, seconded by Sr. Jacquelyn McCarthy and unanimously approved by roll-call vote as follows: Carolyn Fenn: yes; William Graves: yes; Sherman Lohnes: yes; Nancy Lordan: yes; Sr. Jacquelyn McCarthy: yes; Mary K. Moscato: yes; Naomi M. Prendergast: yes; Patrick J. Stapleton: yes; Pavel Terpelets: yes; Roxanne Webster: yes. Absent: None.

IV. Open Investigations: N/A

V. Flex Session

A. Announcements:

Mr. Graves brought up CEU requirements for the next renewal cycle and asked if the Board should consider waiving or reducing them. Mr. Sherman Lohnes indicated that NHAs have received a lot of education due to the COVID-19 pandemic. Ms. Nancy Lordan indicated that she was comfortable with reducing it but noted that not all NHAs are working. Ms. Carolyn Fenn agreed that there was a lot of knowledge exposure due to the public health emergency. Mr. Patrick Stapleton and Ms. Webster verbalized their agreement. Ms. Moscato suggested adjusting the renewal cycle to require 40 CEUs for the following cycle. Board members felt that would be too cumbersome for Board staff.

ACTION:

Motion to reduce the CEUs for the 2022 renewal cycle to 20 in light of the public health emergency by Ms. Webster, seconded by Mr. Stapleton and unanimously approved by roll-call vote as follows: Carolyn Fenn: yes; William Graves: yes; Sherman Lohnes: yes; Nancy Lordan: yes; Sr. Jacquelyn McCarthy: yes; Mary K. Moscato: yes; Naomi M. Prendergast: yes; Patrick J. Stapleton: yes; Pavel Terpelets: yes; Roxanne Webster: yes. Absent: None.

B. Topics for Next Session:

None.

VI. M. G. L. c. 30A, §21 Executive Session:

Motion by Ms. Lordan to move into Executive Session at 10:16 A.M., seconded by Sr. McCarthy and unanimously approved by roll call vote as follows: Carolyn Fenn: yes; William Graves: yes; Sherman Lohnes: yes; Nancy Lordan: yes; Sr. Jacquelyn McCarthy: yes; Mary K. Moscato: yes; Naomi M. Prendergast: yes; Patrick J. Stapleton: yes; Pavel Terpelets: yes; Roxanne Webster: yes. Absent: None. Recused: None, Abstained: None.

VII. Adjournment:

The Board did not reconvene in Open Session following Executive Session.

The next meeting of the Board of Registration of Nursing Home Administrators is scheduled for Friday, May 21, 2021 at 10:00 A.M. via WebEx.

Respectfully submitted:

The Board of Registration of Nursing Home Administrators