



MAURA HEALEY
GOVERNOR

KIM DRISCOLL
LIEUTENANT GOVERNOR

ERIC PALEY
SECRETARY EXECUTIVE OFFICE
OF ECONOMIC DEVELOPMENT

**Commonwealth of Massachusetts
Division of Occupational Licensure**

One Federal Street, Suite 600
Boston, Massachusetts 02110

LAYLA R. D'EMILIA
UNDERSECRETARY, CONSUMER
AFFAIRS AND BUSINESS
REGULATION

SARAH R. WILKINSON
COMMISSIONER, DIVISION OF
OCCUPATIONAL LICENSURE

**Board of Registration of Architects
August 12 2025, Public MEETING MINUTES**

A public meeting of the Massachusetts Board of Registration of Architects (the Board) was held remotely via video and telephone conferencing pursuant to Chapter 20 of the Acts of 2022, allowing remote participation by Board members and the public.

Attending Members: Aelan Tierney, Board Chair; Emily Grandstaff-Rice, Vice Chair; Kwesi Sam; and Edward Ransom

Members Absent: None

Staff: Lynn Read, Board Counsel; John Hill, Board Administrative Staff; and Colleen Maloney, Acting Executive Director

Meeting Called to Order

Remote meeting procedures – Chair called the meeting to order at 10:30 a.m., when Quorum was established.

Read and Approve Minutes:

- Minutes from the June 10, 2025 Public Board Meeting were reviewed and discussed. Board members voted to accept the minutes:
 - Emily Grandstaff- Rice and Edward Ransom provided feedback on the June minutes. Motion to approve as amended by Emily Grandstaff- Rice and seconded by Edward Ransom
 - Board Chair called for a roll call vote
 - Members in Favor: Aelan Tierney, Emily Grandstaff-Rice, and Edward Ransom
 - Opposed: None
 - Motion passes

Discussion Items

- Review/Discuss/Vote for Proposed Regulation Changes: Board reviewed public comments regarding their regulations. Emily Grandstaff-Rice noted in the public comments updates to AXP. NCARB noted concerns with the regulations as presented and stated they do not evaluate experience in lieu of education, but can provide input in the regulations process. The Board expressed concerns with the



review process, and asked the agency to review the language to allow for Board review regarding evaluations of experience. A MOTION was made by Emily Grandstaff-Rice to hold a special meeting on Sept 30, 2025 to further review changes to the proposed regulations. Motion was seconded by Kwesi Sam.

- Board Chair called for a roll call vote
 - Members in Favor: Aelan Tierney, Emily Grandstaff-Rice, and Edward Ransom
 - Opposed: None
 - Motion passes
- NCARB Annual Meeting updates
 - Chair provided updates on the annual meeting in Scottsdale, and the new slate of officers taking over at the national level.
- Membership on NCARB committees:
 - Emily Grandstaff-Rice is on the education committee
 - Chair is on the R&D subcommittee

Executive Director Report

- Licensing update: backlog for applicants are down. Over 300 licenses completed, with 17 currently unreviewed and 94 that are in various stages.
- Introduced Michael Ryan to the Board
- Provided an update regarding fraudulent seals and discussions with Building Inspectors. Guidance given to agency to begin drafting a memo which will provide guidance to the inspectors.
- No new updates on new members and new Executive Directors.

Topics not reasonably anticipated None

Public Comment: None

CLOSED SESSIONS

At 12: 00 PM there was a MOTION to exit open meeting and move into Closed Executive Session followed by Investigative Conference per M.G.L. c. 112, § 65C and the Board will not reconvene in public session

- Motion made by Emily Grandstaff-Rice, seconded by Tony Ransom
 - Chair called for a roll call vote
 - Members in favor: Aelan Tierney, Emily Grandstaff-Rice, Edward Ransom.
 - Members opposed: None
 - Motion Passes

See separate Minutes of Executive Session.

Investigative Conference (Closed per M.G.L. c. 112, § 65C):

The following actions were taken during the Investigative Conference:

Settlements: None

Cases:

- 2025-000346-IT-ENF: Refer to prosecutions
- 2025-000553-IT-ENF: Dismiss, open new complaint
- 2025-000554-IT-ENF: Dismiss, open new complaint and refer to Engineering Board

Adjournment: The Board Meeting was Adjourned at 12:59 p.m.

Respectfully submitted,

Colleen Maloney, Acting Executive Director
Executive Director

Documents Used During the Open Meeting:

- Agenda for the Open Meeting
- Minutes from the Open Architect Board Meeting held June 10, 2025
- Draft regulations