



COMMONWEALTH OF MASSACHUSETTS
**Board of Registration
of
Hazardous Waste Site Cleanup Professionals**

**MINUTES
OF
BOARD MEETING
Held on April 8, 2025
[Approved: May 13, 2025]**

Meeting Location: **100 Cambridge Street, Boston, MA and remotely via ZOOM**

Prepared by: Terry Wood

List of Documents Used at the Meeting:

1. Board Meeting Agenda
2. Draft March 11, 2025 Board Meeting Minutes
3. ARP Docket 1
4. Renewal Dockets 1,2, 3 and 4

1. **Call to Order:** Diane Baxter, Board Chair, called the meeting to order at 12:14 p.m. Present remotely via ZOOM: Gail Batchelder, Kathleen Campbell, Craig Ellis, Gregg McBride, and Jamie Smith. Board members present in the room: David Austin and Diane Baxter. Board members absent: Kirk Franklin, Paul McKinlay and Deirdre Menoyo.

Staff members present in the room: Christopher Borges, Matthew Lyne and Terry Wood.
Staff members present remotely via ZOOM: Notoshia Dix.

Also present remotely via ZOOM were: Wendy Rundle, LSPA Executive Director; Brian Roden and Rebecca Buswell from MassDEP; Matthew Hackman; Lori McCarthy; and Christopher Gill.

2. **Announcements:** None.
3. **Agenda:** The Board members agreed to follow the agenda as written.
4. **Minutes:** The Board members reviewed the draft minutes of the meeting held on March 11, 2025. A motion was made and seconded to approve the draft minutes as written. All Board members in attendance voted to approve the draft minutes as written by roll call vote.
5. **Old Business:** None.

6. **Decisions Regarding Licensing of Applicants:**

A. Application Dockets

The staff presented the following Application Docket:

New Application Docket Number 1

ARP Members: Gail Batchelder, Paul McKinlay, Diane Baxter

Recused Members: David Austin

ID #	Applicant Name/Company Name	ARP #	REC.
4354	Christopher Gill -Whitestone Associates	348	A

Mr. Lyne stated that Mr. Gill was previously an LSP, but his license lapsed in 2022. He added that Mr. Gill is a standard track candidate, claiming 11 years of RPE. The ARP recommends Mr. Gill be approved to take the exam, believing the applicant met the RPE requirement with examples of independent decision-making regarding assessment, spill cleanup, and risk characterization. Mr. Lyne added that the ARP believed the professional references further supported Mr. Gill's application.

A motion was made and seconded to accept the recommendation of the ARP. The motion passed unanimously by roll-call vote with the exception of Mr. Austin who was recused and did not vote.

7. **License Renewals**

A. Renewal Dockets. The staff presented the following application dockets.

Renewal Docket No. 1

Date: April 8, 2025

Renewal Date: 1/30/2025

New Expiration Date: 1/30/2028

Have completed all requirements for renewal (after 90-day extension):

	LSP Number	First	Middle	Last
1	7051	Dennis		Giustra

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A motion was made and seconded to renew the license of the LSP on Docket #1 for the date indicated. All Board members voted in favor by roll-call vote.

Renewal Docket No. 2
Date: April 8, 2025
Renewal Date: 4/30/2025
New Expiration Date: 4/30/2028
Have completed all requirements for renewal:

	LSP Number	First	Middle	Last
1	9969	Scott		Parker
2	5928	Jonathan		Moore
3	2230	Saskia		Oosting
4	3560	Michael		Flynn
5	5448	Edward		Giordano

A motion was made and seconded to renew the licenses of the LSPs on Docket #2 for the date indicated. All Board members voted in favor by roll-call vote.

Renewal Docket No. 3
Date: April 8, 2025
Renewal Date: 10/30/2024
New Expiration Date: 4/30/2028
Have completed all requirements for renewal (previously lapsed):

	LSP Number	First	Middle	Last
1	9844	Neal		Drawas

A motion was made and seconded to renew the license of the LSP on Docket #3 for the date indicated. All Board members voted in favor by roll-call vote.

Renewal Docket No. 4
Date: April 8, 2025

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Renewal Date: 4/30/2025
New Expiration Date: 7/29/2025
Have requested a 90-Day extension:

	LSP Number	First	Middle	Last
1	5877	Kenneth		Lento

A motion was made and seconded to renew the license of the LSP on Docket #4 for the date indicated. All Board members voted in favor by roll-call vote.

B. Renewal Status Report. Mr. Lyne reported that, of the 12 LSPs scheduled to renew by April 30th, 7 were approved at today's meeting; 1 LSP, Rosanne Joyce, retired; and the 4 others have not yet submitted their renewal paperwork.

8. **Other Licensing Related Matters**

A. Scheduling of Future Application Review Panels

Mr. Lyne stated that three pending applications that already have ARPs assigned: 1) Matthew Bruno, Whitestone Associates in NJ, #9340, is assigned to ARP #344. The ARP had requested one additional professional reference and some additional information from the applicant. That additional information has been received and ARP will be meeting to review it; 2) Gina Gulseth, SLR Consulting, #9340, is assigned to ARP #347. Her application is now complete and the ARP will meet next week to review; 3) Matthew Kissane, Fuss & O'Neill, #1760, is assigned to ARP #349. The ARP is awaiting 2 references.

He stated that there were two new applications (Nicholas Castonguay of CDM Smith; and Rob Huening of Ramboll) that need ARPs assigned. Ms. Batchelder, Ms. Campbell, Mr. Ellis, Mr. McBride and Mr. Smith all volunteered to serve on one of the ARPs. Ms. Batchelder stated she is recused from Mr. Huening's application.

B. Inactive Status Report

Ms. Dix reported the Total Number of LSPs on Inactive Status: 3

LSP Number	License Status Date	License Status	Last Name	First Name
7303	July 25, 2023	INACTIVE	Charron	Steve
7416	January 4, 2024	INACTIVE	Connolly	James
8467	April 4, 2025	INACTIVE	Hansel	Kelly

C. Total Number of LSPs on Active Status: 406

D. Annual Fees Report: Ms. Dix reported that three LSPs had not paid their annual fee by April 2nd so their licenses were suspended as of that date. Since then, two have paid and only one LSP remains suspended. If that LSP does not pay the annual fee before July 2nd, the LSP's license will be revoked.

9. Examinations Committee Report

Mr. Lyne reported that the committee members last met with the psychometrician on April 2nd to continue the technical review of the amended and new exam questions, and will continue meeting weekly until the technical review is completed. The committee will then undertake the cut score workshop to derive passing scores for four updated versions of the exam. Mr. McBride asked whether the committee had an idea when the new versions of the exam would be ready. Ms. Wood stated that the committee hopes the exams will be ready by early fall.

10. Continuing Education Committee Report:

Mr. Austin reported that the Committee met earlier in the day and voted to approve 4 new courses and reapprove an existing course due to a change in instructors.

11. Professional Conduct Committee Report:

Mr. Smith reported that the Committee met earlier in the day and reviewed the active case list.

12. Regulations:

Ms. Wood reported that the package as of early last week had moved from the Executive Office of Energy and Environmental Affairs to Administration and Finance and the Governor's Office for review.

13. Other Business

A. Personnel, Budget and Fees: Ms. Wood reported she had no new information regarding personnel or the Board budget.

B. LSP Board Member Vacancies: Ms. Baxter stated that there is currently an open environmental slot on the Board. She encouraged the current Board members to consider whether they know anyone who might be interested.

14. Future Meeting: The Board will next meet on May 13, 2025.

15. Adjournment: Ms. Baxter adjourned the meeting at 12:31 p.m.