

**COMMONWEALTH OF MASSACHUSETTS
BOARD OF REGISTRATION OF ARCHITECTS**

DRAFT MINUTES OF THE APRIL 20, 2021 OPEN PUBLIC MEETING

A regularly scheduled open public meeting of the Massachusetts Board of Registration of Architects (“the Board”) was held via Conference Call due to Executive Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, § 20.

Board Members Present:

John Pesa, Chair
Holly Cratsley, Secretary
Aelan Tierney, Member
Rachael Pauze, Public Member

DPL Staff Present at various times during the telephone meeting:

Matthew Keigan, Executive Director
Alan VanTassel – Investigations
Doris Lugo – Investigations

1. Meeting was called to order @ 9:02 a.m. by J. Pesa. J. Pesa confirmed attendance of Board members by roll call to ensure quorum.

A. Tierney - Aye
H. Cratsley – Aye
J. Pesa – Aye
R. Pauze – Aye

2. The Board reviewed the public meeting minutes from the Architect Board Meeting held on March 30, 2021. A MOTION was made by A. Tierney, second by H. Cratsley, to approve the minutes. The Chair called for a Roll Call Vote:

H. Cratsley– Aye
A. Tierney– Aye
J. Pesa – Aye
R. Pauze – Abstained

The Motion passed.

- 3: Executive Director Matthew Keigan reminded Board members if they were travel to events where they were representing the Massachusetts Board of Architects, they would need to obtain approval from the Governor’s office.
4. The Board reviewed Policy 10-001. The Board did not recommend any material changes to the policy. A MOTION was made by H. Cratsley, second by A.Tierney, to recommend the language in the policy be gender neutral. The Chair called for a Roll Call Vote:

H. Cratsley – Aye
R. Pauze – Aye
J. Pesa – Aye
A. Tierney – Aye

5. The Board discussed the “Professional Practice, A Guide to the Practice of Architecture, Engineering, and Land Surveying in Massachusetts.” A MOTION was made by H. Cratsely, second by. A Tierney, to include the section drafted by J.Pesa (edited by Attorney Read) on the requirements of a registered design professional with relation to the Massachusetts Building Codes. The Chair called for a Roll Call Vote:

H. Cratsley – Aye
R. Pauze – Aye
J. Pesa – Aye
A. Tierney – Aye

6. The Board discussed upcoming NCARB meetings. The Board addressed the resolutions NCARB is requesting member boards vote on. A MOTION was made by A. Tierney, second by H. Cratsley, to delegate J. Pesa to vote on behalf of the Massachusetts Board at the NCARB special meeting in May, 2021. The Chair called for a Roll Call Vote:

A. Tierney – Aye
H. Cratsley– Aye
R. Pauze – Aye
J. Pesa – Aye

7. The Board reviewed reinstatement application # 2021-0414-REIN. A MOTION was made by H. Cratsley, second by A. Tierney, to approve the reinstatement on the condition the staff confirms the candidate has met the CE requirements. The Chair called for a Roll Call Vote:

A. Tierney – Aye
H. Cratsley– Aye
R. Pauze – Aye
J. Pesa – Aye

8. The Board reviewed reinstatement application # 2021-0502-REIN. A MOTION was made by A. Tierney, second by H. Cratsley, to approve the reinstatement. The Chair called for a Roll Call Vote:

A. Tierney – Aye
H. Cratsley– Aye
R. Pauze - Aye
J. Pesa – Aye

9. The Board reviewed reinstatement application # 2021-0640-REIN. A MOTION was made by A. Tierney, second by H. Cratsley, to approve the reinstatement. The Chair called for a Roll Call Vote:

A. Tierney – Aye
H. Cratsley– Aye
R. Pauze - Aye
J. Pesa – Aye

10. Stephen Martin of the AIA emailed the Board a question about Nano learning continuing education credits. These are continuing education learning programs less than one (1) full hour in length that award 0.25 Learning Units (LUs) for programs 15 to 29 minutes in length and 0.5 LUs for programs 30-49 minutes in length. Some Board members expressed concern shorter programs may not be productive or useful to the licensee. The Board asked Executive Director asked Matthew Keigan to request examples of the types of programs. The Board tabled the discussion.

11. The Board decided the next Board meeting will be changed from May 25, 2021 to June 8, 2021.

12. A MOTION was made by J. Pesa, second by H. Cratsley, to move into closed **Investigative Conference pursuant to G.L. c. 112, § 65C**. The Chair announced that the Open Meeting would not resume. The Chair called for a Roll Call Vote:

A. Tierney – Aye
H. Cratsley– Aye
J. Pesa – Aye
R. Pauze – Aye

The Motion Passed.

Report of actions taken in Investigative Conference:

- 2021-000035-IT-ENF Forwarded to Prosecution

- 2021-000055-IT-ENF Forwarded to Prosecution
- 2021-000085-IT-ENF Forwarded to Prosecution
- 2021-000091-IT-ENF Forwarded to Prosecution
- 2021-000110-IT-ENF Forwarded to Prosecution
- 2020-001185-IT-ENF Suggested consent agreement terms updated

Respectfully submitted,

Matthew Keigan

Matthew Keigan
Executive Director

Documents used in public session:

- Agenda for the April 20, 2021 open meeting
- Draft Minutes of the March 30, 2021 open meeting
- Email from Steve Martin (AIA) re: Nano learning
- Reinstatement application 2021-0414-REIN
- Reinstatement application 2021-0640-REIN
- Reinstatement application 2021-0502-REIN
- AR Policy # 10-001
- Draft Addendum to the “Professional Practice, A Guide to the Practice of Architecture, Engineering, and Land Surveying in Massachusetts.”
- NCARB 2021 Spring Meeting Binder