

**COMMONWEALTH OF MASSACHUSETTS
BOARD OF REGISTRATION OF ARCHITECTS**

MINUTES OF THE APRIL 2, 2020 OPEN PUBLIC MEETING

A regularly scheduled open public meeting of the Massachusetts Board of Registration of Architects (“the Board”) was held via Conference Call due to Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, § 20.

Board Members Present:

John Pesa, Chair
Holly Cratsley, Secretary
Aelan Tierney, Member
Rachael Pauze

DPL Staff Present at various times during the telephone meeting:

Matthew Keigan, Executive Director
Lynn Read, Legal Counsel
Seth Henderson
Jenna Hentoff

Members of the Public Present during the telephone meeting:

John Nunnari
Kerry Bartini
Kelly Hutzell
Mark Mulligan
Jer Jurma

1. Meeting was called to order @ 9.03 a.m. by J. Pesa. J. Pesa confirmed attendance of Board members by roll call to ensure quorum.
A. Tierney - Aye
H. Cratsley – Aye
R. Pauze – Aye
J. Pesa – Aye
2. The Board reviewed the public meeting minutes from the Architect Board Meeting held on January 21, 2020. MOTION made by A. Tierney, second by H. Cratsley, to approve the minutes. The Chair called for a Roll Call Vote:
R. Pauze – Abstained
A. Tierney – Aye
H. Cratsley – Aye
J. Pesa – Aye
3. Executive Director Matthew Keigan discussed how the COVID 19 outbreak was affecting the Division of Professional Licensure (DPL) and Governor Baker’s executive

order to extend renewal dates by 90 days for certain professional licenses during the state of emergency.

4. Board Counsel Report: Ms. Read said she would comment during Board discussion.
5. Kelly Hutzell, Mark Mulligan, and Jer Jurma from Wentworth Institute of Technology presented their IPAL program. IPAL is the Integrated Path to Architectural Licensure program that allows students enrolled in a NAAB-accredited program to complete the Architectural Experience Program and the Architect Registration Examination concurrently. Wentworth is in the process of applying to NCARB for an IPAL option and must obtain a letter of support from the licensing board. J. Pesa made a MOTION, second by A. Tierney, to write a letter of support, drafted by staff and reviewed by H. Cratsley, for the Wentworth Institute of Technology.
The Chair called for a Roll Call Vote:
J. Pesa – Aye
A. Tierney – Aye
H. Cratsley – Aye
R. Pauze – Aye
6. Kerry Bartini introduced herself to the Board. Ms. Bartini is the new AIA MA State Licensing Advisor to NCARB. Ms. Bartini wants to be a resource to the Board and wants with to work with Board to promote licensure in the occupation of Architecture.
7. H. Cratsley and A. Tierney discussed the past NCARB events they had attended. Participants at these events had the opportunity to meet with their regional counterparts and discuss important issues related to Architecture. H. Cratsley highlighted the portion of the conference that was devoted to enforcement.
8. The Board reviewed reinstatement application # 2020-0460-REIN. A MOTION was made by H. Cratsley, second by A. Tierney, to approve the reinstatement.
The Chair called for a Roll Call Vote:
R. Pauze – Aye
H. Cratsley – Aye
A. Tierney – Aye
J. Pesa – Aye
The Motion passed
9. The Board reviewed reinstatement application # 2020-0173-REIN. A MOTION was made by A. Tierney, second by J. Pesa, to approve the reinstatement.
The Chair called for a Roll Call Vote:
J. Pesa – Aye
A. Tierney – Aye
H. Cratsley – Aye
R. Pauze – Aye
The Motion passed

10. The Board reviewed reinstatement application # 2020-0115-REIN. A MOTION was made by J. Pesa, second by H. Cratsley, to approve the reinstatement.
The Chair called for a Roll Call Vote:
H. Cratsley – Aye
A. Tierney – Aye
R. Pauze – Aye
J. Pesa – Aye
The Motion passed
11. The Board reviewed reinstatement application # 2020-0297-REIN. A MOTION was made by A. Tierney, second by H. Cratsley, to approve the reinstatement.
The Chair called for a Roll Call Vote:
H. Cratsley – Aye
A. Tierney – Aye
R. Pauze – Aye
J. Pesa – Aye
The Motion passed
12. The Board reviewed reinstatement application # 2020-0110-REIN. A MOTION was made by A. Tierney, second by H. Cratsley to approve the reinstatement.
The Chair called for a Roll Call Vote:
H. Cratsley – Aye
A. Tierney – Aye
R. Pauze – Aye
J. Pesa – Aye
The Motion passed
13. The Board reviewed reinstatement application # 2020-0329-REIN. A MOTION was made by H. Cratsley, second by A. Tierney, to approve the reinstatement on a conditional bases. The applicant must complete four more hours of continuing education.
The Chair called for a Roll Call Vote:
H. Cratsley – Aye
A. Tierney – Aye
R. Pauze – Aye
J. Pesa – Aye
The Motion passed
14. The Board reviewed reinstatement application # 2020-0415-REIN. A MOTION was made by A. Tierney, second by H. Cratsley, to approve the reinstatement.
The Chair called for a Roll Call Vote:
H. Cratsley – Aye
A. Tierney – Aye
R. Pauze – Aye
J. Pesa – Aye
The Motion passed

15. The Board reviewed reinstatement application # 2020-0296-REIN. A MOTION was made by H. Cratsley, second by A. Tierney, to approve the reinstatement.
The Chair called for a Roll Call Vote:
H. Cratsley – Aye
A. Tierney – Aye
R. Pauze – Aye
J. Pesa – Aye
The Motion passed
16. The Board reviewed reinstatement application # 2020-0533-REIN. A MOTION was made by A. Tierney, second by H. Cratsley, to approve the reinstatement.
The Chair called for a Roll Call Vote:
H. Cratsley – Aye
A. Tierney – Aye
R. Pauze – Aye
J. Pesa – Aye
The Motion passed
17. The Board reviewed application # 2020-23-AR-AAPP. A MOTION was made by H. Cratsley, second by A. Tierney, to approve the application.
The Chair called for a Roll Call Vote:
H. Cratsley – Aye
A. Tierney – Aye
R. Pauze – Aye
J. Pesa – Aye
The Motion passed
18. The Board reviewed the draft CORI with Ms. Read and decided to table the topic so they could have more time to review.
19. It was recommended by John Nunnari to have a public listening session before the Board reviews its regulations. J. Pesa requested to put the topic of a listening session on next meeting's agenda. The Board decided to table the topic of regulation review.
20. It was brought to the attention to the Board staff that there was an error in the minutes for the meeting on May 21, 2019. Docket number 2019-000010-IT-ENF, under actions taken in investigative conference, was entered twice. One of those docket numbers should remain and the other should be changed so that it reflects that the Board discussed case 2019-000225-IT-ENF. A MOTION was made by A. Tierney, second by H. Cratsley to correct the minutes for the Board meeting held on May 21, 2019.
The Chair called for a Roll Call Vote:
H. Cratsley – Aye
A. Tierney – Aye
R. Pauze – Aye
J. Pesa – Aye
The Motion passed

21. A MOTION was made by J. Pesa, second by H. Cratsley, to move into a closed executive session @ 11:40 a.m. to review minutes from previous executive sessions and applications, after which the Board would enter into Investigative Conference Closed per G.L. c. 112, s. 65C. The Chair announced that the Open Meeting would not resume. The Chair called for a Roll Call Vote:

John Pesa, Chair – Aye

Holly Cratsley, Secretary – Aye

A. Tierney – Aye

B. R. Pauze, Member – Aye

The Motion passed. See separate minutes.

During the closed Investigative Conference session, the Board voted to take the following actions:

Review of Cases:

- 2020-000059-IT-ENF Tabled

Settlements:

- 2019-000225-IT-ENF Guidance given to Prosecutor
- 2019-000660-IT-ENF Guidance given to Prosecutor

Ms. Pauze left the meeting at around 12: 25

- Reconsider Dismissal Guidance given to Prosecutor

The meeting was adjourned at 12:39 p.m.

Respectfully submitted,

Matthew Keigan
Executive Director

Documents used in public session:

- Agenda for the April 2, 2020 open meeting
- Minutes of the January 21, 2020 open meeting
- IPAL Proposal form from Wentworth Institute of Technology
- March - 2020 NCARB Regional Meeting Agenda
- Supporting documentation for reinstatement application 2020-0460-REIN
- Supporting documentation for reinstatement application 2020-0173-REIN
- Supporting documentation for reinstatement application 2020-0115-REIN
- Supporting documentation for reinstatement application 2020-0297-REIN

- Supporting documentation for reinstatement application 2020-0110-REIN
- Supporting documentation for reinstatement application 2020-0329-REIN
- Supporting documentation for reinstatement application 2020-0415-REIN
- Supporting documentation for reinstatement application 2020-0296-REIN
- Supporting documentation for reinstatement application 2020-0533-REIN
- Supporting documentation for application 2020-23-AR-AAPP
- CORI Policy Draft