

COMMONWEALTH OF MASSACHUSETTS

BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS

THIS AGENDA CONSTITUTES NOTICE OF THE REGULARLY SCHEDULED MEETING OF THE BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS IN COMPLIANCE WITH THE OPEN MEETING LAW, M.G.L. c. 30A, § 20

Friday, April 26, 2019
10:00 a.m. to 2:00 p.m.

239 Causeway Street ~ 4th Floor ~ Room 417A
Boston, Massachusetts 02114

Agenda

| Time | Item # | Item | Exhibits | Staff Contact |
|------------|--------|---|---------------|---------------|
| 10:00 a.m. | I | Call to Order Determination of Quorum Notice of Electronic Recording | | Chair |
| | II | Conflict of Interest Approval of General Session Agenda | Draft Agenda | Board |
| | III | Approval of Minutes of Regularly Scheduled Meeting A. January 18, 2019, February 15, 2019, & March 15, 2019 Board Meeting | Draft Minutes | Board |
| | IV | Educational Approval: A. LeadingAge Massachusetts Courses: Massachusetts New Paid Family and Medical Leave Law: What It Means for Your Organization Request: 2 Continuing Education Credits | Submission | Board |
| | V | Licensing Applications: A. AIT with Credits (Education & Work Experience) 1. Application No. 861268 Barbacar Diop | Application | Board |
| | VI | Staff Action Policy: A. Staff Action Authority to Evaluate Individual License Applications for Good Moral Character (“GMC”) Consistent with M.G.L.c. 112 § 109 | Draft Policy | MS |

| Time | Item # | Item | Exhibits | Staff Contact |
|-------------|---------------|--|----------------------|----------------------|
| | VII | Open Investigations: N/A <i>Triage(s): N/A</i> <i>Staff Assignment(s): N/A</i> <i>Complaint(s): N/A</i> | Investigative Report | LS |
| | VIII | Flex Session A. Announcements/Discussions B. Topics for the next Agenda | Verbal | RC |
| | IX | Executive Session (Roll call vote) The Board will meet in Executive Session as authorized pursuant to M.G.L. c.30A, § 21(a)(1) for the purpose of discussing the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual. <ol style="list-style-type: none"> 1. Specifically, the Board will discuss and evaluate the <u>Good Moral Character</u> provision of a pending application. 2. In addition, the Board will discuss and evaluate the reputation, character, physical condition or mental health, rather than professional competence, of licensees relevant to their petitions for license status change. The Board will not reconvene in open session subsequent to the closed session(s). | Closed Session | Board Chair |
| | X | 65C Session: See 65C Agenda | | Board Counsel |
| | XI | Adjudicatory Session: N/A | | Board Counsel |
| 2:00 p.m. | XII | Adjournment- next Board meeting scheduled for May 17, 2019. | | Board |

**COMMONWEALTH OF MASSACHUSETTS
BOARD OF REGISTRATION OF NURSING HOME
ADMINISTRATORS**

**BOARD MEETING MINUTES
03/15/2019**

Present: William Graves, NHA, Chair
Sr. Jacquelyn McCarthy, NHA
Patrick Stapleton, RN
Mary McKenna

Mary Moscato, RN, Secretary
Daniel Gebremedhin, MD
Naomi Prendergast
Mary Ellen Heine, NHA

Not Present: Roxanne Webster
Nancy Lordan, NHA

Sherman Lohnes, NHA, Vice-Chair

Staff: Roberlyn Cherfils, Executive Director
Mary Strachan, Board Counsel
Emily Duré, Office Support Specialist
Lisa Seeley-Murphy, Investigator
Jamel Carabello, Temporary Office Support Specialist

Not Present:

I. Call to Order

Board Chair, William Graves, determined that a quorum of the Board was present. The meeting was called to order at 10:01 by Mr. Graves. Mr. Graves informed all present that the meeting was being recorded.

II. Approval of the Agenda

DISCUSSION: NONE

ACTION: There being no conflicts of interest, Daniel Gebremedhin made a motion to approve the March 15, 2019 agenda. The motion was seconded by Mary McKenna and passed unanimously.

III. Approval of Minutes

This item was deferred for review during the next Board meeting scheduled for April 26, 2019.

IV. Educational Approval:

A. Massachusetts Guardianship Community Trust & Policy Institute

DISCUSSION: Mary Moscato introduced the program and stated that in her opinion it was an excellent curriculum. She referenced an evaluation form and explained that the program coordinators would like to be granted 6 credits. The program seems to be more than a 6 hour day and so Ms. Moscato felt 6 credits was definitely fair.

ACTION: Mary McKenna made a motion to approve the Guardianship Training request for 6 credits. Mary Heine seconded the motion. The motion passed unanimously.

V. Licensing Applications

A. AIT with Credits (Education & Work Experience)

- a. Application No. 861268 Barbacar Diop
This matter was deferred for the April 26, 2019 Board meeting due to the appearance of a conflict of interest.

B. AIT with Credits (Work Experience)

- a. Application No. 929511 Jasside E. Franqui
Mary Moscato provided the Board with a summary of Jasside Franqui's matter. Ms. Moscato explained that the applicant is looking for consideration for her work. Her background included working in Nursing Homes in Springfield, initially as a CNA for 3 years. After that she was a switchboard operator and then branched out to customer relations. She received her bachelor's degree in business from Bay Path University on the Longmeadow campus and was looking for credit directed at the work experience requirement. Ruby Cherfils explained that the precedent for the Board has been 2-3 weeks which is typically granted to someone who holds a master's degree and 10-15 years of experience. Patrick Stapleton asked for a recommendation and as a group, the board members offered 2 weeks because of her 6+ years of experience in a nursing home and the fact that she worked as a CAN.

ACTION: Mary McKenna made a motion to approve two weeks' worth of credit towards the applicant's program length. Patrick Stapleton seconded the motion which passed unanimously.

VI. Open Investigations: N/A

VI. Flex Session-

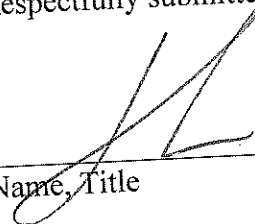
- a. Ms. Cherfils shared that there was a press release made the day before by the Attorney General's office regarding settlements made after investigation of nursing home facilities. This is following a noticeable decline in the quality and care offered by the nursing homes that were acquired by individuals coming into the state approximately three years ago. Ms. Cherfils developed a task force to look into the matter. The information is now posted on the web site and able to be shared as the Board members see fit or as the need arises. Ms. Cherfils also reminded the Board that the annual renewals were about to start.

She highlighted the need to satisfy the mandatory training that will be new this year for Sexual and Domestic Violence. If the Licensee indicates that he/she has not satisfied that requirement then their license will be placed on a hold. The Alzheimer's training is also required for NHAs and also nurses.

VII. Executive Session

There being no more business to discuss in Regular Session, Board Chair, Mr. Graves moved the Board to executive session at 10:11 a.m. and asked the Board members to do a roll call.

Respectfully submitted:



Name, Title

26 APRIL 2019
Date