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Board of Registration of Registration of Architects
October 17, 2023 MEETING MINUTES

A public meeting of the Massachusetts Board of Registration of Architects (the Board) was held remotely via video and telephone conferencing pursuant to Chapter 20 of the Acts of 2022, allowing remote participation by Board members and the public.

Attending Members: Aelan Tierney, Emily Grandstaff-Rice, John Pesa, Kwesi Sam

Members Absent: None

Staff: Colleen Maloney, Lynn Read, John Hill, Phil Chan, Mary Pixley

Meeting Called to Order

- Remote meeting procedures – Chair called the meeting to order at 10:04 a.m. Brief introductions for new members and noted recording of meeting.

Board Business

- **MOTION** to accept the draft minutes from the June 13th meeting made by John Pesa, seconded by Kwesi Sam.
 - Chair called for a roll call vote
 - Members in favor: John Pesa, Kwesi Sam, Aelan Tierney
 - Members opposed: None; Emily Grandstaff-Rice abstained.
- DOL Report
 - Administrative Report – nothing to report from Colleen.
 - Board Counsel Report – Lynn gave an overview of NCARB testing requirements and elimination of rolling clock policy. Discussion around the rationale for the change, and increasing awareness. Board requested some sample language to review at the next meeting to update the website.
- Public comments: Two licensure candidates attending the meeting to learn more, as well as a representative from NCARB.

Discussion Items

- Introduction/Welcome to the New Board Members



- Jonathan Lott – CEU request for teaching
 - the Board requested more information from the applicant, specifically a syllabus, what his role was in developing and teaching the course, and specific context, number of hours spent teaching the course. Must also have HSW courses. **MOTION** to require 24 CEUs moved by Kwesi Sam, second Emily Grandstaff-Rice
 - Chair called for a roll call vote
 - Members in favor: John Pesa, Kwesi Sam, Aelan Tierney, Emily Grandstaff-Rice
 - Members opposed: None
- NCARB Annual Meeting Summary: Chair provided update on amendments.
- CORI Policy: Lynn provided an overview of the new draft CORI policy, and agency push to update policies for all Boards. New sections around training, disqualification convictions, good moral character, failure to disclose, and weighing offenses and time of offense. This would standardize polices across DOL. John discussed delegated authority to the board, and sense of what authority engineering has. Would like to see any felony, multiple misdemeanors, anything ethics related. Bringing an updated draft back to the Board to include redlines and draft delegated authority.
- Frequently Asked Questions: Chair has a few edits to the end of the document. Specifically AIA CEU notes, questions around AIA transcript and link to relevant documents. Bring one final revision back to the Board.
 - General discussion around updates to FAQ for future framework around pipeline building.
 - Note from AIA: check website requirements.
- SPECIAL REQUEST – Patricia Gruit inquiry re: is “Designer, Architecture” too close to the prohibited title “Architectural Designer,”. Chair noted the term Architect cannot be used without a license, but the term Architecture is slightly different. John noted this is statute, perception from public puts it right at the line. Emily asked about what the Engineering board will do.
 - **MOTION** by John Pesa to state this is too close to violating the statute and gave authority to respond to correspondence to the Board Staff. Second by Kwesi Sam
 - Chair called for a roll call vote
 - Members in favor: John Pesa, Kwesi Sam, Aelan Tierney, Emily Grandstaff-Rice
 - Members opposed: None
- Requirements for Serving on Board of Reg. of Architects: Chair would like to discuss changes to the statute to allow licensees to serve earlier in their career. Noted the length of time it takes to become licensed. The Board would like to look into what they can do as a Board to reduce the burden of becoming a member. Also would like to know what Engineering requires. Most states are around 5 years. Tabled to next meeting.
- Confirm the Next Meeting Date: **MOTION** to move the date to December 19, 2023 by Emily Grandstaff-Rice second by Kwesi Sam
 - Chair called for a roll call vote
 - Members in favor: John Pesa, KS, Aelan Tierney, Emily Grandstaff-Rice
 - Members opposed: None
- 2023-1373-REIN **MOTION** to reinstate by Emily Grandstaff-Rice, John Pesa second.

- Chair called for a roll call vote
- Members in favor: John Pesa, Kwesi Sam, Aelan Tierney, Emily Grandstaff-Rice
- Members opposed: None

Matters not reasonably anticipated 48 hours in advance of meeting

- John Hill: request to forward correspondence around reinstatement to Board member to determine CEU

MOTION to exit Public Session to move into closed Executive Session, followed by closed Investigative Conference with the public meeting not to resume; So Moved by John Pesa; Seconded by Emily Grandstaff-Rice at 11:20 AM.

- Chair called for a roll call vote
- Members in favor: John Pesa, Kwesi Sam, Aelan Tierney, Emily Grandstaff-Rice
- Members opposed: None

MOTION to adjourn by John Pesa, seconded by Kwesi Sam. Roll call vote was unanimous, meeting adjourned at 1:40PM.

Respectfully submitted,

Colleen Maloney
Colleen Maloney
Executive Director

Documents used in the Open Public session:

- Agenda for the October 17, 2023 Open Meeting
- Minutes from the June 13, 2023 Open Meeting
- Draft 2024 meeting schedule
- Draft CORI Policy
- Draft FAQ
- Email related to request to use title “Designer, Architecture”
- Documents related to 2023-1373-REIN