

Environmental Justice Council

Meeting #25

Thursday, April 9, 2026, 6:30 pm

In Person location: Orange, MA

Fisher Hill Elementary School

59 Dexter Street, Orange, MA 01364



Logistics and Agenda

Environmental Justice Council

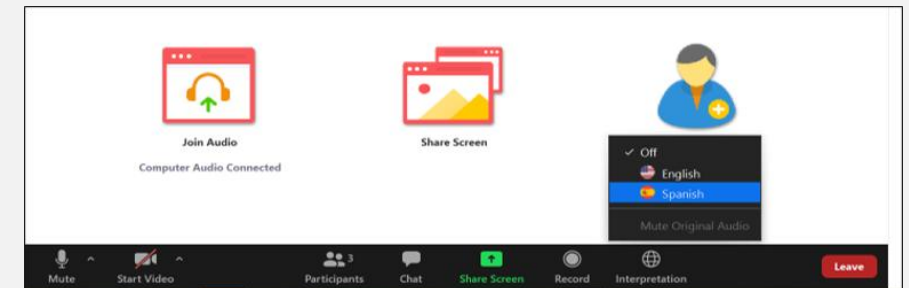
Meeting #25 • April 9, 2026 • 6:30 pm



LOGISTICS

- Language Interpretation is being offered in: Español, Kreyòl ayisyen, 普通话, Português, Kriolu, Tiếng Việt, and American Sign Language (ASL)
 - To participate in English, click the “Interpretation” icon and select English.
 - Para entrar no canal em português, clique no ícone “Interpretation” e selecione “Portuguese”
 - Si alguien desea interpretación en español, haga clic en “Interpretation” y seleccione “Spanish”
 - Pa partisipa na Kriolu, klika na íkone "Intirpretason" y silisiona "Cape Verdean Creole“
 - Pou rantr nan chanèl kreyòl ayisyen an, klike sou ikòn “Interpretation” an epi chwazi “Haitian Creole”
 - 要以普通话参加会议，请单击口语图标并选择 “Chinese”。
 - Để vào kênh bằng tiếng Việt, hãy nhấp vào biểu tượng “Interpretation” và chọn “Vietnamese”.

- Please speak slowly.
- All attendees must select a language channel, even if viewing the presentation in English.



- If you would like a translated version of the slides, please go to the EJC website at: <https://www.mass.gov/service-details/environmental-justice-council-ejc-meetings>

THIS MEETING IS BEING RECORDED



Agenda

- **Overview of Meeting, Logistics and Agenda**
- **Roll Call and Approval of Prior EJC Meeting Minutes**
- **Public Comments**
- **EJ Population & Petition Process**
- **Grant Management System**
- **Public Comments (as time is permissible)**
- **Next Steps**
- **Adjourn**

Approval of February 12, 2026, Meeting Minutes & Roll Call: EJ Council Members

- Kalila Barnett
- Madeline Fraser Cook
- Melissa Harding-Ferretti
- Cheryll Holley
- Caroline Hon
- Lydia Lowe
- Marcos Luna
- Peter Maathey
- María Belén Power
- Sofia Owen
- Jen Salinetti
- Patricia Spence
- Miles Gresham
- Harleen Marwah
- Paula Garcia

Public Comments and Questions

*Please limit each comment to two minutes to
allow time for others to speak*

EJ Population and Petition Process



Office of Environmental Justice and Equity (OEJE)

Massachusetts Executive Office of Energy and Environmental Affairs

April 9, 2026



Beginning of the EJ Population Definition

By: Eugene B. Benson, J.D.



Beginnings of the EJ Population Definition

- Environmental Justice Policy of the Executive Office of Environmental Affairs
- Effective October 9, 2002, signed by Bob Durand, Secretary of Environmental Affairs
 - Applied only to EOEA and its agencies
- Adopted after advocacy by EJ groups and after public meetings and input
- Informed by an advisory committee of stakeholders known as the Massachusetts Environmental Justice Advisory Committee (MEJAC)
- Adopted after the release of the 2001 report by Professors Daniel Faber and Eric Kreig: *Unequal Exposure to Ecological Hazards: Environmental Injustices in the Commonwealth of Massachusetts*
- Adopted after President Clinton's 1994 Executive Order 12898: *Federal Actions To Address Environmental Justice In Minority Populations And Low-income Populations*
 - (Rescinded by President Trump in January 2025)
- Adopted after 1991 First National People of Color Environmental Leadership Summit



Defining Environmental Justice Populations

- “EJ populations are those segments of the population that EOEA has determined to be most at risk of being unaware of or unable to participate in environmental decision-making or to gain access to state environmental resources.”
- Environmental Populations are defined as neighborhoods (U.S. census block groups) that meet one of more of the following criteria:
 - The median household income is at or below 65 percent of the statewide median income for Massachusetts; or
 - 25 percent off the residents are minority; or
 - 25 percent of the residents are foreign born; or
 - 25 percent of the residents are lacking in English language proficiency.
- Based on the 2000 U.S. Census data
- Map created that showed which communities met which criteria
- EJ advocates wanted the Policy to include an opt-in provision for areas where part of a census block met one or more of the criteria, citing east Freetown as an example. An opt-in provision was not included in the Policy.



Rationale for EJ Populations Definition

- “Many of these EJ Populations are located in densely populated urban neighborhoods, in and around the state’s oldest industrial sites, while some are located in suburban and rural communities. These high-minority/low-income neighborhoods encompass only a small portion of land area of the Commonwealth but they host, or are in close proximity to, many of the state’s contaminated and abandoned sites and large sources of air emissions.”*
- EJ neighborhoods definition created through data review and consultations so that they met the above standard.

* “EJ populations encompass about 5% of the land area of the Commonwealth and are home to about 29% of the population.”



Further Refinement of the Massachusetts EJ Population Definition

By: DPU Commissioner Staci Rubin



Evolution of the Massachusetts EJ Population Definition

- [2002 EJ Policy](#) required GIS map identifying EJ Populations based on 2000 U.S. Census data and required MassGIS to update map every 10 years.
- Early 2010s: After the updated decennial census data became available, the Massachusetts Environmental Justice Alliance (MEJA) worked with MassGIS and state leaders to update the state mapping tool, which resulted in changes.
- 2014: MEJA collaborated on the drafting of the [Environmental Justice Executive Order No. 552](#). Section 4 required EEA to review and revise the EJ Population definition within 60 days and then every 10 years, with updated maps every 5 years.



Evolution of the Massachusetts EJ Population Definition



- 2015: MEJA considered and assessed the following criteria based on American Community Survey 5-year data considering the following demographics:
 - Income
 - Race
 - Disability
 - Educational attainment
 - Linguistic isolation
 - Food stamp recipients
 - Renters
 - Single parent families
 - Unemployment





Enactment of 2021 Definition

By: Andrea Nyamekye



Massachusetts Environmental Justice Table 2019

Creation of the MA EJ Table in 2019, after EJ failed to pass in the previous legislative session.

- Co-conveners were EJ and community-based organizations:
 - Neighbor to Neighbor (N2N)
 - GreenRoots
 - Alternatives for Community and Environment (ACE)
 - North American Indian Center of Boston (NAICOB)
- Coalition focused on new definition of EJ (race, income, ESL, race + income) and worked closely with Dr. Marcos Luna around mapping EJ populations with this expanded definition.
- Unfortunately, and fortunately, during COVID-19, EJ came to the forefront, tied with public health impacts as it related to air quality issues.



Comparison of EJ Populations Definitions

2002 (in Policy):

- The median household income is at or below 65 percent of the statewide median income for Massachusetts; or
- 25 percent off the residents are minority; or
- 25 percent of the residents are foreign born; or
- 25 percent of the residents are lacking in English language proficiency.

Current (in state law):

- The annual median household income is not more than 65 per cent of the statewide annual median household income; or
- Minorities comprise 40 per cent or more of the population; or
- 25 per cent or more of households lack English language proficiency; or
- Minorities comprise 25 per cent or more of the population and the annual median household income of the municipality in which the neighborhood is located does not exceed 150 per cent of the statewide annual median household income.
- The Secretary of EEA may exclude or include a sub-block group area from the EJ Population definition on a case-by-case basis.



Evolution of the Massachusetts EJ Population Definition

- [2021 Climate Act](#) and [2021 EEA EJ Policy](#) define EJ Population as a neighborhood that meets one or more of the following criteria:
 - (i) the annual median household income is not more than 65% of the statewide annual median household income; **(Income)**
 - (ii) minorities comprise 40% or more of the population; **(Race)**
 - (iii) 25% or more of households lack English language proficiency; or **(LEP)**
 - (iv) minorities comprise 25% or more of the population and the annual median household income of the municipality in which the neighborhood is located does not exceed 150% of the statewide annual median household income; **(Race + Income)**

OR

-
- **EEA Secretary Designation:** a portion of a neighborhood meets at least 1 criterion above.
 - **EEA Secretary De-designation:** a neighborhood that has any of the following:
 - (A) household income is greater than 125% of the statewide median household income;
 - (B) majority of persons age 25 and older in that neighborhood have a college education;
 - (C) does not bear an unfair burden of environmental pollution; and
 - (D) more than limited access to natural resources, including open spaces and water resources, playgrounds and other constructed outdoor recreational facilities and venues.



The EJ Population Petition Process

By: Caroline Lemoine, Deputy Director of EJ for External Stakeholder Coordination

Overview of Draft Proposal for a Petition Process for Environmental Justice (EJ) Population Designation



Background

- Chapter 8 of the Acts of 2021: *An Act Creating a Next-Generation Roadmap for Massachusetts Climate Policy*.
- Allows for a pathway for residents to petition the Secretary for the designation of a neighborhood or areas as an Environmental Justice (EJ) Population.

Primary Objectives

- Promote transparency, accountability, and public participation.
- Ensure consistent and equitable evaluation of community conditions and environmental burdens.

Proposed Standard Procedures

- Submission by at least 10 residents
- Initial review by the Secretary
- Acceptance determination to proceed
- Public engagement and advisory (EJ Council) input
- Final determination and publication



Draft Proposed Process & Timeline

1. Petition Submission

- At least 10 residents from the geographical area.

2. Secretary's Initial Review

- 45 days to determine eligibility for full review.

3. Public Hearing

- Within 5 miles of the geographical area.
- Ensures accessible community participation.

4. Evaluation and Recommendation

- Secretary reviews public comments and Council's input.

5. Final Decision

- Issued within 60 days of hearing.
- Published in the *Environmental Monitor* and a local newspaper

6. Reconsideration/New Petition

- Residents may petition again after 1 year. The reconsideration shall be considered as a new petition.



Thank You!

Questions & Contact Information

For questions or feedback on the proposed draft EJ Population petition:

Contact: Caroline Lemoine,

Deputy Director of Environmental Justice for External Stakeholder Coordination

Email: caroline.lemoine2@mass.gov

Phone: (857) 378-1703

Mailing Address: Office of Environmental Justice and Equity, 100 Cambridge Street, Suite 1020, Boston, MA 02114

We welcome input from stakeholders and community members.

Please reach out with questions, comments, or requests for additional information.

Grant Management System



EEA Environmental Justice Council

Using the EEA Grants Management System

April 9, 2026

William W. Hinkley
Executive Office of Energy and Environmental Affairs
william.hinkley@mass.gov

What is the Grants Management System?

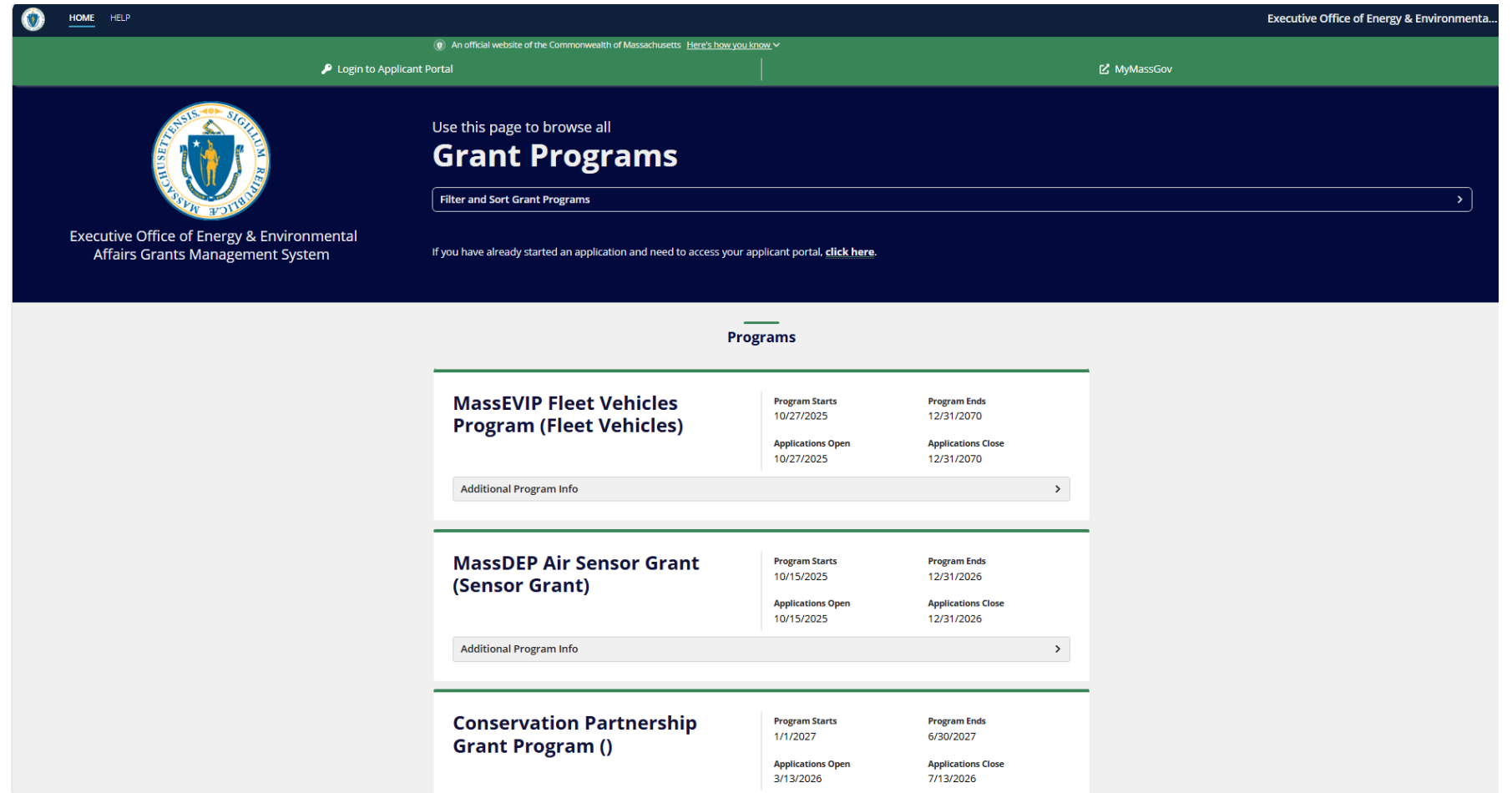
- A central location to manage your grant work with EEA agencies
- A portal to find and apply for grants
- A secure way to transmit, retain, and view documents and messages
- A tool to track the progress of your grant application
- An in-app contracting tool
- A way to send in payment requests and deliverables
- A place to collaborate with your team and save records and access them for the future

The GMS Public Portal

<https://greenhub.appianportals.com/applicants-portal>

Anyone may visit the GMS public portal to see what grant applications are currently open.

No username or password needed.



The screenshot displays the GMS Public Portal website. The header includes navigation links for HOME and HELP, and identifies the site as an official website of the Commonwealth of Massachusetts. The main content area features the state seal and the text "Executive Office of Energy & Environmental Affairs Grants Management System". A prominent heading reads "Use this page to browse all Grant Programs", followed by a "Filter and Sort Grant Programs" dropdown menu. A note states: "If you have already started an application and need to access your applicant portal, [click here](#)." Below this, a section titled "Programs" lists three grant programs with their respective start and end dates for both the program and applications.

Programs									
MasEVIP Fleet Vehicles Program (Fleet Vehicles)	<table><tr><td>Program Starts</td><td>10/27/2025</td><td>Program Ends</td><td>12/31/2070</td></tr><tr><td>Applications Open</td><td>10/27/2025</td><td>Applications Close</td><td>12/31/2070</td></tr></table>	Program Starts	10/27/2025	Program Ends	12/31/2070	Applications Open	10/27/2025	Applications Close	12/31/2070
Program Starts	10/27/2025	Program Ends	12/31/2070						
Applications Open	10/27/2025	Applications Close	12/31/2070						
MassDEP Air Sensor Grant (Sensor Grant)	<table><tr><td>Program Starts</td><td>10/15/2025</td><td>Program Ends</td><td>12/31/2026</td></tr><tr><td>Applications Open</td><td>10/15/2025</td><td>Applications Close</td><td>12/31/2026</td></tr></table>	Program Starts	10/15/2025	Program Ends	12/31/2026	Applications Open	10/15/2025	Applications Close	12/31/2026
Program Starts	10/15/2025	Program Ends	12/31/2026						
Applications Open	10/15/2025	Applications Close	12/31/2026						
Conservation Partnership Grant Program ()	<table><tr><td>Program Starts</td><td>1/1/2027</td><td>Program Ends</td><td>6/30/2027</td></tr><tr><td>Applications Open</td><td>3/13/2026</td><td>Applications Close</td><td>7/13/2026</td></tr></table>	Program Starts	1/1/2027	Program Ends	6/30/2027	Applications Open	3/13/2026	Applications Close	7/13/2026
Program Starts	1/1/2027	Program Ends	6/30/2027						
Applications Open	3/13/2026	Applications Close	7/13/2026						

Your Personal Grant Portal

An official website of the Commonwealth of Massachusetts [Here's how you know](#)

Grantee Grants Management Portal
Welcome, William

Grantee Grants Management Portal

Home

My Applications

Info Requests

Browse and Apply

Verification Tasks

User Management

Manage Grant Access

Tasks

Help

WH
William Hinkley

View Draft Applications

Grant Application Name	Primary POC	Program Name	Organization	Created By	Last Modified On
Area 58 Rail Trail	William Hinkley	MassTrails	HALIFAX	William Hinkley	12/3/2025
testing	SaiSrujana Paladugu	DERA Electric Solicitation Grant	HALIFAX	SaiSrujana Paladugu	12/17/2025
test bug	SaiSrujana Paladugu	DERA Electric Solicitation Grant	HALIFAX	SaiSrujana Paladugu	12/17/2025
N/A	Not Available	DERA Electric Solicitation Grant	HALIFAX	greg grantee	12/17/2025
test	greg grantee	DERA Electric Solicitation Grant	HALIFAX	greg grantee	12/19/2025

< 1 - 5 of 8 >

View Expired/Withdrawn Applications

Grant Application Name	Program Name	Agency Name	Created By	Last Modified By	Status
UAT Test 092925	New Energy Initiative	Executive Office of Energy and Environmental Affairs	William Hinkley	William Hinkley	Expired
Bulens Test 4	N/A		Nicholas Bulens	Nicholas Bulens	Expired
Bill Test 1	N/A		William Hinkley	William Hinkley	Expired
Bill Test 2	N/A		William Hinkley	William Hinkley	Expired

View Grant Records by Phase

Filter Grants
>

Apply >>
Evaluation >>
Approval >>
Contracting >>
Active >>
Closed

Forest Reserves Grant

Bill's Test Application
July2

UAT

DEP workflow Test 6

UAT

UAT Test 092925

UAT

DEP Fiscal Workflow Test
10

UAT

DEP Demo Test 1

UAT

DEP Demo Test 5

NPS26

Test 319 Posting 1

UAT

DEP Demo Test 2

No Grant Records To Display
No Grant Records To Display

The GMS Portal – My Applications

Once you create and save an application, it will appear in the Draft Applications area.

Once submitted it will appear in the “Apply”

The screenshot displays the Grantee Grants Management Portal interface. The left sidebar contains a navigation menu with the following items: Home, My Applications (highlighted in yellow), Info Requests, Browse and Apply, Tasks, and Help. A red arrow points from the text on the left to the 'My Applications' menu item. The main content area is titled 'Grantee Grants Management Portal' and 'Welcome, William'. Below this, there are two tabs: 'Grantee' (selected) and 'Consultant'. The 'View Draft Applications' section contains a table with the following data:

Grant Application Name	Primary POC	Program Name	Organization	Created By	Last Modified On
Test Application 1 - Culvert Repair	William Hinkley	N/A		William Hinkley	1/21/2026
Test Application 1 - Culvert Repair	William Hinkley	N/A		William Hinkley	1/21/2026
Culvert test 2	William Hinkley	N/A		William Hinkley	1/21/2026
Culvert test 2	William Hinkley	N/A		William Hinkley	1/21/2026
Type here	Nicholas Bulens	N/A		Nicholas Bulens	1/21/2026

Below the table, there is a 'View Grant Records by Phase' section with a 'Filter Grants' dropdown. The phases shown are: Apply (with a red arrow pointing to it), Evaluation, Approval, Contracting, Active, and Closed. Under the 'Apply' phase, there are two records: 'Cool Corridors 26' and 'ECO CRMA 27'. The other phases show 'No Grant Records To Display'. A red arrow points from the text on the left to the 'Apply' phase. The bottom of the page shows the user's name 'WH William Hinkley' and the 'appian' logo.

Viewing a Grant Program Record

You can learn more about the programs on this page.

Select “Start Grant Application” to begin.

Environment and Climate OneStop (ECO) FY27 (ECO 27) - Published

START GRANT APPLICATION

Grantee Grants Management Portal

Home

My Applications

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Browse and Apply

Tasks

Help

WH William Hinkley

Summary Tasks Policies & Procedures Grants Info Requests

General Program Bundle Information

Program Bundle Name
Environment and Climate OneStop (ECO) FY27

Program Bundle Abbreviation
ECO 27

RFR Number
ENV 27 ECO 1

COMMBUYS Identifier
BD-26-1042-ENV-ENV01-124463

Program Bundle Description
The ECO One Stop FY27 Grants Round includes access to the grant programs listed below. More programs may be added in future grant rounds.

COMMBUYS Posting
<https://www.commbuys.com/bso/external/bidDetail.sda?docid=BD-26-1042-ENV-ENV01-124463&external=true&parentUrl=close>

- [CZM Coastal Habitat & Water Quality \(CHWQ\) Grants](#)
- [CZM Coastal Resilience Grant](#)
- [DER Culvert Replacement Municipal Assistance \(CRMA\) Grant Program and Training Site Initiatives](#)
- [EEA Dam and Seawall Repair or Removal Program](#)
- [EEA Municipal Vulnerability Preparedness \(MVP\) Action Grant](#)
- [EEA Cooling Corridors Grant Program](#)
- [EEA Planning Assistance Grants](#)

Allow Multiple Applications?
Allow

Program Bundle Info Session
ECO One Stop Session: January 27, 2026, 10:00 AM – 11:00 AM
ECO One Stop Session: January 28, 2026, 12:00 PM – 1:00 PM
Grant Management System (GMS) Session: January 29, 2026, 10:00 AM – 11:00 AM
Registration information at <https://www.mass.gov/environment-climate-one-stop>

Program Bundle Timeline (FY2027)

Application Open Date	Application Close Date
1/20/2026	3/20/2026

Program Bundle Contacts

Contacts
William Hinkley, Kara Runsten, Nicholas Bulens, Emily Goniea, Marissa Robertson

For information on the requirements and evaluation criteria of each participating grant program, please refer to *Program Specific Requirements* in this RFR below. Applications to the

Manage Your Grant: See Your Budget and Transactions

Grantee Grants Management Portal

Home

My Applications

Info Requests

Browse and Apply

Verification Tasks

User Management

Manage Grant Access

Tasks

Help

WH William Hinkley

DEP Demo Test 2 - Executed

[Grant Info](#)
[Program Info](#)
[Task Checklist](#)
[Evaluations](#)
[Budget](#)
[Info Requests](#)
[Audit Trail](#)
[Documentation](#)
[Contract Info](#)

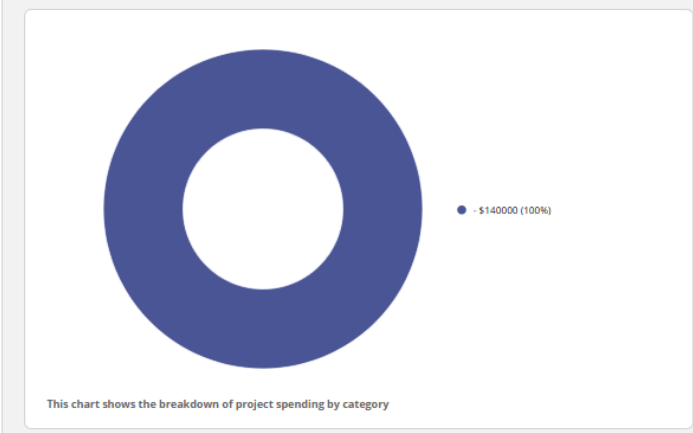
Grant Financial Details

Total Grant Budget
\$400,000.00

Total Budget Spent
\$140,000.00

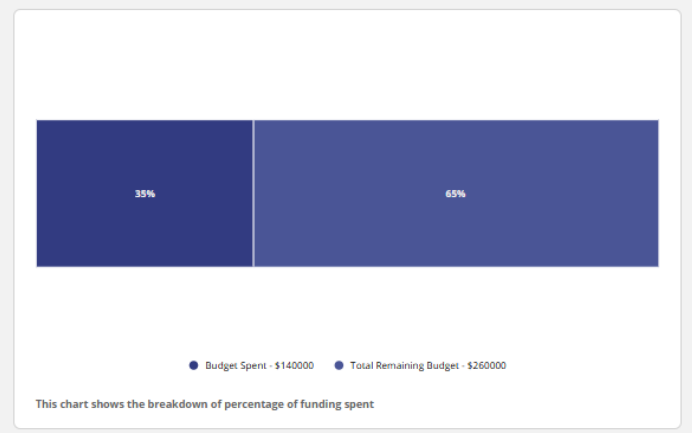
Total Remaining Budget
\$260,000.00

Spending by Category



This chart shows the breakdown of project spending by category

Budget Tracker



This chart shows the breakdown of percentage of funding spent


Financial Transactions

Filter Transactions >

Download Refresh

ID	Payment Request Name	Amount	Cost Category	Submitted On	Fiscal Representative	Approved On
20	First Quarter DEP 2 Payment Request	\$50,000.00		7/25/2025	William Hinkley	7/25/2025
21	Demo Test 2 Invoice 5	\$10,000.00		8/6/2025	William Hinkley	8/6/2025
23	Demo Test 2 Invoice 4	\$15,000.00		8/6/2025	William Hinkley	8/7/2025
24	UAT Payment Request 081225 2	\$2,500.00		8/12/2025	William Hinkley	8/12/2025
25	Demo Test 2 Invoice 3	\$10,000.00		8/6/2025	William Hinkley	9/23/2025
26	HHPD Payment 1	\$25,000.00		9/26/2025	William Hinkley	9/26/2025
27	UAT Payment Request 081225	\$5,000.00		8/12/2025	William Hinkley	10/8/2025

Manage Your Grant: Request Payments and Send Reports



Grantee Grants Management Portal

- Home
- My Applications
- Info Requests
- Browse and Apply
- Verification Tasks
- User Management
- Manage Grant Access
- Tasks
- Help

WH William Hinkley

DEP Demo Test 2 - Executed

SUBMIT PAYMENT REQUEST
CREATE AD-HOC TASK

Grant Info
Program Info
Task Checklist
Evaluations
Budget
Info Requests
Audit Trail
Documentation
Contract Info

Select Ad-hoc tasks to View: Select Tasks: Program Tasks Ad-hoc Tasks

Reporting			
TASK NAME (TASK ID)	TASK STATUS / STATUS MODIFIED DATE	TARGET DATE	TASK ACTIONS
Add W-9 (933)	Completed <small>7/25/2025 10:04 AM EDT</small>	7/25/2025	
Add CASL (934)	Completed <small>7/25/2025 10:11 AM EDT</small>	7/25/2025	
Return CASL Form (1224)	Not Started <small>11/19/2025 2:24 PM EST</small>	11/21/2025 ▲	ACTIONS ▾
Quarterly report 1 (1144)	Completed <small>10/16/2025 4:10 PM EDT</small>	11/28/2025	
MVP Deliverable 1 Upload (1376)	Awaiting Approval <small>2/11/2026 11:55 AM EST</small>	2/12/2026 ▲	ACTIONS ▾

Payment			
TASK NAME (TASK ID)	TASK STATUS / STATUS MODIFIED DATE	TARGET DATE	TASK ACTIONS
First Quarter DEP 2 Payment Request (935)	Completed <small>7/25/2025 11:56 AM EDT</small>	-	
Demo Test 2 Invoice 2 (970)	Awaiting Approval by Fiscal Rep <small>8/6/2025 12:56 PM EDT</small>	-	
Demo Test 2 Invoice 3 (971)	Completed <small>9/23/2025 4:28 PM EDT</small>	-	
Demo Test 2 Invoice 4 (972)	Completed <small>8/7/2025 12:17 PM EDT</small>	-	

Manage Your Grant: View and Save All of Your Documents

DEP Demo Test 2 - Executed

Grantee Grants Management Portal

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WH William Hinkley

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Program Info
Task Checklist
Evaluations
Budget
Info Requests
Audit Trail
Documentation
Contract Info

Required Documentation

Form Name	File Uploaded	Uploaded On	Preview
No documentation available			

Additional Documentation

Form Name	File Uploaded	Uploaded On	Preview
No documentation available			

Program Task Documents

Form Name	File Uploaded	Uploaded On	Preview
No documentation available			

Reports and Payment Requests Documents

Form Name	File Uploaded	Uploaded On	Preview
HHPD Reimbursement 1 - Original Vendor Invoice	HHPD Reimbursement 1 - Original Vendor Invoice - william.hinkley@mass.gov-20260325131119.pdf	3/25/2026 1:08 PM EDT	👁
Proof of Payment - HHPD Reimbursement 1	Proof of Payment - HHPD Reimbursement 1-william.hinkley@mass.gov-20260325131119.pdf	3/25/2026 1:08 PM EDT	👁
Quarterly Report 1	1376-Budget Narrative -Fall Brook Reservoir Dam-william.hinkley@mass.gov-20260211115547.pdf	2/11/2026 11:54 AM EST	👁
MVP Initial Payment - Original Vendor Invoice	MVP Initial Payment - Original Vendor Invoice - william.hinkley@mass.gov-2026021113924.pdf	2/11/2026 11:35 AM EST	👁
DPU Sample - Original Vendor Invoice	DPU Sample - Original Vendor Invoice - william.hinkley@mass.gov-20260123110404.pdf	1/23/2026 11:02 AM EST	👁
DMF Payment 1 - Original Vendor Invoice	DMF Payment 1 - Original Vendor Invoice - william.hinkley@mass.gov-20260105144851.pdf	1/5/2026 2:47 PM EST	👁
MDAR Test Invoice - Original Vendor Invoice	MDAR Test Invoice - Original Vendor Invoice - william.hinkley@mass.gov-20251210143513.pdf	12/10/2025 2:33 PM EST	👁
Cooling Corridors Payment 1 - Original Vendor Invoice	Cooling Corridors Payment 1 - Original Vendor Invoice - william.hinkley@mass.gov-20251119141048.pdf	11/19/2025 2:08 PM EST	👁
VFC Reimbursement 1 - Original Vendor Invoice	VFC Reimbursement 1 - Original Vendor Invoice - william.hinkley@mass.gov-20251114102720.pdf	11/14/2025 10:24 AM EST	👁
DER Request 1 - Original Vendor Invoice	DER Request 1 - Original Vendor Invoice - william.hinkley@mass.gov-20251113100703.pdf	11/13/2025 10:04 AM EST	👁
Proof of Payment - DER Request 1	Proof of Payment - DER Request 1-william.hinkley@mass.gov-20251113100703.pdf	11/13/2025 10:04 AM EST	👁
MET Payment Sample - Original Vendor Invoice	MET Payment Sample - Original Vendor Invoice - william.hinkley@mass.gov-20251107132521.pdf	11/7/2025 1:23 PM EST	👁

Manage Your Grant: View and Sign Your Grant Contract

DEP Demo Test 2 - Executed
CREATE CONTRACT AMENDM

Grantee Grants Management Portal

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Evaluations
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Audit Trail
Documentation
Contract Info

Contract Documents

Form Name	File Type	Last Modified On	Status	Preview
Contract Signed	Original Contract	7/18/2025 11:12 AM EDT	Active	

☰
🔍
📄
📄
🔍
+
-
↔
2 of 6
 🔍
🖨
📄
⚙

COMMONWEALTH OF MASSACHUSETTS | STANDARD CONTRACT FORM

This form is jointly issued and published by the Office of the Comptroller, the Executive Office for Administration and Finance, and the Operational Services Division as the default contract for all Commonwealth Departments when another form is not prescribed by regulation or policy. The Commonwealth deems void any changes made on or by attachment (in the form of addendum, engagement letters, contract forms or invoice terms) to the terms in this published form or to the [Standard Contract Form Instructions and Contractor Certifications](#), the [Commonwealth Terms and Conditions](#), the [Commonwealth Terms and Conditions for Human and Social Services](#) or the [Commonwealth IT Terms and Conditions](#) which are incorporated by reference herein. Additional non-conflicting terms may be added by Attachment. Contractors are required to access forms at [procurecontract.com/contracts](#) or [mass.mvhschools.com](#).

CONTRACTOR INFORMATION		COMMONWEALTH INFORMATION	
Contractor Legal Name	Town of Halifax dbia	Department	Executive Office of Energy and Environmental Affairs MMARS Code ENV
Legal Address	499 Plymouth Street Halifax MA 02338	Contract Manager Name	William Hinkley
Contract Manager Name	William Hinkley	Business Mailing Address	100 Cambridge Street, Suite 1020 Boston, MA 02114
Phone (781) 293-1734	Email: william.hinkley@mass.gov	Billing Address	100 Cambridge Street, Suite 1020 Boston, MA 02114
Vendor Code	VC VCS0001122	Phone (617) 780-4771	Email: william.hinkley@mass.gov
Vendor Code Address ID	AD	MMARS Doc ID(a)	CT-EDEP-0718000000654
e.g. "AD001". Note: The Address ID must be set up for Electronic Funds Transfer (EFT) payments.		RFR/Procurement or Other ID Number	BD1827391283

NEW CONTRACT		CONTRACT AMENDMENT	
Procurement or Exception Type (Check one option only)		Current Contract End Date	Amendment Amount
<input type="checkbox"/> Statewide Contract (OSD or an OSD-designated department.) <input type="checkbox"/> Collective Purchase (Attach OSD approval, scope, and budget.) <input checked="" type="checkbox"/> Department Procurement - Includes all Grants §15 CMR 2.00 . (Attach Solicitation Notice or RFR, and Response or other procurement supporting documentation.) <input type="checkbox"/> Emergency Contract (Attach justification for emergency, scope, and budget.) <input type="checkbox"/> Contract Employee (Attach Employee Status Form, scope, and budget.) <input type="checkbox"/> Interim Contract with new Contractor (Attach justification for Interim Contract and updated scope/budget.) <input type="checkbox"/> Other Procurement Exception (Attach authorizing language, legislation with specific exemption or earmark, and exception justification, scope, and budget.)		<input type="checkbox"/> Amendment to Date, Scope, or Budget (Attach updated scope and budget.) <input type="checkbox"/> Interim Contract with Current Contractor (Attach justification for Interim Contract and updated scope/budget.) <input type="checkbox"/> Contract Employee (Attach any updates to scope or budget.) <input type="checkbox"/> Other Procurement Exception (Attach authorizing language/justification and updated scope/budget.)	<input type="checkbox"/> Or Enter "No Change"

TERMS AND CONDITIONS

The Standard Contract Form Instructions and Contractor Certifications and the following document are incorporated by reference into the Contract and are legally binding (Check ONE option):

Commonwealth Terms and Conditions Commonwealth Terms and Conditions for Human and Social Services Commonwealth IT Terms and Conditions

COMPENSATION (Check ONE option.)

The Department certifies that payments for authorized performance accepted in accordance with the terms of this Contract will be supported in the state accounting system by sufficient appropriations or other non-appropriated funds, subject to interop for Commonwealth owed debts under [§15 CMR 9.00](#).

Rate Contract (No Maximum Obligation). (Attach details of all rates, units, calculations, conditions or terms and any changes if rates or terms are being amended.)
 Maximum Obligation Contract. Total maximum obligation for total duration of this contract (or new total if contract is being amended): 400000

PROMPT PAYMENT DISCOUNTS (PPD)

Commonwealth payments are issued through Electronic Funds Transfer (EFT) 45 days from invoice receipt. See [Prompt Pay Discounts Policy](#).

Contractors requesting accelerated payments must identify a PPD as follows: Payment issued within: 10 days % PPD, 15 days % PPD, 20 days % PPD, 30 days % PPD. If PPD percentages are left blank, identify reason:

Statutory/legal Ready Payments ([§15 G.S. 26 B.20A](#)) Agree to standard 45-day cycle Only initial payment

BRIEF DESCRIPTION OF CONTRACT PERFORMANCE or REASON FOR AMENDMENT

Enter the Contract title, purpose, fiscal year(s) and a detailed description of the scope of performance or what is being amended for a Contract Amendment. Attach all supporting documentation and justifications.

Test for DEP Contracting Workflow

SUPPLIER DIVERSITY PROGRAM (SDP) PLAN

Manage Your Grant: See Everything That Has Happened

The screenshot displays the 'Grantee Grants Management Portal' interface. The main header shows the grant title 'DEP Demo Test 2 - Executed'. Below the header is a navigation menu with tabs for Grant Info, Program Info, Task Checklist, Evaluations, Budget, Info Requests, Audit Trail (highlighted), Documentation, and Contract Info. The left sidebar contains navigation options: Home, My Applications (highlighted), Info Requests, Browse and Apply, Verification Tasks, User Management, Manage Grant Access, Tasks, and Help. The user profile at the bottom left is 'WH William Hinkley'. The main content area shows an audit trail of 12 events:

Event	User	Timestamp
Reporting Task Status of Add CASL was changed from Awaiting Approval to Approved	William Hinkley	7/25/2025 10:11 AM EDT
Grant Task Updated Reporting Task Status of Add W-9 was changed from Awaiting Approval to Approved	William Hinkley	7/25/2025 10:04 AM EDT
Grant Updated Grant Phase was changed from Contracting to Active	William Hinkley	7/18/2025 11:18 AM EDT
Grant Updated Proposal Status was changed from Ready To Send to Executed	William Hinkley	7/18/2025 11:17 AM EDT
Grant Updated Status was changed from Awaiting Agency Action to Ready to Send	William Hinkley	7/18/2025 11:12 AM EDT
Grant Contract was Signed by Contractor	service.account	7/18/2025 11:09 AM EDT
Grant Contract was Created	William Hinkley	7/18/2025 10:48 AM EDT
Grant Updated Task Status of 'DEP Demo Test 2' was changed from Awarded to Pending Grantee Signature	William Hinkley	7/18/2025 10:48 AM EDT
Grant Updated Grant Phase was changed from Approval to Contracting	William Hinkley	7/18/2025 10:34 AM EDT
Grant Updated Grant Phase was changed from Apply to Evaluation	William Hinkley	7/18/2025 10:02 AM EDT
Grant Created	William Hinkley	7/18/2025 9:40 AM EDT

Manage Your Grant: Communicate with the EEA Team

An official website of the Commonwealth of Massachusetts [Here's how you know](#)

Grantee Grants Management Portal

Welcome, William

View My Information Requests

Information Request Inbox

- DEP Demo Test 2**
Required Documentation Open
Please send the Standard Terms and Conditions
created on Oct 17, 2025 1:16 PM EDT
- DEP Demo Test 2**
Program Funding Closed
I have a question about Federal Funding guidelines.
Can you help??
created on Oct 2, 2025 1:45 PM EDT
- DEP Demo Test 7**
Required Documentation Open
Still need W-2 form
created on Jul 23, 2025 1:40 PM EDT
- Provincetown Dam Project**
Other Open
I need a amendment document
created on Jun 3, 2025 2:38 PM EDT
- Water Replacement Project**
Program Funding On Hold


William Hinkley Oct 2, 2025 1:45 PM EDT Closed
Program Funding - I have a question about Federal Funding guidelines. Can you help??

William Hinkley Oct 2, 2025 1:46 PM EDT
No. You need to ask the feds.

William Hinkley Oct 2, 2025 1:46 PM EDT
Info Request Status has been updated to "Closed"

[UPDATE STATUS](#)

Grantee Contact


Halifax
POC - William Hinkley

Information Request Details

Grant Name
DEP Demo Test 2

Info Request ID
19

Info Request Type
Program Funding

Info Request
I have a question about Federal Funding guidelines. Can you help??

Grantee Grants Management Portal

- Home
- My Applications
- Info Requests**
- Browse and Apply
- Verification Tasks
- User Management
- Manage Grant Access
- Tasks
- Help

WH William Hinkley

The GMS Portal – Menu, Browse and Apply

The “Browse and Apply” tab on the left side menu shows all grant programs currently open in the GMS

The screenshot displays the Grantee Grants Management Portal interface. At the top, a green banner reads "An official website of the Commonwealth of Massachusetts Here's how you know". Below this is a dark blue header with the text "Grantee Grants Management Portal" and "Welcome, William".

On the left side, there is a navigation menu with the following items: Home, My Applications, Info Requests, **Browse and Apply** (highlighted in yellow), Tasks, and Help. A red arrow points from a box labeled "Menu Bar" to the top of this menu.

The main content area shows several grant program cards:

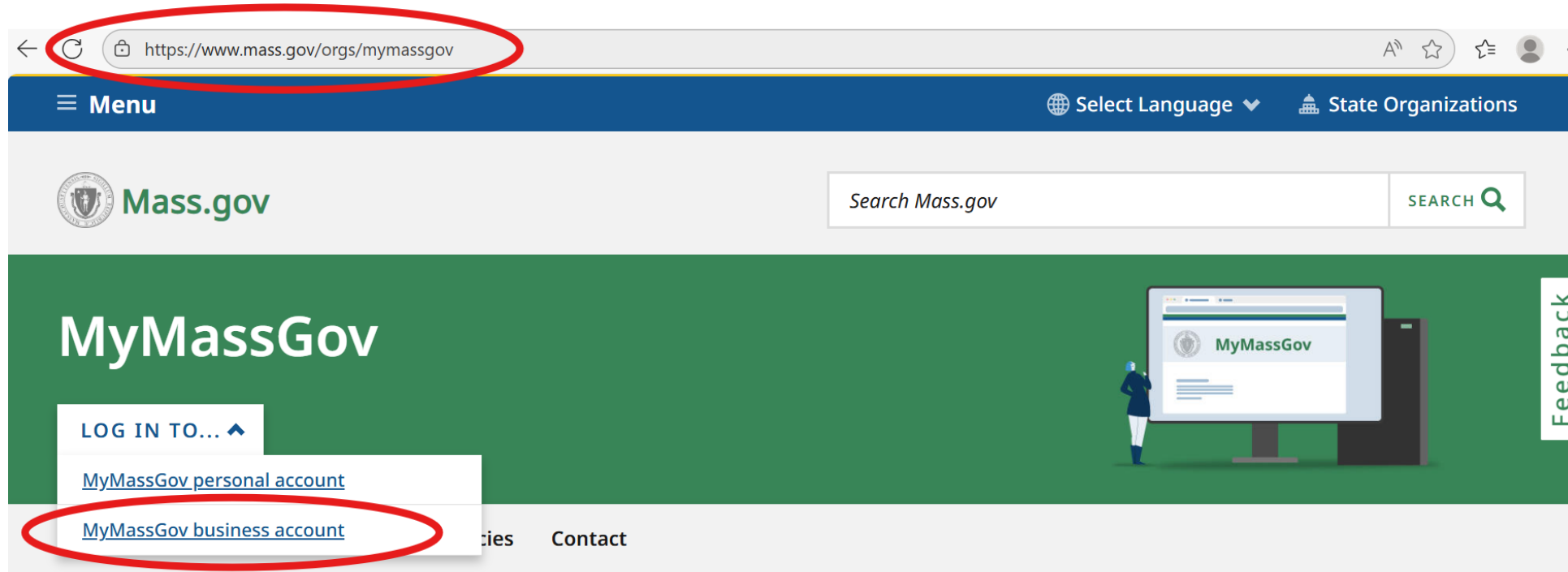
- Program ID 20: MassDEP Air Sensor Grant** (Sensor Grant). Agency: Department of Environmental Protection, Sub-Agency: Bureau of Air and Waste. Status: Published. Application Open: Oct 15, 2025; Application Close: Dec 31, 2026.
- Program ID 22: Landscape Partnership Grant** (LP FY26). Agency: Executive Office of Energy and Environmental Affairs, Sub-Agency: Executive Office. Status: Amended. Application Open: Dec 17, 2025; Application Close: Apr 23, 2026.
- Program ID 23: MassEVIP Fleet Vehicles Program** (Fleet Vehicles). Agency: Department of Environmental Protection, Sub-Agency: Bureau of Air and Waste. Status: Published. Application Open: Oct 27, 2025; Application Close: Dec 31, 2070.
- Program ID 25: Environmental Justice Capacity Building Grant** (EJCBG). Agency: Executive Office of Energy and Environmental Affairs, Sub-Agency: Executive Office. Status: Amended. Application Open: Jan 02, 2026; Application Close: Jan 30, 2026.

At the bottom left, a user profile is visible: "WH William Hinkley". A red arrow points from a box labeled "Access your profile and logout here" to this profile.

At the bottom center, there is a **Bundle ID 2: Environment and Climate OneStop** (ECO 27) card.

Access your profile and logout here

How to Register for a MyMassGov Username and Password



MyMassGov is a secure way for people who live and work in Massachusetts to access and apply for state services, such as unemployment, SNAP, paid leave, and more with a single account.



You may already have a MyMassGov sign-in if you use many state services for your organization. You do not need a new account.

How to Register for a MyMassGov Username and Password Continued



Login.mass.gov is now

MyMassGov

BUSINESS ACCOUNT

This site is using MyMassGov to allow you to sign in to your account safely and securely.

First time using MyMassGov?

[CREATE AN ACCOUNT](#)

Already have a MyMassGov account?

Email

Password



[Forgot Password](#)

LOG IN

[Learn more about MyMassGov](#)

Creating and Updating your GMS Profile 1

Welcome to MyMassGov, where you can log in to state services and manage your account. Select any link to access state applications or go to your [account settings](#) to do things like update your email, password, or multifactor authentication (MFA) settings.

Select a service to log in

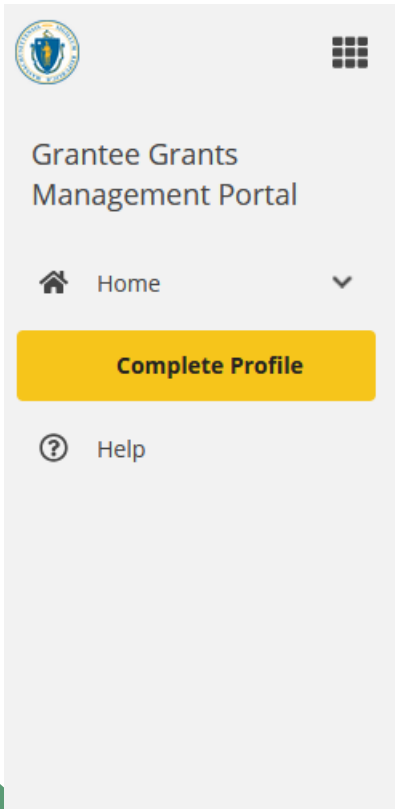
Don't see the application you're looking for? [Search for a different application](#)

 Business Front Door Platform that provides access to the Team MA concierge service and resources for businesses looking to start, scale and grow in Massachusetts 	 MA Contractor Hub MA Home Improvement Contractor (HIC) Program: Contractor Look-up, Registration, Complaints, Arbitration, and Guaranty Fund portal 	 Crime Insight A repository and reporting engine for National Incident-Based Reporting System (NIBRS) data 	 DTA Connect The Department of Transitional Assistance's online portal
 DTA Finder Find HIP vendors & join CSA for fresh produce using DTA's interactive map 	 DTA Partner Activity Tracking Hub (PATH) Provider access to the Pathways to Work program for SNAP and TAFDC 	 EOEEA Grants Management System (GMS) Access to the Grants Management System for the Executive Office of Energy and Environmental Affairs 	 eLIPSE - Electronic Licensing Inspections and Permitting Software Engine Manage trade and professional licenses, search records, and file complaints with the DOL.

Massachusetts Executive Office of Energy & Environmental Affairs - Shared Services System

[Personal User Log in/Register](#)
[Business, Municipal, Nonprofit User Log in/Register](#)
[State Employee Login](#)

Creating and Updating your GMS Profile 2



The navigation menu on the left side of the portal includes the following items:

- Grantee Grants Management Portal
- Home
- Complete Profile** (highlighted in yellow)
- Help

First time users will need to enter their information to get established in the GMS

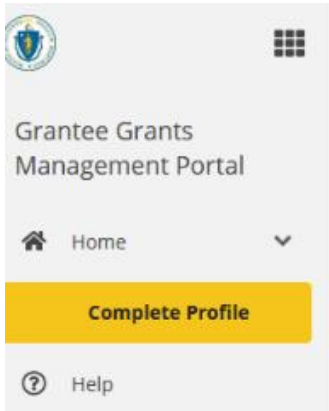


Massachusetts Executive Office of Energy & Environmental Affairs Grants Management System

Your user profile isn't verified yet. Update your user profile information to get access to your user portal.

[Update your user profile.](#)

Creating and Updating your GMS Profile 3



Grantee Grants Management Portal

Home

Complete Profile

Help

Complete these fields and click “Update Profile” to send for verification

If not updated, we won’t receive the request!



Massachusetts Executive Office of Energy & Environmental Affairs Grants Management System

Your user profile isn't verified yet. Update your user profile information to get access to the grantee portal.

Update Profile


Fields marked with a green asterisk * are required.

First Name *	Last Name *	
<input type="text" value="First"/>	<input type="text" value="Last"/>	
Email *	Position Title	
<input type="text" value="position@mytown.gov"/>	<input type="text" value="None"/>	
Organization ?*		
<input type="text" value="my town"/>		
Business Phone Number *	Requested Group ?*	
<input type="text" value="508 555 1212"/>	<input type="text" value="Grantee"/>	
Business Address ?*		
<input type="text" value="81-B County Rd Suite E"/>		
City *	State *	Zip Code *
<input type="text" value="Mattapoisett"/>	<input type="text" value="Massachusetts"/>	<input type="text" value="02739"/>

CANCEL

→ UPDATE PROFILE

Creating and Updating your GMS Profile 4

 An official website of the Commonwealth of Massachusetts [Here's how you know](#) ▼

Profile is now under review.

Depending on volume of requests this could take a couple of days!



Massachusetts Executive Office of Energy & Environmental Affairs Grants Management System

The grants administration team is reviewing your user profile information. You'll be able to access the grantee portal once it's verified. You can still edit your user profile.

[Update your user profile](#)

Who May Apply for Grants in GMS?

- The application **MUST** be started and submitted by the entity that would ultimately receive and hold the grant contract.
- In a partnership project there must be a single lead applicant. The program cannot split the grant scope into separate contracts. The application **MUST** be originated by the **LEAD APPLICANT**.
- Consultants may **NOT** start or submit an application on behalf of an eligible entity. Applications submitted by consulting firms or grant writers under their own firm's account will be rejected as ineligible applicants.

Becoming a Consultant/Partner in GMS

- Create your Grantee Profile in GMS
- Send an email to ecoonestop@mass.gov and request to have the Consultant permission enabled on your account
- Once this is enabled, it will allow your name to be seen by clients/partners

Accessing Consultant Dashboard from Grantee Dashboard

An official website of the Commonwealth of Massachusetts [Here's how you know](#) ▾

Grantee Grants Management Portal

Welcome, William

Grantee Grants Management Portal

- Home
- My Applications**
- Info Requests
- Browse and Apply
- Tasks
- Help

Grantee Consultant

View Draft Applications

Grant Application Name	Primary POC	Program Name	Organization	Created By	Last Modified On
Test Application 1 - Culvert Repair	William Hinkley	N/A		William Hinkley	1/21/2026
Culvert test 2	William Hinkley	N/A		William Hinkley	1/21/2026

View Grant Records by Phase

Filter Grants >

Apply >> Evaluation >> Approval >> Contracting >> Active >> Closed

No Grant Records To Display

Consultant/Partner Access

- The EEA GMS team can add consultants and partners to your application. However, this may take a day or more depending on volume. To make these changes, send an email to ecoonestop@mass.gov
- Organizations may select a member to serve as the Organizational Administrator. This person can add and remove users and consultants quickly.
- If your organization wants to have an Administrator, send an email to ecoonestop@mass.gov to request. User tools will be provided.

Consultant/Partner Access

i Starting this application locks it for other users. After 2 hours of inactivity, your session will end and unsaved changes will be lost. To allow other users access, save draft, mark complete, or cancel and exit the application.

We have enabled a lockout feature to make sure your work is not overwritten. Use is exclusive to a user while they are in the application. If there are 2 hours of inactivity, the application will be opened to others and your work may not have been saved!

Be sure to exit the application with the save draft button to open it up to other users.

Public Comments and Questions

*Please limit each comment to two minutes to
allow time for others to speak*



WHAT'S
NEXT?

Next Steps & Adjourn

Next meeting date:

- June 11

Information on the EJC and its meetings can be found at

<https://www.mass.gov/orgs/environmental-justice-council-ejc>